

**South Dakota Board of Chiropractic Examiners Meeting**  
**Zoom Meeting**  
**June 18, 2025**

**UNAPPROVED MINUTES**

Dr. Bill Blickensderfer called the meeting to order at 4:00 p.m. central time. The roll call was taken with the following members present Dr. Doreen Vetter, Dr. Bill Blickensderfer, Dr. Rick Odland, Dr. Jay Ortman, Jennifer Quail along with Howard Pallotta, SD Dept. of Health, General Counsel and Marcia Walter, Executive Director. Dr. Bruce Jon Hagen was also present at the beginning of the meeting. Dr. Scott Munsterman joined the meeting at 4:30.

M/S Vetter/Odland to approve the altered agenda moving old business work comp standards of care to the beginning and allowing Dr. Munsterman to make his presentation when he joins the meeting  
*Passed, no opposition*

There were no conflicts of interest regarding agenda items presented.

Open public forum – no public members in attendance

Marcia Walter shared the draft statement of use policy/opinion for documentation review and workers compensation claims.

M/S Odland/Vetter to approve the statement of use policy as presented  
*Passed, no opposition (the opinion is shown on last page of the minutes – Dr. Bruce Jon Hagen exited the meeting)*

M/S Ortman/Quail to approve the minutes from March 19, 2025.  
*Passed, no opposition*

Marcia Walter presented the financial report. The current cash balance as of May 31, 2025 is \$258,984.83. The fiscal year ends June 30, 2025.

M/S Ortman/Vetter to approve the financial report  
*Passed, no opposition*

Marcia Walter presented the board executive director's informational report. Licensee update as of 6/9/25: Active DC's 518 (117 are acupuncture certified); Inactive 56; CA's 260; X-ray techs 72. Information was shared from health professionals licensing board meeting in Pierre. Marya Tellinghuisen is the new prosecuting attorney assigned to our board from the AG's office. Intention is to send email notices for renewals to go paperless.

Dr. Ortman presented the investigative report.

M/S Odland/Vetter to accept investigative report on case #04/2024  
*Passed, no opposition*

Marcia Walter gave a brief informational update from the FCLB/NBCE annual meeting in St. Louis, MO. Some of this year's educational program included presentations on regulatory concerns about AI in healthcare, strategies for streamlining regulatory oversight, competency-based education, ethics and leadership and current legal issues in chiropractic regulation.

SB74 was enacted during the last legislative session. All boards in state government are required to review public meeting law yearly and state in the minutes this was done. Conducting the Public's Business in Public document was reviewed by the board.

Dr. Scott Munsterman joined the meeting at 4:30 to address his opinion on 34-54 Primary Care Agreements and potential conflict with 20:41:09:01 patient care and charges.

M/S Odland/Ortman to table further discussion until the September meeting to allow time to further review and understand the information presented.

*Passed, no opposition (Dr. Munsterman exited the meeting)*

Marcia Walter presented information from the FCLB regarding their Recognized Chiropractic Specialty Program (RCSP) and how they can assist in approving specialty programs.

M/S Odland/Quail to table further discussion until the September meeting to allow time to further review the information presented.

*Passed, no opposition*

M/S Ortman/Vetter to ratify the licenses administratively issued for Dr's. Brandon Vondrak, Gail Chapman and Mariah VanOrman

*Passed, no opposition.*

M/S Odland/Quail to approve the license application of Dr. Curtis Plueger pending completion of his file

*Passed, no opposition*

X-ray testing is currently scheduled for August 16-17, 2025 in Sioux Falls. Marcia will proctor the written test on the 16<sup>th</sup> as done in the past. Two board members are needed to administer the practical exam on August 17.

M/S Vetter/Quail to approve Dr. Rick Odland and Dr. Jay Ortman to oversee the practical x-ray examination

*Passed, no opposition*

The FCLB district meeting will be held in Omaha, Nebraska, September 25-28. Marcia Walter will be attending. Board members were asked to check their schedules and let Marcia know as soon as possible if they will also be able to attend.

M/S Vetter/Ortman to go into executive session at 5:00 pm. pursuant to SDCL 1-25-2 (3) for the purpose of consulting with legal counsel

*Passed, no opposition*

Dr. Blickensderfer reopened the meeting to open session at 5:35 p.m

With no further business, the next regular scheduled meeting is set for September 17, 2025. Time and venue will be determined closer to meeting date.

With no further business,

M/S Vetter/Ortman to adjourn meeting at 5:40 p.m.

*Passed, no opposition*

Respectfully submitted,

Marcia Walter

Executive Director

**These unapproved minutes are respectfully submitted for publishing at 11:00 a.m. on June 23, 2025, by Marcia Walter, Executive Director per 1-27-1.17**

**Chiropractic Board of Examiners Statement of use Policy**  
**Documentation Review**

The Chiropractic Board of Examiners is of the opinion that when reviewing documentation and workers compensation claims the guidelines it uses for peer review under ARSD 20:41:14:07 may be used.

- (1) *Clinical Compass, known as Council on Chiropractic Guidelines & Practice Parameters (CCGPP)* prior to 2018, to assist in the clinical rationale which is consistent with current educational and practice standards.

And

- (2) *The Official Disability Guidelines (ODG)* comprehensive and evidence-based medical treatment and return to work guidelines that are nationally recognized in workers' compensation. These guidelines are used by healthcare providers to determine medically necessary treatments for work-related injuries.

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