

DRAFT OFFICIAL BOARD MINUTES

The Lodge at Deadwood

Deadwood, SD

June 7, 2019 8:30AM MDT

Members Present: Karen Chesley, President
Michael Forgy, Secretary/Treasurer
Todd Herrboldt, Member
Jennifer Gray, Member
Sharon Stratman, Member

Members Absent: David Nielsen, Lay Member
Cindy Steele, Lay Member

Others Present: Carol Tellinghuisen, Executive Secretary; Jill Lesselyoung, Executive Assistant, Brooke Tellinghuisen Geddes, Executive Assistant; Lisa Stanley, Amber Bruns, ABA Advisory Committee Members; Quincy Kjerstad, Assistant Attorney General; Jessica Tyler, DSS (via teleconference); Christine Knapp, NASW

Call to Order/Welcome and Introductions: President Chesley called the meeting to order at 8:34AM MDT.

Roll Call: Chesley requested Lesselyoung call the roll. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes. A quorum was present.

Corrections or additions to the agenda: None

Approval of the agenda: Forgy made a motion to approve the agenda. Gray seconded the motion. **MOTION PASSED.**

Public Comment: Chesley called for any comments from the public. There were no public comments.

Election of Officers: Herrboldt made a motion to continue with the current slate of officers with Chesley serving as President and Forgy as Secretary/Treasurer. Stratman seconded the motion. **MOTION PASSED.**

Approval of the Minutes from Board meeting April 2, 2019: Forgy made a motion to approve the minutes from April 2, 2019. Gray seconded the motion. **MOTION PASSED.**

FY Financial Update: Lesselyoung reported fiscal year to date figures as of April 30, 2019: revenue of \$98,551.80 expenses of \$101,571.88 and cash balance of \$189,422.40.

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Supervision of SWA via technology-out of state supervisor: The Board discussed and agreed to refer those questioning to the current NASW Code of Ethics which addresses supervision whether in-person or remotely.

Licensure Mobility: The Board discussed that the main issue for mobility for those licensed at the highest level is verification of supervision. The Board office provided information from ASWB regarding other state requirements and Knapp will check with NASW for basic information of requirements for other states. Tellinghuisen advised and the Board agreed to take measures to facilitate mobility providing South Dakota supervision requirements are met. The Board office will contact Mel Harrington, CSW-PIP to see if he can attend the next Board meeting to provide input since serving as an ASWB committee member.

SB 136, SB 137: SB 136, an act to provide for the utilization of telehealth by a health care professional passed the legislature and becomes effective July 1, 2019. SB 137, an act to provide for the payment of claims for covered services provided by a health care professional via telehealth passed the legislature and becomes effective July 1, 2019.

Update on SB 31-background checks: The Board office checked with Morris Law on record keeping. Morris advised in his opinion it is the licensed behavior analyst's responsibility to get the background check, pay for it, and maintain records. Bruns advised the paraprofessionals are able to become certified through the BACB as registered technicians if they meet the requirements. Stanley advised there was new legislation brought forth regarding insurance laws and was wondering if the Board could do the rules again. The Board discussed and agreed not to pursue rules again. Suggestions were made for the ABA's to gather data and look toward their own licensure board as it may be easier to obtain third party reimbursement if the bachelor's level and the paraprofessionals are licensed.

Supervision Training for PIP supervisors: The Board discussed training for those licensees that are supervising the applicants for PIP licensure. The Board agreed to have the Board office send a correspondence to the supervisor reminding of the requirements and responsibilities for the supervisor when the approval letter for the contract for supervision is mailed to the licensee. Knapp advised NASW has additional insurance available for those providing supervision.

Consultation regarding telehealth question: Forgy put forth the question of a South Dakota student in another state receiving teletherapy from a South Dakota licensee. The Board discussed telehealth and agreed it may be prudent to transfer the therapy to a licensee in the state where the student was now located.

Funding available to support training and education events for professionals around opioid abuse/misuse in SD: Knapp advised NASW is putting together a workshop to address opioid abuse and will be applying for funding from DSS.

Honorary license question: The Board discussed a request for an honorary license for those licensees who had been licensed after a certain age and years of service. The Board agreed there

is no statutory authority to grant an honorary license and directed the Board office to notify the individual making the request.

Call for nominations-ASWB: A Board member may nominate them self or another licensee to serve on the ASWB committees. The deadline is July 1, 2019.

ASWB Annual meeting of the Delegate Assembly-November 7-9, Orlando: Since this is the last meeting for South Dakota licensee Mel Harrington who has served on the delegate assembly for ASWB, the Board office will check with the State to see how many member and staff may be eligible to attend.

Executive Session Pursuant to SDCL 1-25-2: Herrboldt made a motion to enter executive session at 11:13AM MDT. Forgy seconded the motion. **MOTION PASSED.** Bruns, Stanley, Knapp and Tyler exited the meeting. Forgy made a motion to exit executive session at 11:26AM MDT. Stratman seconded the motion. **MOTION PASSED.**

Complaints/Investigations: Herrboldt advised #266 is still pending. Kjerstad advised Applicant for licensure #2017-1 is still pending.

CSW-PIP Supervision Contract Approvals: Forgy made a motion to approve the following contracts. Stratman seconded the motion. **MOTION PASSED.**

Meinzer, A.: Supervision with Bass beginning May 6, 2019.

Thorpe, K.: Supervision with Sivesind beginning April 17, 2019.

Radke, A.: Supervision with Eckhoff beginning April 11, 2019.

Junkman, K.: Supervision with Sivesind beginning April 15, 2019.

Gage, L.: Supervision with Kornder beginning March 25, 2019.

Woodard, K.: Supervision with Zimmerman beginning March 21, 2019.

Shafer, A.: Supervision with Tucker beginning March 18, 2019.

Bennett, J.: Supervision with Shaffer beginning March 20, 2019.

Jordan, C.: Supervision with Amdahl beginning April 17, 2019.

Seten, M.: Supervision with Grode Wolters beginning May 23, 2019.

Gray made a motion to approve the following contract. Stratman seconded. **MOTION PASSED** with Forgy abstaining.

Holmes, L.: Supervision with Shaffer beginning May 13, 2019.

CSW-PIP Applicant Approvals:

Hansen, M. : Chesley made a motion to approve for CSW-PIP licensure. Stratman seconded the motion. **MOTION PASSED.**

Simle, S.: Herrboldt made a motion to approve for CSW-PIP licensure. Forgy seconded the motion. **MOTION PASSED.**

Shirkey, J.: Forgy made a motion to approve for CSW-PIP licensure. Stratman seconded the motion. **MOTION PASSED.**

Schupp, K..: Herrboldt made a motion to approve for CSW-PIP. Stratman seconded the motion. **MOTION PASSED.**

Any other business coming in between date of mailing and date of meeting: There was no other business.

Schedule next meeting date: The next regular meeting is set for August 20, 2019 at 11:00AM MT/12:00PM CT via teleconference.

Herrboldt made a motion to adjourn at 11:38AM MDT. Stratman seconded the motion. **MOTION PASSED.**

Respectfully submitted,



Carol Tellinghuisen
Executive Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.