



## South Dakota Board of Social Work Examiners

dss.sd.gov/licensingboards/social.aspx

810 N. Main Street, Suite 298

Spearfish, SD 57783

**Phone:** 605.642.1600

**Fax:** 605.722.1006

**Email:** proflic@rushmore.com

### OFFICIAL BOARD MINUTES Teleconference January 30, 2020-12:00PM CST

Members Present: Karen Chesley, President  
Michael Forgy, Secretary/Treasurer  
Todd Herrboldt, Member  
Jennifer Gray, Member  
Sharon Stratman, Member

Members Absent: Abby Rehorst, Lay Member  
Cindy Steele, Lay Member  
Vicki Isler, ABA Committee Member

**Others Present:** Carol Tellinghuisen, Executive Secretary; Jill Lesselyoung, Executive Assistant, Amber Bruns, Lisa Stanley, ABA Advisory Committee Members; Quincy Kjerstad, Assistant Attorney General; Jessica Tyler, DSS

**Call to Order/Welcome and Introductions:** President Chesley called the meeting to order at 12:02PM CST.

**Roll Call:** Chesley requested Lesselyoung call the roll. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes. A quorum was present.

**Corrections or additions to the agenda:** None

**Approval of the agenda:** Herrboldt made a motion to approve the agenda. Stratman seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes.

**Public Comment:** Chesley called for any comments from the public. There were no public comments.

**Approval of the Minutes from Board meeting October 29, 2019:** Forgy made a motion to approve the minutes from October 29, 2019. Stratman seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes.

**FY Financial Update:** Lesselyoung reported fiscal year-end figures as of June 30, 2019: revenue of \$111,061.80, expenses of \$112,702.94 and cash balance of \$190,801.34 and year to date figures as of December 31, 2019: revenue of \$85,523.64, expenses of \$51,214.60 and cash balance of \$225,110.38.

**Boards and Commissions Enhanced Portal:** Lesselyoung explained there have upgrades to the Boards and Commissions portal at open.sd.gov. The Board is required to post agendas within 72 hours prior to the meeting for public access. The draft and approved minutes are posted also as well as information for Board members relating to Board compensation and the Boards and Commissions manual. Board members are encouraged to access the site.

**Revised Website:** Lesselyoung advised the Board office had worked with DSS to revise and upgrade the current Board website.

**ABA Update:** Chesley asked for any updates from the ABA members and for updates regarding third-party reimbursement. Bruns advised there are new billing codes that will go into effect in 2021. There are currently 26 actively licensed ABAs.

**Dual Licensure:** Tellinghuisen advised DSS is holding a meeting in Pierre to discuss dual licensure for mental health practitioners and would like input from professionals. Herrboldt and Chesley are planning to attend February 3 along with Tellinghuisen and Lesselyoung. Gray will try to attend also. She advised there was a previous meeting for executive directors held on this subject that she and Lesselyoung attended. Tellinghuisen advised ASWB owns the social work examinations and advised their exam company does not allow other professions to take their exams except for the social work associate. Kjerstad advised he would have quandaries with enforcing the statutes. Tellinghuisen advised the Counselors will accept a CSW-PIP for a supervisor and wondered if the Board would consider allowing the highest-level counselor to supervise the CSW-PIP candidate. Herrboldt advised we need to work toward a co-operative venture. Gray advised there are several staff at her agency that are licensed as counselors and social workers.

**Update ASWB Annual meeting of the Delegate Assembly, Nov. 7-9:** Herrboldt advised the CEO is retiring and there are plans to move into the new building. He advised that discussion was held regarding legal issues of practitioner's errors in use of technology and potential ethical concerns relating to telehealth. Chesley advised on discussions relating to the development of exam questions and small groups from different states' discussion regarding supervision of CSW-PIP candidates. There was discussion on mobility and the massive increase in the amount of complaints. It was Harrington's last term as a member of the finance board.

**ASWB Spring Education Meeting April 23-25, Chicago:** Tellinghuisen and Lesselyoung are interested in attending. Any Board members interested are asked to contact the Board office.

**Executive Session Pursuant to SDCL 1-25-2:** Herrboldt made a motion to enter executive session at 12:36PM. Forgy seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes. Tyler, Bruns, and Stanley exited the meeting. Stratman made a motion to exit executive session at 12:55PM. Forgy seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes.

**Complaints/Investigations:** Chesley advised #267 is pending. Herrboldt advised #268, #269 are pending.

**CSW-PIP Supervision Contract Approvals:** Herrboldt made a motion to approve the following contracts. Forgy seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes.

Brockhoff, J.: Supervision with Thompson beginning January 10, 2020.

Watson, L.: Supervision with Hill beginning January 9, 2020.

Holman, M.: Supervision with Hill beginning January 9, 2020.

Mesman, K.: Supervision with Dramstad beginning January 6, 2020.

Salis, H.: Supervision with Pennock beginning December 9, 2019.

Sims, R.: Supervision with Allen beginning December 6, 2019.

Schumacher, J.: Supervision with Heyer beginning November 22, 2019.

Martin, J.: Supervision with Hill beginning November 11, 2019.

Stangl, B.: Supervision with Tobin beginning October 28, 2019.

Crisp, B.: Supervision with Bunkers beginning December 5, 2019.

Ridl, K.: Supervision with Memmott beginning November 13, 2019.

Cooper, M.: Supervision with Willis beginning January 1, 2020.

Kruger, D.: Supervision with Rhoades beginning January 9, 2020.

Herrboldt made a motion to approve the following contract. Stratman seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, abstain; Stratman, yes.

Chalcraft, J.: Supervision with Gray beginning November 7, 2019.

Applicant 2020-#1: Herrboldt made a motion to deny request for out of state supervision. Forgy seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes.

#### **CSW-PIP Applicant Approvals:**

Obermeyer, A.: Stratman made a motion to approve for CSW-PIP licensure. Forgy seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes.

**Executive Secretary Contract:** Herrboldt made a motion to approve the request to renew the current contract with the state cost of living increase if granted by the state. Gray seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes.

**Any other business coming in between date of mailing and date of meeting:** There was no other business.

**Schedule next meeting date:** The next regular meeting is set for April 9, 2019 beginning at 12:00PM CDT/11:00AM MDT.

Forgy made a motion to adjourn at 1:02PM CST. Stratman seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes.

Respectfully submitted,

A handwritten signature in cursive script, reading "Carol Tellinghuisen", is written over a light yellow rectangular highlight.

Carol Tellinghuisen  
Executive Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.

DRAFT