

**SD COUNCIL ON DEVELOPMENTAL DISABILITIES
GRANT APPLICATION - - TITLE PAGE**

Applicant Organization Division of Developmental Disabilities

Address: 3800 E Hwy 34, c/o 500 E Capitol, Pierre SD 57501

Telephone: 605-773-3438 Federal ID Number: 46-6000364

Project Director Carrie Geppert

Address/Telephone Same as above

Email Address: carrie.geppert@state.sd.us

Type of Organization: State Government Tax Exempt? Yes

Under "Type of Organization" indicate all of the following that apply: State, county, municipality, or other public institution; nonprofit or profit private institution. If "nonprofit" and/or "tax exempt", proof of status may be requested.

Title of Project: SD Community of Practice for Supporting Families

Project Begins: July 1, 2023

Project Ends: June 30, 2024

Total Council Funds Requested: **\$44,212.50**

Joey Younie

Authorizing Official (please type name)

Joey Younie
Signature

Director of Division of Developmental Disabilities

Title and address, if different from Project Director listed above.

Abstract:

The Charting the LifeCourse (CtLC) framework is at the foundation of the National and state-specific Community of Practice efforts, the guiding principles of which provide the framework and the Core Belief that “All people have the right to live, love, work, play and pursue their life aspirations just as others do in their community.” All people live in the context of family. Families are the core unit in our society, serving as a source of support for all its members. **For people with intellectual and developmental disabilities (I/DD), the role of family is unique and often central in the support and care provided across the lifespan.** Family members play key roles in identifying and securing opportunities for their family members to participate within their community in meaningful ways and ensuring access to self-determined lives. Parents and other family members of people with I/DD often provide medical, behavioral, financial, and other daily supports beyond what most families provide, yet, **the vital role of families is not fully recognized and supported in disability policy and practice.**

Since 2014, the South Dakota Division of Developmental Disabilities (DDD) has been actively engaged in efforts to provide comprehensive information and education to self-advocates and family members about the available services/supports to raise expectations for the future. In 2016, the SD Council on Developmental Disabilities supported and partnered with DDD to engage in the National Community of Practice for Supports to Families and create a South Dakota Supporting Families Community of Practice (CoP). Over the past five years, the SD CoP has worked to engage families across the state by hosting listening sessions, informational sessions, and opportunities for self-advocates and families to learn about the CtLC framework and how to apply it to their own lives and increase their advocacy skills.

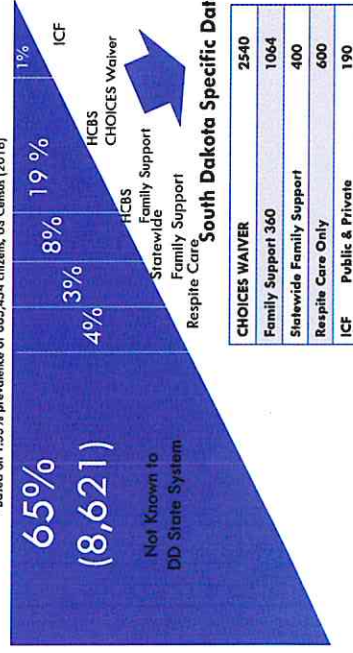
Statement of Need:

Today, there are more than 4.7 million American citizens with an intellectual or developmental disability (ID/DD). Approximately 75% of these individuals live in their communities without any formal disability services, relying on their families for varying levels of support to have the lives they want to have. Of the 25% who are receiving services, over half live with their families, and in some states, that number is as high as 80%. South Dakota specific data is presented below. (*Data based on U.S. Census, 2016)

South Dakotans with DD

13,415 estimated South Dakotans with Developmental Disabilities*

*Based on 1.55% prevalence of 865,454 citizens, US Census (2016)



South Dakota Specific Data Source: SD Division of Developmental Disabilities(2017)

SD's membership in the National CoP for Supporting Families has provided a solid foundation for the structure of the State Team and increased SD's capacity to understand and apply the Charting the LifeCourse framework across the life span as well as in multiple disciplines, such as in schools, adult services, and most importantly, within the family unit.

