SOUTH DAKOTA BOARD OF PHARMACY
October 9, 2026
Unapproved Draft Minutes
9:00 am CDT
Public Board Meeting

Board members present: Shane Clarambeau, Ashley Hansen, Cheri Kraemer, Tom Nelson, and Curt Rising
Board staff present: Tyler Laetsch, Melissa DeNoon, Carol Smith, Lee Cordell, Dan Peterson, and Beth Windschitl

Other parties in attendance.

Meeting called to order by Tom Nelson at 9:02 a.m. Voice roll call taken, mission statement read, quorum confirmed, and introductions completed. Call for public comment made pursuant to SDCL 1-25-1. Consent agenda approved (Clarambeau / Hansen / motion carries).

Public Comment – Jenna Heyen, Thank you to all board and staff during the time of work and available to discuss any projects during employment during the meeting.

Executive Session per SDCL 1-25-2(3)

Motion to go into executive session (Hansen / Kraemer / motion carries) 9:10 a.m.
Motion to resume board meeting (Kraemer / Hansen / motion carries) 9:26 a.m.

Staff Reports – Tyler Laetsch
Operations Report

- Work on new licensing platform and website continues; go live date Q1, 2027.
- Board staff years of service recognition – Carol Smith, Melissa DeNoon, Beth Windschitl.
- Welcome new inspector Dan Peterson.
- Inspector Lee Cordell's last day is October 22, 2026. Replacement interviews are in the final stage.
- Roberto Nolasco-Cruz replaced Renee Stellagher as board prosecuting attorney. A replacement for David McVey, board general counsel, is in the works.
- New administrative waiver process has been implemented.
- Technician registration issues continue. Registration renewal runs through 10/31/26 with six hours of CE required for non-certified technicians.
- Early MPJE enrollment is available until 12/1/26 for SDSU P4 students. Board staff completed MPJE question review.
- Continue to receive questions regarding peptides, GLP-1 medication, collaborative practice agreements with PAs, obtaining veterinary antibiotics that were once over the counter, and digital marketplace facilitators/platforms. Request for a guidance document to address licensing of digital marketplace entities.
- Board submitted legislation to move controlled substance registration from DOH to the board. Session begins 1/12/2027.
- South Dakota will host the NABP/AACP District 5 meeting in 2027, August 4th – 6th.

Inspector Reports
Carol Smith - Quarter 3 completed 3 medical gas, 6 hospital pharmacies, 18 retail pharmacies inspections
Findings

- Technician performing sterile compounding was not cleaning their eyeglasses prior to compounding.
- Incorrect documentation posted - DEA verification instead of DEA registration; expired CSR.
- Retail pharmacy performing 795 compounding without final verification check or a check prior to dispensing if patient returned later.
- Pharmacy verification process of nonsterile compounding had no documentation of the color of the final product.
- Hospital pharmacy had no process to handle controlled substances brought to the hospital by patients.
- Lapse in tele pharmacy completing monthly controlled substance inventory.
- Medical gas distributor's SD commerical license not posted.
- Expired return to stock bottles and unmarked vials on the shelves.
- Questions from a consultant pharmacist on a diversion in a LTC facility where she was a consultant and her responsibilities. Diversion reported to DEA, nursing board and police. Pharmacist had no responsibility.

Lee Cordell - Quarter 3 Lee has accepted a new position as Director of Pharmacy for Sanford in Rapid City. His last day is October 22, 2026. In preparation for departure, completed a total of 22 inspections and Jenna Heyen assisted by completing an additional 10 West River inspections. Also conducted some dual inspections with Jenna.
Findings

- Found expired water and flavorings
- Medications stored in refrigerator door.
- Upon inspection, Jenna wiped door tops and discovered tops had been cut and porous wood exposed. Issue is being corrected.

