



2520 E Franklin St, Suite 4
 Pierre, South Dakota 57501
 605.773.6369 1-800-265-9684
dhs.sd.gov/cdd.aspx

**Minutes of Meeting
 August 14, 2024**

Zoom

Members Present:

Barb Abeln
 Joe Carlson
 Bernie Grimme
 Val Husby
 Eric Kurtz
 Shawnie Rechtenbaugh

Brenda Smith
 Liz Tiger
 Wendy Trujillo
 Cole Uecker
 Sara Valle

Others Attending:

Arlene Poncelet

INTRODUCTIONS

Val Husby, Chair, called the meeting to order at 1 p.m. Roll call was completed and the mission statement was read. No decisions will be made today as there is not a quorum.

CREATING A WEBSITE FOR THE DD COUNCIL

Arlene reminded the members that Granicus had presented to the Council at the June meeting. Several Council members and Arlene met with the Bureau of Information and Telecommunications (BIT) in June to hear what they could offer for development and maintenance. They could do development

through the Service Now application, and the ongoing maintenance costs would be minimal (paid thru departments).

Some questions from BIT were:

- 1) Who is our audience? (Arlene provided the following list: people with IDD, families/guardians, families newly diagnosed, people/families new to South Dakota, grantees, general public, etc.)
- 2) What info should be included? (this may differ by audience)
- 3) Is it just for sharing information on the Council? How could it assist families to find answers to specific questions?
- 4) Other things to include? (news, calendar, etc.)

There was no cost estimate from BIT until the Council can provide answers to the above questions and more.

Discussion included:

- Having fillable forms for travel assistance
- Possibility of a list serv to share updates from the Council easily
- Granicus proposal – upfront costs were reasonable but the hosting and ongoing costs seemed high
- It will be hard to lock BIT into a cost for the development and maintaining. BIT does the updates and that takes extra time.
- Granicus has a proposal with the Department of Corrections. Arlene will follow-up to see how they feel about Granicus.
- Arlene shared that questions she posted to Granicus were responded to in a timely manner.

No decision at this meeting so we will discuss again at the next Council meeting.

UPDATE FROM SELECTION COMMITTEE

The committee shared that 62 applications were received for the position. Twenty-five (25) initial 30-minute interviews are scheduled for this week. Second interviews will be scheduled for August 26 & 28. Committee members were happy with the variety of experience of the applicants.

PUBLIC COMMENT

There were no members of the public present.

The meeting adjourned 2 p.m.