Goals, Objectives, and Action Plan:

Goal 1: Support Family and Self- Advocate Leadership

1. Professionalize the role of family members and self-advocates to ensure meaningful leadership from people and families with lived experience.
 - a. People with I/DD and their families will be recognized and compensated for the value of their contributions to the goals of the SD Supporting Families CoP
 - b. Provide training and support for family to family and peer to peer mentorship
 - c. Explore family networks to create capacity for families and self-advocates to be leaders
2. Invite & provide financial support to self-advocates and family members to participate in:
 - a. SD Supporting Families CoP meetings & events, and activities
 - b. CoP Leadership Series
 - c. National CoP for Supporting Families Annual Meeting
 - d. Annual Charting the LifeCourse Showcase
3. Partner with Disability Rights South Dakota to:
 - a. Coordinate with Partners in Policymaking graduates to host community-wide Charting the LifeCourse events throughout SD
 - b. Ensure all graduates of Partners in Policymaking are familiar with Charting the LifeCourse and how it may be used to advocate on an individual level and on a systems level as a member of the Supporting Families CoP
 - c. Offer opportunities for graduates of Partners in Policymaking to join the SD Supporting Families CoP.
 - d. Meet regularly with SD Advocates for Change and other self-advocate/family advocacy groups in South Dakota to share information with and receive input to inform policy decisions

Goal 2: Communication & Education to Stakeholders (Charting the LifeCourse)

1. SD Ambassadors will share practical application of principles of Charting the LifeCourse during DDD's Family & Self-Advocate Conversation sessions.
 - a. Provide stipends to support SD LifeCourse Ambassadors to share information about Charting the LifeCourse at conferences, meetings, and events throughout SD
 2. Invite and provide financial support to DHS staff, state and local partners, and providers to participate in:
 - a. SD Supporting Families CoP meetings & events
 - b. Participate in the CtLC Ambassador series to represent all life domains and life stages.
 - c. Attend the Charting the LifeCourse Showcase
 3. Provide information and materials to assist families in planning for their vision of a good life, including life stage booklets, Supporting Real Lives folders, and other anticipatory guidance materials.
 - a. Use of social media, email campaigns and other outreach strategies to inform people with IDD and their families of learning opportunities, events, and other resources to strengthen families in South Dakota. (Listserv, Facebook, newsletters, print materials, etc.)
 - b. Provide learning and coaching opportunities for Family Support Coordinators, CHOICES Case Managers, and those providing direct supports to use the Charting the LifeCourse Framework in their day-to-day work
 4. Collaboration with other entities supporting advocacy efforts, such as SD Parent Connection, Center for Disabilities, DD Council, Disability Rights of South Dakota, and the Family Support Council to engage with families across South Dakota.
 - a. Engage with and learn about said state and local partners to identify common goals
 - b. Provide education & information to state and local partners with whom people with ID/DD and their families commonly interact such as early intervention, education & transition services, long term care, mental health, local career centers, community action programs, healthcare provider associations, economic assistance, family planning centers, etc.
 - c. Provide training and ongoing education to professionals to better understand family systems and their needs

Evaluation & Consumer Satisfaction Information

Goal	SD Council on Developmental Disabilities Performance Measure(s)
Support Family and Self- Advocate Leadership	IFA 1.1 – Number of people with DD who participated in Council/Grant supported activities designed to increase their knowledge of how to take part in decisions that affect their lives, the lives of others, and/or systems
	IFA 1.2 – The number of family members who participated in Council/Grant supported activities designed to increase their knowledge of how to take part in decisions that affect the family, the lives of others and/or systems
	SC 1.1 – Number of policy and/or procedures created or changed
	SC 1.2 – The number of statute and/or regulations created or changed
	SC 1.5 – The number of Council/Grant supported systems change activities with organizations actively involved.
Communication & Education to Stakeholders	SC 2.1.2 - The number of policies, procedure, statute or regulation changes implemented.
	IFA 3.1 – The percentage of people with DD who are satisfied with a project activity
	IFA 3.2 The percentage of family members satisfied with a project activity
	SC 1.3 – The number of promising practices and/or best practices supported
	SC 1.4 – The number of people trained or educated through Council/Grant systemic change initiatives

Organization & Staff Qualifications:

Carrie Geppert – Family Advocacy Coordinator, Division of Developmental Disabilities

Carrie is a parent, with 16 years of lived experience with individuals with IDD. She is a Year 23 graduate of Partners in Policymaking, Certified Charting the LifeCourse Ambassador, Safety-Care Trainer, PEERS Social Skills Trainer, and Community Advocate. Carrie has been a member of the SD Supporting Families Community of Practice since 2018 in the role of parent/professional.