- Pharmacy not documenting or auditing controlled substances.
- Two pharmacies with high humidity issues.
- One facility with two broken ceiling tiles; paint chips everywhere
- One facility had to do fingertip testing as not done at appropriate intervals.
- Expired medications found in an AMDD; had a staff change and had not reassigned the task to another team member.
- One facility where immunization data wasn't reported to SDIIS.
- Multiple cleanliness issues in several retail pharmacies

Jenna Heyen (reported by Tyler Laetsch) - Quarter 3 completed 46 inspections

Findings

- Controlled substances not received via CSOS process correctly.
- Incorrect telepharmacy phone number on label (repeat issue).
- Refrigerator temperatures and monitoring with tracking adjustments lacking.
- Biennial inventory to include all filled scripts waiting for pickup and pharmacy's DEA number.
- Retail pharmacy did not know how to run reports to identify expired medications in their AMDD machine.
- Many pharmacies with outdated signage.
- Multi-dose dating missing; educated staff regarding facility policy.
- CSCA areas lack cleaning documentation; pharmacy to work with nursing staff so logs are completed when CSCA is used.
- Hospital purchasing team receiving medication and nursing staff stocking machines without pharmacy oversight.
- Drug takeback liner logs for many sites not completed correctly.
- Expired licenses posted in pharmacies for public view when current licenses are available for posting.
- Staff compounding training documents not available.
- Packaging not compliant with USP grade packaging.

PDMP Update – Melissa DeNoon

- Continued work on the medical marijuana indicator, a new enhancement recently launched in the PDMP.
- PDMP is part of South Dakota's Opioid Strategic Plan administered by the Department of Health. PDMP data is included in each of DOH's annual reports specifically in goal areas 1 & 3. Reviewed goals and PDMP's contribution to goals.
- Completed annual MPJE questions review and verified law and rule cites.
- Attending the annual NASCSA conference October 26-29 in Maine; Tyler to present during the conference.

<u>Complaints, Investigations, Disciplinary Actions, and Loss/Theft Reports</u>

Review

1. Complaint 2026-0014 Pharmacy
2. Complaint 2026-0015 Pharmacy
3. Complaint 2026-0016 Pharmacy
4. Complaint 2026-0018 Pharmacy
5. Complaint 2026-0019 Pharmacy
6. Complaint 2026-0020 Pharmacy
7. Complaint 2026-0008 Technician (Cris Reusch, diversion)
   Motion to accept voluntary surrender of technician registration (Clarambeau / Kraemer / motion carries).
8. Complaint 2026-0013 Technician (Niomi Herbaugh, diversion)
   Motion to accept voluntary surrender of technician registration (Clarambeau / Hansen / motion carries).
9. Complaint 2026-0010 Pharmacy (Avera St Luke's–Aberdeen, dispensing error)
10. Complaint 2026-0012 Pharmacy (Walgreens-Rapid City, closed during posted hours with inability to get medications or transfer prescriptions)

<u>Other Reports</u>

SD Pharmacists Association – Amanda Bacon

- September 2026, SDPhA first membership renewal cycle; sent renewal reminder and thank you notices.
- Closing out 140th Annual Convention items; discussed the future of convention, surveying members for feedback.
- Paying attention to Medicaid issues; discussing past and current models and any changes to pharmacy.
- At the federal level, PBM and reimbursements remain SDPhA's major priorities.
- Preparing for legislative session, Standard of Care discussions continue, watch for Fall District meeting announcements.
- Scout Forbes-Hurd installed as new SDPhA president.

SD Society of Health System Pharmacists – Ryan Waybright (presented by Tyler Laetsch)

- October 1, 2026, SDSHP hosted a "Roundtable" event focusing on Pharmacy Practice Regulations in South Dakota. It was an engaging evening of learning and discussion of practice models and future opportunities.
- A "Dakota Night" event has been set for ASHP Midyear in Orlando, Florida in December.
- SDSSHP president met with SDPhA leadership to discuss collaboration and the importance of pharmacy speaking with a unified voice.

