



# South Dakota Board of Examiners for Speech-Language Pathology

Mailing Address:  
810 North Main Street, Suite 298  
Spearfish, SD 57783

Phone: (605) 642-1600  
E-Mail: [office@sdlicensing.com](mailto:office@sdlicensing.com)  
Home Page: [speechpath.sd.gov](http://speechpath.sd.gov)

## **DRAFT BOARD MINUTES FOR November April 12, 2024 Video Conference-Microsoft Teams**

**MEMBERS PRESENT:** Mandy Williams, President  
Tiffany Trask, Member  
Nancy Suelflow, Member  
Julie Holiday, Member

**MEMBERS ABSENT:** Audra Nelson-Bailey, Lay Member

**OTHERS PRESENT:** Brooke Tellinghuisen Geddes, Executive Secretary  
Katie Funke, Executive Assistant  
Tona Hand, Administrative Assistant  
Megan Borchert, General Counsel, Attorney General's Office

**CALL TO ORDER/WELCOME AND INTRODUCTIONS:** President Williams called the meeting to order at 9:33 AM CDT.

**ROLL CALL:** Williams requested Tellinghuisen Geddes to call the roll. Williams, yes; Trask, yes; Holiday, yes; Suelflow, yes; Nelson Bailey, absent. A quorum was present.

**WELCOME NEW BOARD MEMBERS/INTRODUCTIONS:** Board members and staff introduced themselves.

**CORRECTIONS OR ADDITIONS TO THE AGENDA:** None

**APPROVAL OF THE AGENDA:** Trask made a motion to approve the agenda. Holiday seconded the motion. **MOTION PASSED** by unanimous voice vote.

**PUBLIC TESTIMONY/PUBLIC COMMENT PERIOD:** None.

**APPROVAL OF THE MINUTES FROM NOVEMBER 3, 2023:** Holiday made a motion to approve the minutes as written for November 3, 2023. Suelflow seconded the motion. **MOTION**

**PASSED** by unanimous voice vote.

**FINANCIAL UPDATE:** Tellinghuisen Geddes reported year-to-date figures as of February 29, 2024: revenue of \$91,852.65; expenses of \$44,171.02; and a cash balance of \$268,934.78.

**LEGISLATIVE UPDATES:** Borchert made the Board aware of the passing of SB57 which is an act to create uniform procedures for consideration of criminal histories and convictions in professional or occupational licensure. She also made the board aware of Senate Concurrent Resolution 602 which is a resolution to analyze and report information on healthcare workforce in South Dakota and may impact this board as the board may be asked to collect certain information at renewal time in effort to collect this data.

**ELECTION OF OFFICERS:** Trask made a motion to elect Williams as President and Holiday as Vice-President. Suelflow seconded the motion. **MOTION PASSED** by unanimous voice vote.

**MTC SLPA ADVISORY BOARD MEETING REPRESENTATIVE:** Suelflow volunteered to serve as the MTC SLPA Advisory Board meeting representative.

**SCHEDULE NEXT MEETING:** The next meeting is scheduled for October 11, 2024 at 9:30 a.m. CDT via Microsoft Teams.

**EXECUTIVE SESSION PURSUANT TO SDCL 1-25-2:** Trask made a motion at 9:57 a.m. CDT to enter executive session to discuss the executive secretary contract renewal and board development. Holiday seconded the motion. **MOTION PASSED** by unanimous voice vote. The board exited executive session at 10:17 a.m. CDT.

**EXECUTIVE SECRETARY CONTRACT RENEWAL:** Suelflow made a motion to renew the Executive Secretary Contract with a cost-of-living increase consistent with the cost-of-living increase granted by the state. Trask seconded the motion. **MOTION PASSED** by unanimous voice vote.

**COMPLAINTS/INVESTIGATIONS:** None.

Holiday made a motion to adjourn at 10:19 a.m. CDT. Trask seconded the motion. **MOTION PASSED** by unanimous voice vote.

Respectfully submitted,



Brooke Tellinghuisen Geddes  
Executive Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.

DRAFT