Julie Hand - Assistant Director, Division of Developmental Disabilities

Julie has 16 years of experience as a professional in the developmental disabilities field as well as life-long experience as a family member of a person with IDD. Julie is a certified Person-Centered Thinking (PCT) Trainer, Charting the LifeCourse (CtLC) Ambassador, and Certified Quality Analyst. She has led the facilitation of the SD Supporting Families CoP for almost 5 years and has been at the forefront of efforts to sustain knowledge and skills in both PCT and CtLC since 2008.

Brenda Smith – SD CoP Facilitation Team Member-Family Member

Brenda Smith is a parent, advocate, certified Person-Centered Thinking trainer, and LifeCourse Ambassador. She earned her undergraduate degree in Elementary and Special Education and has been involved in disability issues for more than 40 years. She currently provides training to professionals, educators, families, and self-advocates in person centered practices and Charting the LifeCourse Framework. She feels her greatest life teachings have come from her son, as well as from other individuals with disabilities and their families. She is passionate about helping families, educators, and other professionals envision positive futures for those we love, know and care about.

Elaine Roberts – SD CoP Facilitation Team Member-Family Member

Elaine is a parent, retired special education teacher, Families Planning Together Facilitator, member of the state team for Supporting Families Community of Practice, Certified Charting the LifeCourse Ambassador and past executive director of SD Parent Connection. She has advocated for her own children and continues to advocate for individuals with disabilities and their families.

BUDGET SHEET & NARRATIVE

Personnel: There are no grant dollars budgeted for personnel costs.

Travel:

SD CoP State Team meetings:

The SD Supporting Families CoP State Team meets every other month via Zoom, with one in person meeting per year to coincide with National CoP onsite technical assistance. The DDD is proposing to provide a stipend which will provide funding to compensate for time \$150 per on-site/in-person meetings, and travel expenses of \$375 per on-site/in-person meeting. Costs are based on the attendance of twelve family members, five self-advocates, and five support persons for self-advocates (if the self-advocate so chooses) per meeting. The total amount needed to cover this expense is \$11,550. DD Council funding in the amount of \$8,662.50 is requested, with DDD funding the remaining \$2,887.50.

CoP Annual Meeting & Charting the LifeCourse Showcase:

The National CoP Annual Meeting is held in Kansas City, MO and is a forum for all CoP member states to convene and network with one another as well as receive pertinent information and updates regarding upcoming activities, CoP structure, and evaluation by the Administration on Community Living, a primary source of funding for the National Community of Practice. The CtLC Showcase is an opportunity to learn about specific CoP state strategies in various innovation areas such as Support Coordination, Employment, and Family & Self-Advocate Engagement. DDD has maximized DD Council funding over the past several years to fund attendance of SD CoP State Team members, including certified LifeCourse Ambassadors, DDD staff involved in CoP efforts, and other vested State Team members including family members and professionals.

Budget is based on expenses 2019, 2022, and 2023 of approximately \$1500 per person for fifteen people to attend one or both events. Budget includes cost of registration, hotel, mileage/flights, and per diem. 2020 and 2021 events were held virtually due to COVID-19 so cost per person to attend would not be reflective of expenses for CoP members to attend in person. Total funding requested from the DD Council under this budget item is \$16,875 with DDD funding \$5,625.

Related Goals & Objectives:

- Goal 2, Objectives 1 & 2

LifeCourse Ambassador Travel:

As the SD CoP efforts gain momentum, there is an increased dependence on certified LifeCourse Ambassadors to share information about the SD CoP State Team at conferences, meetings and other community events. In order to financially support and encourage their role as Ambassadors, DDD requests funding for LifeCourse Ambassadors to be paid travel stipends of \$175 for two SD Ambassadors to attend up to 6 presentations and collaborations between July 1, 2022, and June 30, 2023, totaling \$2,100. The DD Council's portion of this funding equals \$1,575 and the DDD will provide matching funds of \$525.

Related Goals & Objectives:

- Goal 2, Objectives 5, 6, and 7

Contractual Services:

Family & Self-advocate stipends - Other CoP-related events:

Efforts to engage with self-advocates and families across the state will require peer support. Stipends will be provided to self-advocates and family members to assist the SD Supporting Families Community of Practice and/or Charting the LifeCourse framework by co-hosting community events, whether in person or virtual. Stipends will be paid for the time and resources put towards acting as a "connection point" for the SD CoP. An estimation of 6 events will occur between July 1, 2023, and June 30, 2024. DDD proposes \$100 stipend for up to two family/self-advocate "hosts" per event to promote family & self-advocate leadership to host and facilitate the events. 6 events x \$100 each per host x 2 hosts = \$1,200. DD Council funding in the amount of \$900 is requested, while DDD will provide \$300 in matching funds.

