



# Board of Podiatry Examiners

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## OFFICIAL BOARD MINUTES for March 1, 2024 VIDEO CONFERENCE

Members Present: Scott Torness, DPM, President  
James Johnston, DPM, Secretary-Treasurer  
Adam Nichols, DPM, Member  
Rylan Johnson, DPM, Member  
Jeanie Blair, Lay Member

Members Absent: None

Others Present: Brooke Tellinghuisen Geddes, Executive Secretary  
Katie Funke, Executive Assistant  
Megan Borchert, General Counsel

**Call to Order/Welcome and Introductions:** Torness called the meeting to order at 11:01 a.m. MST. The Board welcomed new members Nichols and Johnson.

**Roll Call:** Tellinghuisen Geddes called the roll. Torness, yes; Johnston, yes; Nichols, yes; Johnson, yes; Blair, yes. A quorum was present.

**Corrections or additions to the agenda:** None.

**Approval of the agenda:** Johnston made a motion to approve the agenda. Blair seconded the motion. **MOTION PASSED** by unanimous voice vote.

**Public Comment:** There was no public comment.

**Approval of the Minutes from October 6, 2023:** Nichols made a motion to approve the minutes from October 6, 2023. Torness seconded the motion. **MOTION PASSED** by unanimous voice vote.

**FY Financial Update:** Tellinghuisen Geddes reported fiscal year-to-date figures as of January 31, 2024: revenue of \$2,526.19; expenditures of \$16,792.26 and cash balance of \$11,601.11. It was reported that the board will be getting a credit of approximately \$5,243.07 for errors on charges from the Department of Health covering fiscal years FY23 and FY24. It was also reported that the bulk of the income for the board is received in April through June based on the renewal period.

**Fee Increase Discussion:** The Board discussed the finances from the last three fiscal years. The board decided in order to remain solvent, a fee increase is necessary. Tellinghuisen Geddes advised that the statutory fee cap is set at \$500. Therefore, raising the fee in administrative rules from \$350 to \$500 would help bring in an additional \$7,950, assuming all licensees continued to renew their license. Board members felt that a \$500 renewal fee is not out of line with surrounding states renewal fees. Nichols made a motion to accept the administrative rule change as proposed increasing the renewal fee from \$350 to \$500. Torness seconded the motion. **MOTION PASSED** by unanimous voice vote.

**Election of Officers:** Nichols made a motion to keep the current slate of officers the same with Torness as President and Johnston as Secretary-Treasurer. Blair seconded the motion. **MOTION PASSED** by unanimous voice vote.

**FPMB Membership Dues Discussion:** The Board discussed the current membership invoice from The Federation of Podiatric Medical Boards. Tellinghuisen Geddes advised the board had not paid this fee in the past due to the financial circumstances of the Board but that FPMB was asking for a contribution this year of a dollar amount the Board could pay. Torness made a motion to pay up to a \$100 membership fee to FPMB. Nichols seconded the motion. **MOTION PASSED** by unanimous voice vote.

**Legislative Updates:** Borchert made the Board aware of the passing of SB57 which is an act to create uniform procedures for consideration of criminal histories and convictions in professional or occupational licensure. Tellinghuisen Geddes made the board aware of Senate Concurrent Resolution 602 which is a resolution to analyze and report information on healthcare workforce in South Dakota and may impact this board as the board may be asked to collect certain information at renewal time in effort to collect this data.

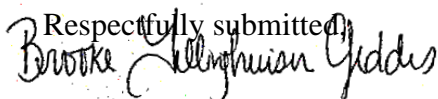
**Schedule Next Meeting:** The next meeting is scheduled for August 16, 2024 at 11:00 a.m. MDT/12:00 p.m. CDT via Microsoft Teams.

**Any other Business:** None.

**Executive Session pursuant to SDCL 1-25-2:** Nichols made a motion at 11:30 a.m. to enter executive session to discuss board development and the executive secretary contract. Blair seconded the motion. **MOTION PASSED** by unanimous voice vote. The board exited executive session at 11:45 a.m.

**Vote on Executive Secretary Contract Renewal:** Nichols made a motion to renew the executive secretary contract with Professional Licensing at the current rate. Johnson seconded the motion. **MOTION PASSED** by unanimous voice vote.

Nichols made a motion to adjourn the meeting at 11:49 a.m. MST. Johnson seconded the motion. **MOTION PASSED** by unanimous voice vote.

Respectfully submitted,  


Brooke Tellinghuisen Geddes  
Executive Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.

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