

SD ADVISORY PANEL ON CHILDREN WITH DISABILITIES MINUTES



Date: March 31, 2022

Time: 8:30 am to 1 pm CST

Location: Kneip Building Conference Room 3/Virtual Zoom Meeting

Board Members Present

Larry Ayres (virtual), LeeAnn Bawek (virtual), Angie Brown (virtual), Katie Gran (virtual), Eric Grover (virtual), Steve Helgeland (virtual), Dr. Donna Johnson (virtual), Michelle Martin (virtual), Stacy Meyer, Meaghan Neuberger (virtual), Darcy Peterson (virtual), Brian Poelstra, Erin Schons (virtual), Dawn Smith (virtual), Kim Wadsworth, Elizabeth Welfl (virtual).

Board Members Absent

Alex Anderson-Kahl, Jennifer Carda, Tami Fite and Kaitlin Ryan

Call to order:

Chairperson Erin Schons called the meeting to order at 8:47 am; delay due to technical difficulties.

Approval of the Agenda:

- Erin informed the panel there were no changes to the proposed agenda.
- Steve Helgeland moved to approve the agenda and Katie Gran seconded
- Motion Carried

Approval of January meeting minutes:

- Dr. Donna Johnson moved to approve the minutes and Katie Gran seconded
- Motion carried

Public Comment:

- None

Department of Education Updates:

- Linda Turner presented the Department of Education (DOE) updates.
 - Linda presented an update on the Legislative wrap-up

- Linda reviewed the Federal Budget
- Melissa Bothun made the Panel aware the following Panel members had submitted their resignation to the Governor's office: Alex Anderson-Kahl, Jennifer Carda, Tami Fite, and Kaitlin Ryan.
 - Melissa asked Panel members to please network for applicants
 - Panel member openings for individuals with disabilities and/or parents of children with disabilities, ages birth through 26.
 - Please direct anyone interested in applying to contact her.
- Melissa listed the individuals nominated for the South Dakota Parent/Guardian Nominated Special Education Staff Award, which were announced at the Special Education Conference March 15th, 2022.
 - Melissa announced Tami Rube from the Scotland School District was the award winner.

Review Administrative Rules out for Public Comment:

- Linda Turner reviewed the proposed changes for the Administrative Rules of South Dakota. A public hearing will be held at Mitchell Technical College on April 7th, 2022, at 1pm CST.
 - Erin Schons suggested the SDAPCD provide input on the Administrative Rule recommended changes.
 - Erin will draft a comment from the Panel.

Parent Rights Handbook Review:

- The Panel discussed how update the Parent's Rights Handbook for parents/guardians.
 - It was suggested the resources be relocated from the back of the Handbook to the front
 - The Panel agreed to do this.
 - The Panel agreed to would wait to propose additional updates to the Handbook until after the Administrative Rules of South Dakota are changed to include the proposed updates.

Priority Work:

- Kodi Odean-Carlin reviewed the changes to the new parent/guardian website with the Panel and asked for feedback.
 - The Panel agreed the new format of the website looks great.
 - Melissa presented the suggestions for the website provided by Ruth Raveling.
 - The Panel discussed how to amend the intro paragraphs for the school age, high school, and early childhood sections.
 - The Panel discussed the Agencies and Resources Group; a workgroup had not been assigned for this area during the January meeting. The Panel agreed this area needs an opening paragraph.

- Melissa asked for volunteers for this category and Katie and Steve volunteered.
- Suggestions were given to add navigation within each page to the other outlined areas of support within the site.
- Panel members were sent into breakout groups, based upon the workgroups assigned during the January meeting, to make the discussed changes.
- Panel members discussed Goal 3: development of a distribution plan for the flyers.
 - Kodi will develop a flyer draft using the introduction paragraphs for each of the sections of the website. This flyer will be reviewed at the June meeting by the Panel.

Upcoming Meetings:

- The next meeting will be held on June 15th from 8:30 - 4:00pm CST in the Library Commons of the MacKay Building, 600 Governor's Drive, Pierre, SD.
- New Panel member orientation will be held September 13th from 1-5pm CST in Conference Room 1 of the MacKay Building, 600 Governor's Drive, Pierre, SD.
- The fall meeting will be held on September 14th 8:30 - 4:00pm CST in the Library Commons of the MacKay Building, 600 Governor's Drive, Pierre, SD.

Take-aways noted from this meeting:

- The Panel will submit comments, to be drafted by Erin Schons, on the proposed changes to the Administrative Rules of South Dakota for the April 7th public hearing in Mitchell, SD.
- Parents Rights Handbook update – Panel will wait until administrative rules are changed to propose additional updates.
- Priority work is proceeding well. Website content will be completed prior to and reviewed at the June meeting. The Panel will work on Goal 3, development of a distribution plan for the flyers, at the June meeting.

Meeting Adjourned at 12:27 pm:

- Larry Ayers motioned to adjourn, and Katie Gran seconded
- Motion Carried