Charting the LifeCourse Ambassador Series:

The Charting the LifeCourse Ambassador series is facilitated with a cohort of people across the nation. Ambassador series are offered several times each year and assist participants in applying their learning through the lens of specific topics such as Person-Centered Planning, No Wrong Door, and Direct Services. The series includes online learning and interactive coaching calls to build confidence and capacity of participants to implement the CtLC framework in their personal life and professional role, better positioning SD CoP State Team members, as well as public and local stakeholders to apply the CtLC framework at home and at work and consider changes to policy and practice through the lens of the framework. Cost is \$650 per participant for up to 20 participants during the 2023-2024 membership year for a total of \$13,000. DDD will provide \$3,250 in matching funds and requests \$9,750 in DD Council funding.

Related Goals & Objectives:

- Goal 2, Objective 1

Discovery & Information:

As part of DDD's efforts to share Charting the LifeCourse principles broadly, materials such as CtLC Life Stage booklets, SD-specific Supporting Real Lives folders and contents, and other related materials will be printed, distributed to members of the SD CoP State Team, SD Ambassadors, DDD staff, and those with whom the CtLC framework is shared. Estimated \$3800 per year based on printing costs incurred by DDD in 2018-2019. DD Council funds in the amount of \$2,850 are requested. DDD will provide the required 25% match in the amount \$950.

Related Goals & Objectives:

- Goal 2, Objectives 3, 5, and 6

Other:

CoP Event Hospitality:

Room rental, food, and beverages for CoP related events, including but not limited to Good Life Groups, Family & Self-advocate focus groups, CoP State Team meetings, conference booths, and Charting the LifeCourse in Action regional events. Cost estimated at \$300 per event at 16 events per year = \$4,800. DDD would fund \$1,200 and requests the DD Council fund the remaining \$3,600.

Related Goals & Objectives:

- Goal 1, Objectives 1, 2, 6, and 8
- Goal 2, Objectives 4, 5, 6 and 7

Interpreter Services:

To accommodate self-advocates and family members who require accommodations to participate in SD CoP State Team meetings, Good Life Groups, or other CoP related events, based on the Division of Rehabilitation Services' fee schedule at a rate of \$54.34 per hour (highest rate for qualified interpreter) and would allow up to 10 hours of interpreting per grant year if needed at CoP events. DDD requests a total \$543.40 to cover interpreter expenses, with the DD Council providing \$407.55 and the DDD providing matching funds of \$135.85.

Related Goals & Objectives:

- Goal 1, Objectives 1-9

ATTACHMENTS

See attached letters of recommendation from South Dakota family members

2023-2024 Supporting Families CoP Activities Budget

Description	(A) Requested DD Council Funds	(B) Allowable Match from Applicant **	(C) Allowable Match from Other Agencies **	(D) Total Contract Grant Budget (A + B + C)	(E) Un- allowable Match from Applicant & Other Agencies	(F) Total Project Budget (D + E)
Personnel						
						\$0.00
Travel						\$34,050.00
Self-Advocate & Family Member Stipends - SD						
CoP State Team meetings	\$8,662.50	\$2,887.50				\$11,550.00
CoP Annual Meeting & CtLC Showcase	\$16,875.00	\$5,625.00				\$22,500.00
SD Ambassador Travel to share CtLC Framework	\$1,575.00	\$525.00				\$2,100.00
Contractual - Balance						\$18,000.00
Family & Self-Advocate Stipends - Other CoP related events	\$900.00	\$300.00				\$1,200.00
Ambassador Series Registration	\$9,750.00	\$3,250.00				\$13,000.00
Discovery & Information: Printing costs for CoP & CtLC informational materials	\$2,850.00	\$950.00				\$3,800.00
Equipment						\$0.00
						\$0.00
Other						\$5,343.40
CoP Event Hospitality	\$3,600.00	\$1,200.00				\$4,800.00
Interpreting Services	\$407.55	\$135.85				\$543.40
Grand Total:	\$44,212.50	\$14,737.50	\$0.00	\$0.00	\$0.00	\$62,736.80

** Be sure the Budget Narrative specifies the type of allowable match (in-kind, cash, etc.) and the source of the matching funds. Utilize the formulas found in the instructions to compute the percentages of Council funds and matching funds.