SDSU College of Pharmacy – Dan Hansen (reported by Brad Laible)

- College of Pharmacy enrollment numbers are up with 63 P1 students; smallest class – P4 with 36 students.
- Reports strong pre-pharmacy numbers with colleges freshman/sophomore prospects; have nearly 100 sophomores applying for next year's P1 year.
- In year two of implementation of revised pharmacy curriculum.

SD Association of Pharmacy Technicians (SDAPT) - Logan Reed

- Association reestablished and new officers installed: – Logan Reed, president; Sarah Park, president elect; Adrianne Miller, secretary, and Sandra Reindl, treasurer.
- SDAPT hosted a booth at the SDPhA Annual Convention in September 2026 and is currently working to procure booth space at SDSHP's April, 2027 event in Sioux Falls.
- Upgrades to the SDAPT website and online payment options are underway.
- Thank you to all parties (SDPhA, SDSU College of Pharmacy, SDSHP, SD BOP) who have taken steps to help restore the association and advocate for technicians across the state.

Old Business

Rules Update

- Rules were worked on this past summer, are finalized, and became effective August 16, 2026.
- Current version of South Dakota Laws and Rules for the Practice of Pharmacy is posted on the board website.

Board Reappointments

- Ashley Hansen has been appointed by the governor for her third three-year term.
- Shane Clarambeau has been appointed by the governor for his second three-year term.

New Business

Administrative Rule Waiver

- Reviewed request process established by 20:51:14 and new waiver form.
- All waiver requests discussed today were previously in place as a variance and approved by the board.
- All approved waivers are granted for a period of one and subject to annual review.

Waiver Requests

- Monument Health Lead/Deadwood, Telepharmacy Waiver (submitter Tiffany Clendenen)
  Motion to approve renewal of Monument Health Lead/Deadwood Hospital, Telepharmacy (license 100-0499) Waiver request allowing a pharmacist on site twice monthly instead of weekly as outlined in proposal submitted to the board. (Clarambeau / Kraemer / motion carries).

- Sanford Health Sioux Falls, Tech Check Tech Waiver (submitter Alyssa Howard)
  Motion to approve Sanford USD Medical Center (license 100-0464) waiver request to allow qualified, certified technicians and interns to perform the tasks of product repackaging, product verification and serve as a qualified-product checker as outlined in proposal submitted to the board. (Kraemer / Clarambeau / motion carries).

- Avera McKennan Sioux Falls, Tech Check Tech Waiver (submitter Ryan Waybright, presenter Jeff DeRouchey)
  Motion to approve Avera McKennan (license **100-0528**) waiver request to allow qualified technicians and interns to perform advanced, non-clinical verification activities for non-patient-specific medications supported by technology as outlined in proposal submitted to the board. (Hansen / Kraemer / motion carries).

- Avera McKennan PDC Sioux Falls, Tech Check Tech Waiver (submitter Ryan Waybright, presenter Autumn Wahle)
  Motion to approve Avera McKennan (license **100-2108**) waiver request to allow qualified technicians and interns to perform advanced, non-clinical verification activities for non-patient-specific medications supported by technology as outlined in proposal submitted to the board. (Hansen / Clarambeau / motion carries).

- Avera McKennan Sioux Falls, Kit Check Waiver (submitter Ryan Waybright, presenters Wahle, Magnuson, and DeRouchey)
  Motion to approve Avera McKennan (license **100-0528)** waiver request to allow KitCheck electronic records and monitoring as an alternative to separate manual documentation and tracking for pharmacy-prepared medication kits and trays stored outside the pharmacy as outlined in proposal submitted to the board. (Clarambeau / Hansen / motion carries).

- Avera on Louise Sioux Falls, Kit Check Waiver (submitter Timothy Magnuson)
  Motion to approve Avera McKennan (license **100-2065**) waiver request to allow KitCheck electronic records and monitoring as an alternative to separate manual documentation and tracking for pharmacy-prepared medication kits and trays stored outside the pharmacy as outlined in proposal submitted to the board. (Clarambeau / Hansen / motion carries).

