

South Dakota Council on Developmental Disabilities



MISSION STATEMENT

To assist people with intellectual and developmental disabilities and their families in achieving the quality of life they desire through advocacy and systems change.

PURPOSE: To conduct the business of the Council.

Quarterly Meeting
September 29, 2025
8:30 AM – 4:00 PM **Mountain Time**
Spearfish One Stop, 120 Industrial
Drive, Spearfish, SD 57783

Zoom Meeting – Please email
Jessica.Lamb@state.sd.us for link
to provide public comment.

Meeting Agreements:

- Cell phones off or on vibrate
- Be respectful
- One person talks at a time
- State your name before speaking so all participants know who is commenting
- Let everyone know prior to a vote if you have a conflict of interest and will not be voting.

Agenda Item	Owner	Info Discussion Vote	Desired Outcome	Come Prepared to...	Time Allotted (approximate times)
1. Welcome & Opening Round <ul style="list-style-type: none"> • Roll Call • Review Meeting Agreements 	Val	Info	Provide a positive focus for the day – start with the Mission Statement.	Welcome to our new Council Members – please share: <ul style="list-style-type: none"> • Your name • Where you are from • Your role on the Council 	30 minutes (8:30 – 9:00)

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Agenda Item	Owner	Info Discussion Vote	Desired Outcome	Come Prepared to...	Time Allotted (approximate times)
2. Standing Items <ul style="list-style-type: none"> • Approve Agenda • Approve Minutes 	Val	Info Discussion Vote	Revise agenda if needed, accept agenda; and approve minutes from last meeting.	Offer changes or additions. Vote to accept the agenda. Vote to approve minutes of June 23, 2025	5 minutes (9:00 – 9:05 am)
3. Budget Update	Jessica	Info Discussion Vote	Understand Council's budget and available grant funding.	Ask questions, discuss and vote to accept.	15 minutes (9:05– 9:20 am)
4. Executive Committee Report and Ratify Actions Taken	Val and Jessica	Info Discussion Vote	<p>Approve actions of the Executive Committee (Sept 10, 2025 & Sept 17, 2025)</p> <p>Ratify actions:</p> <ul style="list-style-type: none"> - Approval of Council Member training assistance request - Approval of Stipend and Reimbursement Forms for Council members - NAMI Sponsorship 	<p>Listen and ask questions.</p> <p>Vote to ratify actions taken by Executive Committee.</p>	5 minutes (9:20 – 9:25 am)
5. Review of State of South Dakota's Open Meeting Laws	Jessica	Info	<p>Prior to meeting, Council members will review the new guidance:</p> <p>https://boardsandcommissions.southdakota.gov/bcuploads/July%202025OpenMeetingsLaw.pdf Council members will understand the requirements for SD Open Meetings Laws</p>	Discuss the document and ask questions.	20 minutes (9:25 - 9:45 am)
6. Directors Report	Jess	Info	Hear updates from the Council Staff.	Listen and ask questions.	15 minutes (9:45 - 10:00 am)

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Agenda Item	Owner	Info Discussion Vote	Desired Outcome	Come Prepared to...	Time Allotted (approximate times)
7. BREAK				Come back refreshed and ready to the rest of morning business	10 minutes (10:00 – 10:10 am)
8. Council Member Conference Report	Makena	Info	Council members will learn about Makena's experience at the SD Conference on DD in August, an event she attended via the Council's assistance.	Learn and ask questions.	10 minutes (10:10 – 10:20 am)
9. Election of Officers	Val	Nominations Discuss Vote	<p>All three positions are open during this election:</p> <p>Chair and Vice Chair positions are for two year term and a person can serve 2 terms. Must be an individual with IDD or a parent/guardian.</p> <p>Member-at Large position is for one year term and a person can serve 2 terms. Can be any member of the Council.</p>	<p>Nomination made, seconded and accepted by the person nominated.</p> <p>Motion, second and vote.</p>	25 minutes (10:20 - 10:45 am)
10. Grant Application – Center for Disabilities – Advocacy & Leadership Training for Native Americans with Disabilities & Their Families	Jimmy Warne / Pat Herman	Info Discuss	Everyone understands what this project is about and has their questions answered	Listen and be prepared to ask questions.	30 minutes (10:45 - 11:15 am)
11. Grant Application – Disability Rights South Dakota – Leadership Development	Devin Labbee-Darling	Info Discuss	Everyone understands what this project is about and has their questions answered	Listen and be prepared to ask questions.	30 minutes (11:15 – 11:45 am)

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Agenda Item	Owner	Info Discussion Vote	Desired Outcome	Come Prepared to...	Time Allotted (approximate times)
12. Mini-grant Application – LifeScape – Enhancing Training & Caregiver Education Through MedBridge		Info Discuss	Everyone understands what the project is about and has their questions answered.	Listen and be prepared to ask questions.	30 minutes (11:45 – 12:15 pm)
13. Determine Grant Funding	Val	Info Discuss	Grants approved will help meet the Council's State Plan Goals and Objectives.	Discuss grant presentations and make decisions on funding. Individually – motion, second and vote	30 minutes (12:15 – 12:45 pm)
14. LUNCH BREAK				Come back refreshed and ready to address afternoon business.	45 minutes (12:45 – 1:30 pm)
15. 2027 – 2031 State Planning Activities	Jessica	Info Discussion	Learn about the latest data in from stakeholders, data currently gathered for the Comprehensive Review and Analysis, discussion on collaborative needs assessment with DD Network, discussion of potential focus areas, goals and objectives.	Come prepared to share at least 1 priority you'd like to focus on for the next State Plan. Offer ideas, listen, ask questions	105 minutes (1:30 – 3:15 pm)
16. BREAK				Come back refreshed and ready to the rest of afternoon business	10 minutes (3:15 – 3:25 pm)
17. Public Comment Period	Val	Info	Hear from members of the public.	Listen and ask questions.	15 minutes (3:25 – 3:40 pm)
18. Next Meeting	Val	Discussion	January 2026 Meeting dates	Know your schedule and add to your calendar.	5 minutes (3:40 – 3:45 pm)

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19. Closing Round	Val	Discussion	Do a final round – Share something you appreciate or would change about today’s meeting.	Listen and Share	15 minutes (3:45 – 4:00 PM)
20. Adjourn	Val	Vote	End today’s meeting	Vote to adjourn	