ASSURANCES

1. The applicant assures that grant funds made available under the South Dakota Council on Developmental Disabilities will not be used to supplant state or local funds, but will be used to increase the amounts of such funds that would be made available for other similar activities.
2. The applicant assures that grant funds made available under the South Dakota Council on Developmental Disabilities will be used to complement and augment rather than duplicate or replace services for individuals with developmental disabilities and their families who are eligible for Federal assistance under other state programs.
3. The applicant assures that fund accounting, auditing, monitoring and such evaluation procedures as may be necessary to keep such records as the South Dakota Council on Developmental Disabilities shall prescribe will be provided to assure fiscal control, proper management, and efficient disbursement of funds received through the South Dakota Council on Developmental Disabilities.
4. A clear audit trail must be maintained for each source of funding. Receipts, expenditures and disbursements must be individually accounted for from each source of funds.
5. The applicant agrees to submit reports indicating activities undertaken, expenditures, match provided, program income and general progress of the project. Projects are required to submit a final report at the end of the grant funding period.
6. The applicant certifies that the program contained in its application meets all the requirements, that all the information is correct, that there has been appropriate coordination with affected agencies, and that the applicant will comply with all provisions of the South Dakota Council on Developmental Disabilities and all other applicable laws.
7. The applicant understands that although an effort will be made to continue the funding of projects of proven effectiveness or with a record of proven success, each project must stand on its own merit each year. No project will be guaranteed continued funding. NOTE: Projects/programs must re-apply annually for funding.

8. This agreement depends upon the continued availability of federal funds and expenditure authority from the Legislature for this purpose. This agreement will be terminated by the State if the Legislature fails to appropriate funds or grant expenditure authority. Termination for this reason is not a default by the State nor does it give rise to a claim against the State.
9. The applicant also understands and agrees: 1) that funds received are to be expended only for the purpose and activities covered by the applicant's approved application and budget, and 2) that the grant may be terminated at any time by the South Dakota Council on Developmental Disabilities if the applicant fails to comply with the provisions of the South Dakota Council on Developmental Disabilities legislation or any of the certified assurances listed above and in the grant agreement.

CERTIFICATION - I certify that I have read and reviewed the above assurances and will comply with all provisions of the South Dakota Council on Developmental Disabilities legislation and all other applicable federal and state laws.

Joey Younie

Signature of Authorizing Official

06/14/2023

Date

Joey Younie, Director of DDD

Typed Name and Title

Hillsvue Plaza – E. Hwy 34, c/o 500 E. Capitol, Pierre, SD 57501

Address

(605)773-3438

Telephone Number

June 8, 2023

Arlene Poncelet, Director
South Dakota Council on Developmental Disabilities
Pierre, SD 57501

Dear Council Members,

This letter is in support for continued funding for the South Dakota Community of Practice through the Division of Developmental Disabilities.

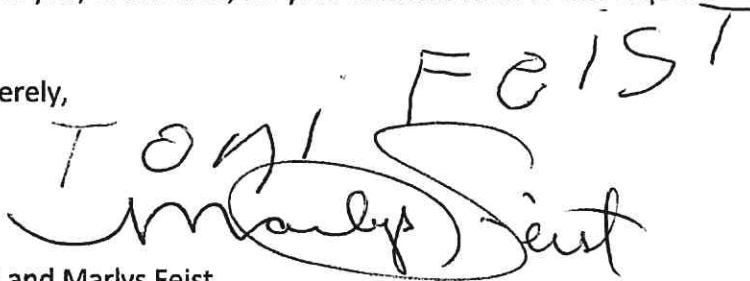
We have been active with this program and are excited to continue with trainings and activities that are provided. We have participated in several Charting the LifeCourse activities and recently took part in a Charting the LifeCourse in person refresher training. It seems with each training and discussion we come away with something new to think about.

With the changing ways that services are delivered, staffing issues are addressed and the use of technology it seems we must be vigilant about looking to the future and the challenges that help us to plan for and enjoy our definition of a Good Life.

The State has been forward looking at services but there is still much to be done and we urge the Council to strongly consider the grant request for this project.

Thank you, in advance, for your consideration of this request.

Sincerely,

A handwritten signature in black ink. The name 'Feist' is written in a large, stylized font at the top. Below it, 'Toni' and 'Marlys' are written in a cursive script, with a large loop connecting them. The word 'Sent' is written at the bottom right of the signature.