- Monument Health Rapid City, Tech Check Tech Waiver (submitter Veronica Lesselyoung)

  Motion to approve Monument Health waiver request to allow the tech check tech function to be used for everything that is verified using an NDC specific barcode for administration to patients as outlined in proposal submitted to the board. (Hansen / Kraemer / motion carries).

- Burke Community Pharmacy - Telepharmacy (Mission, Presho, White River) Waiver (submitter Renee Sutton)

  Motion to approve Burke Community Telepharmacies waiver request to allow a pharmacist to visit two of three designated locations per week instead of three locations per week. (Kraemer / Clarambeau / motion carries).

- Hy-Vee Central Fill Sioux Falls, Annual Report and Pharmacist Final Verification Waiver (submitter Judy Zachariasen)

  Motion to approve Hy-Vee Central Fill Center waiver of pharmacist final verification for all prescriptions dispensed via the Automatic Distribution Dispensing System and are monitored through the Pharmacy Quality Commitment Program platform. (Hansen / Kraemer / motion carries).

Monument Health Starter Packs Discussion (submitter Michelle Kooiman, with presenter Scott Peterson)

- Packs are used at night after pharmacies close; Monument considers these home packs (full course), not starter packs, used so patients do not have to go to a pharmacy the next day.
- Provider sends prescription while patient is in service at clinic/urgent care which closes at 7:00 p.m.
- Provider to counsel and give patient education materials at visit.
- Medications are set quantities in sealed containers; quantity cannot be altered to patient specific dispensing needs; patient receives the full course of treatment.
- Billed Monday through Friday; no billing Saturday and Sunday.
- Discussion/Concerns: no counseling / education component in proposal; patient's retail pharmacist would never know they received the medication; quantity of medication dispensed may be more than needed; not all retail pharmacies in Rapid City close at 7:00 p.m.

  Motion to approve the use of starter packs on site for six months, submitter to provide a list of medications dispensed, quantities dispensed at designated Monument Health locations (listed in proposal submitted to the board) and provide operational report at next board meeting. (Clarambeau / Hansen / motion carries).

Compounded GLP-1 Solicitation to Pharmacies

- A new model in the pharmacy arena that uses a central fill process.
- Individual pharmacy contracts with a central fill entity for fulfilment of the pharmacy's patients' scripts and medication delivery directly to patients.

<u>Education</u>

Presentation: Partnership for Safe Medicines - Shabbir Safdar, Executive Director

- Refer to information in handout provided by presenter and posted on the Boards and Commissions website.

PDMP Medical Marijuana Indicator Update

- Medical marijuana indicator has been added to individuals' PDMP reports in AWARxE and Gateway integrations; go live date was 10/7/26.
- Provided a review of the legislation establishing the medical marijuana indicator in the PDMP.
- An upload of "active" medical marijuana card holders to the PDMP platform occurs every 24-hour period.
- Showed a snapshot of a PDMP patient report and where to find the medical marijuana indicator within a patient report.

<u>Other Business</u>

Recent Meeting News

- District V NAPB/AACP 2026 Meeting, Hastings, MN August 6-8, 2026
- SDPhA Annual Convention, September 10-12, 2026, Brookings, SD

Future Board Meetings – held in Sioux Falls Board Room unless otherwise noted.

- January 15, 2027, 9:00 a.m.
- April 9, 2027, 9:00 a.m.
- July 9, 2027, 9:00 a.m.
- October 8, 2027, 9:00 a.m.

Upcoming Meetings

- SDSHP Annual Conference, Sioux Falls, SD April 16-17, 2027.
- NABP 123rd Annual Meeting, New Orleans, LA May 11-14, 2027.
- District V NABP/AACP 2027 Meeting, Sioux Falls, SD, August 4-6, 2027
- SDPhA Annual Convention, Spearfish, SD, September 9-11, 2027

Motion to adjourn (Hansen / Clarambeau, Kraemer). Meeting adjourned 12:50 p.m.