

# South Dakota Council on Developmental Disabilities



## MISSION STATEMENT

To assist people with intellectual and developmental disabilities and their families in achieving the quality of life they desire through advocacy and systems change.

**PURPOSE:** To conduct the business of the Council.

## Quarterly Meeting

June 23, 2025

9:00 a.m. – 3:00 p.m. Central Time  
Library Commons, Mackay Building,  
800 Governors Drive, Pierre, SD

Zoom Meeting – Please email

[Jessica.Lamb@state.sd.us](mailto:Jessica.Lamb@state.sd.us) for link  
to provide public comment.

## Meeting Agreements:

- Cell phones off or on vibrate
- Be respectful
- One person talks at a time
- State your name before speaking so all participants know who is commenting
- Let everyone know prior to a vote if you have a conflict of interest and will not be voting.

| Agenda Item   | Owner | Info<br>Discussion<br>Vote | Desired Outcome  | Come Prepared to...   | Time Allotted<br>(approximate<br>times) |
|---|-------|----------------------------|--|---|---|
| 1. Welcome & Opening Round <ul style="list-style-type: none"> <li>• Roll Call</li> <li>• Review Meeting Agreements</li> </ul> | Val   | Info                       | Provide a positive focus for the day – start with the Mission Statement. | Introduce yourself and share: What is your favorite summertime treat? | 15 minutes<br>(9:00 – 9:15 a.m.)        |

| Agenda Item   | Owner           | Info Discussion Vote | Desired Outcome   | Come Prepared to...   | Time Allotted (approximate times) |
|---|-----------------|----------------------|---|---|-----------------------------------|
| 2. Standing Items <ul style="list-style-type: none"> <li>• Approve Agenda</li> <li>• Approve Minutes</li> </ul> | Val             | Info Discussion Vote | Revise agenda if needed, accept agenda; and approve minutes from last meeting.  | Offer changes or additions.<br>Vote to accept the agenda.<br>Vote to approve minutes of April 24, 2025. | 5 minutes<br>(9:15 – 9:20 am)     |
| 3. Budget Update  | Jessica         | Info Discussion Vote | Understand Council's budget and available grant funding. Brief updates to FFY 26 funding information.   | Ask questions, discuss and vote to accept.  | 20 minutes<br>(9:20– 9:40 am)     |
| 4. Executive Committee Report and Ratify Actions Taken  | Val and Jessica | Info Discussion Vote | Approve actions of the Executive Committee (May 21, 2025)<br><br>Ratify actions:<br>a. Approval of mini-grants: <ul style="list-style-type: none"> <li>- ADA Festival 35</li> <li>- PS Nat'l Conf</li> <li>- Give the Kids the Woods</li> </ul> | Listen and ask questions.<br><br>Vote to ratify actions taken by Executive Committee.                   | 5 minutes<br>(9:40 – 9:45 am)     |
| 5. Directors Report   | Jessica         | Info                 | Hear updates from Council staff.  | Listen and ask questions  | 10 minutes<br>(9:45 - 9:55 am)    |

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|---|-----------------|-------------------------------------|--|--|--|
| 6. Website RFP Proposal – Continuation of Tabled Discussion | Jessica         | Info<br>Discuss<br>Vote             | Revisit the topic of the website and decide which proposal to accept OR not to move forward with the project at this time.   | Discuss and vote.  | 30 minutes<br>(9:55 – 10:25 am)                  |
| 7. Break  |                 |                                     |  |  | 15 minutes<br>(10:25 – 10:40 am)                 |
| 8. Agency Updates   |                 | Info                                | Listen to updates from agency representatives in our group.  | Listen and ask questions   | 20 minutes<br>(10:40 – 11:00 am)                 |
| 9. Requests for Proposals for FFY25                         | Val and Jessica | Info<br>Discuss<br>Vote             | Review competitive and non-competitive Requests for Proposals (RFPs)<br>a. Mini Grants for Education & Training<br>b. USD CD – Public Info<br>c. DRSD – Leadership Development (Partners & SD Advocates for Change)<br>d. Oyate Circle – Advocacy & Leadership for Native Americans<br>e. Others? (Still need a mental health project for FFY 25 – brainstorm ideas) | Listen and ask questions.<br><br>Vote to issue RFP now or hold for future meeting. | 45 minutes<br>(11:00 – 11:45 am)                 |

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|--|--------------|-------------------------------------|---|--|--|
| 10.State Plan Updates<br>and Budget for<br>FFY26 | Jess         | Info<br>Discuss                     | Review proposed changes (if<br>any) to the State Plan<br>Activities and Budget for<br>FFY26   | Listen and ask<br>questions.<br><br>Vote to approve<br>changes (if any)  | 15 minutes<br>(11:45 – 12:00 pm)                 |
| 11. LUNCH BREAK                                  |              |                                     |   | Come back refreshed<br>and ready to address<br>afternoon business.   | 60 minutes<br>(12:00 – 1:00 pm)                  |
| 12. 2027 – 2031 State<br>Planning                | Jessica      | Info<br>Discussion                  | Learn about the data<br>beginning to come in from<br>stakeholders, discussion of<br>potential focus areas, goals<br>and objectives. | Come prepared to<br>share at least 1 priority<br>you'd like to focus on<br>for the next State Plan.<br><br>Offer ideas, listen, ask<br>questions | 90 minutes<br>(1:00 – 2:30 pm)                   |
| 13. Public Comment<br>Period                     | Val          | Info                                | Hear from members of the<br>public.   | Listen and ask<br>questions.   | 15 minutes<br>(2:30 – 2:45 pm)                   |
| 14. Next Meeting                                 | Val          | Discussion                          | September / October<br>Meeting dates  | Know your schedule<br>and add to your<br>calendar.   | 5 minutes<br>(2:45-2:50 pm)                      |
| 15. Closing Round                                | Val          | Discussion                          | Do a final round – Share<br>something you appreciate<br>or would change about<br>today's meeting.                                   | Listen and Share   | 10 minutes<br>(2:50-                             |
| 16. Adjourn                                      | Val          | Vote                                | End today's meeting   | Vote to adjourn  | 3:00 pm  |