Toni and Marlys Feist
St. Onge, SD

Amber Finnesand
Sioux Falls, SD

June 11, 2023

Arlene Poncelet, Director
South Dakota Council on Developmental Disabilities
Pierre, SD 57501

Dear Council Members,

I, Amber Finnesand, would like to take this opportunity to write this letter in support of the ongoing funding of the South Dakota Community of Practice for Supporting Families by way of the South Dakota Division of Developmental Disabilities (DDD).

With this funding the DDD can offer training to individuals throughout South Dakota on ways to look towards the future; problem solve on current challenges as well as plan what is a "Good Life" vision and how to move in a proactive direction.

The Charting the Life Course Tools have been used within my personal life for my son. They are a great tool to support my son and our family in our best lives. I came to know these tools from the DDD.

While great things have happened, there is always opportunity for growth, learning, helping families now and into the future. I would appreciate the Councils continued support.

Thank you for your time and consideration in reading my letter.

Sincerely,

Amber Finnesand

South Dakota Council on Developmental Disabilities

Attn: Arlene Poncelet

Pierre, SD 57501

Dear Council Members,

I am writing this letter to recommend continued funding by the DD Council for the South Dakota Supporting Families Community of Practice (CoP). We have a 17-year old daughter, Katie, who has Autism and a cognitive disability, and we have been exposed to the CoP while supporting her and seeking opportunities to engage with providers, agencies and other families. When the chance to attend the Charting the LifeCourse (CtLC) Showcase in Kansas City came up, I immediately took it. This trip was possible for me only through the funding the DD Council provided to the State of South Dakota. It was a great experience, and I hope to attend again next year. Hearing the activities, programs, plans and ideas from other states was beneficial from both a personal and professional perspective. I look forward to any opportunities to enhance my knowledge of CtLC through the Community of Practice, as it will help our family continue to focus on Katie's "vision for a good life". I am truly grateful whenever we can learn how to better support Katie.

Thank you for your time.

A handwritten signature in cursive script that reads "Tina Kenser". The signature is written in black ink and is positioned above the printed name.

Tina Kenser



Arlene Poncelet, Director
South Dakota Council on
Developmental Disabilities
Pierre, SD 57501

Suite 102
Sioux Falls, SD 57106
(605)361-0116
www.sdparent.org

Dear Council Members,

I would like to take this opportunity to write this letter in support of your ongoing funding of the South Dakota Community of Practice for Supporting Families.

With this funding we continue to expose and offer training to individuals throughout South Dakota on ways to look towards the future; problem solve on current challenges as well as plan what is a "Good Life" vision and how to move in a proactive direction.

The Charting the LifeCourse tools have become so commonly used within our work much like Person Centered Thinking tools that it is a testament to the success of the work done through the SD COP.

As an organization that works to empower families, collaboration with the members of the SDCoP strengthens our skills and extend our reach as we all work together to meet the needs of families across our state.

Thank you for your time and consideration in reading my letter.

Sincerely,

Dr. Carla Miller
Executive Director
South Dakota Parent Connection
3701 W. 49th Street, Suite 102
Sioux Falls, SD 57106
605-361-3171, 800-640-4553
cmiller@sdparent.org
www.sdparent.org

June 7, 2023

Arlene Poncelet, Director
South Dakota Council on Developmental Disabilities
Pierre, SD 57501

Dear Council Members,

I would like to take this opportunity to write this letter in support of the ongoing funding of the South Dakota Community of Practice for Supporting Families, by way of the South Dakota Division of Developmental Disabilities.

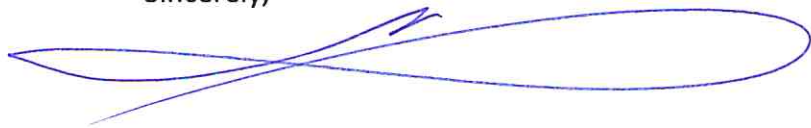
With this funding we continue to expose and offer training to individuals throughout South Dakota on ways to look towards the future; problem solve on current challenges as well as plan what is a "Good Life" vision and how to move in a proactive and positive direction.

The South Dakota Community of Practice for Supporting Families is an ideal venue to for discussion, identifying concerns, and productive problem solving collaboration between participants, families, providers, and State administrators.

Although we have seen great things happen, we have much more work to do in our state and would appreciate the Councils continued support.

Thank you for your time and consideration in reading my letter.

Sincerely,



Cole Uecker
Executive Director -- DRSD