

**SOUTH DAKOTA CRIME VICTIMS' COMPENSATION COMMISSION MEETING**  
**Meeting held via Zoom Conference**  
**Thursday, March 2nd, 2023**

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*Meeting Minutes*

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**1:00pm (Central Time)**

**1:01 P.M: Introduction (via zoom)**

*Rollcall of Commission*

- *Brian Mueller*
- *Rebecca Kiesow-Knudsen*
- *Becky Rasmussen*
- *Keith Hansen*
- *Lisa Heth- Joined meeting at 1:06pm*

**Also, present:**

- Chazzy Smith, SDVS Program Assistant
- Cora Olson, SDVS Program Director
- Laura Quasney, SDVS Program Specialist
- Heather Anderson, SDVS Assistant Program Specialist
- Randi Spaid, SDVS-CVC Claims Specialist
- Paul Bachand – Hearing Examiner
- David McVey – Attorney General's Office

**Adoption of Agenda**

- **Mueller:** Motions to adopt agenda
- **Hanson:** Seconds
- **Roll call** – all members voted in favor. Motion passed.

**Review of minutes:**

*The meeting minutes from October 4<sup>th</sup>, 2022, were reviewed.*

- **Mueller:** *Motions to approve*
- **Hanson:** *Seconds*
- **Roll Call** – all members voted in favor. Motion passed.

**Program Update:**

*CO provides a program update.*

SDVS went live with our CVC online system MAVIS in 2021 and had a backlog of claims to work through. Currently we have 299 active claims with only 23 pending decisions. We made a goal of having a determination of approval or denial made within 45 days from the receipt of application. Currently our decision time is on average 25-30 days with payments being issued in many cases shortly after the claim is approved. State Fiscal Year 2021 had a total of 232 claims received which was up from State Fiscal Year 2020 by 9%. State Fiscal Year 2022 claims went up by 31% with a total of 305 claims. For State Fiscal Year 2023 we have 186 claims to date. We estimate at least 290 applications by the end of the year. April, May and June are historically our highest for application submissions. Our program has had some staff changes since the last meeting, Randi Spaid joined us at the end of October as a Claims Specialist and Kami Thompson has since transferred to a different department within DPS. We are in the process of hiring another Claims Specialist for the program.

**Commission comments/questions:**

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**Hanson:** Individual disclosed to him that they were a victim of a crime and they applied to the program and were impressed with how seamless the process was. The person did not know Hanson was involved with CVC Commission.

*Public comment (SDCL 1-25): None*

**Designation of Hearing Officer:**

*Motion needed to designate Commission Chair for this meeting.*

- **Mueller:** Motions to designate Dr. Hanson as Chair Hearing Officer
- **Kiesow-Knutson:** Seconds
- **Roll Call** – all members voted in favor. Motion passed.

**Claim #2021-00030:**

- **Kiesow-Knutson:** Motions to go into closed hearing pursuant to SDCL 23A-28B-37(3)
- **Hanson:** Seconded
- **Roll Call** – all members voted in favor. Motion passed.

*Claim # 2021-0030 – Closed Hearing (1:15 pm)*

*End review of claim 2021-00030 (1:33 pm)*

- **Hanson:** Motion to go into executive session pursuant to SDCL 1-25-2
- **Kiesow-Knutson:** Second.
- **Roll Call** – all members voted in favor. Motion passed.
- **SDVS staff is excused.**

*Executive session closed at 1:37pm*

- **Mueller:** Motions to approve claim and issue payments related to eligible funeral, medical and transportation.
- **Hanson:** Second.
- **Roll Call** – all members voted in favor. Motion passed.

**Claim # 2100038A:**

- **Kiesow-Knutson:** Motions to go into closed hearing pursuant to SDCL 23A28B-37(3)
- **Hanson:** Second.
- **Roll Call** – all members voted in favor. Motion passed.

*Claim # 2021-0030 – Closed Hearing (1:41 pm)*

*End review of claim 2021-00030 (1:50)*

- **Hanson:** Motion to go into executive session pursuant to SDCL 1-25-2
- **Mueller:** Second.
- **Roll Call** – all members voted in favor. Motion passed.
- **SDVS staff is excused.**

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*Executive session closed at 1:55pm*

- **Hanson:** Motions to uphold programs decision of denial and reject the request for reconsideration.
- **Mueller:** Seconds
- **Roll Call** – all members voted in favor. Motion passed.

**Claim #2023-00122**

- **Hanson:** Motion to go into closed hearing pursuant to SDCL 23A-28B-37(3)
- **Mueller:** Second.
- **Roll Call** – all members voted in favor. Motion passed.

*Claim # 2021-0030 – Closed Hearing (1:58 pm)*

*End review of claim 2023-00122 (2:54 PM)*

- **Hanson:** Motion to go into executive session pursuant to SDCL 1-25-2
- **Mueller:** Second.
- **Roll Call** – all members voted in favor. Motion passed.
- **SDVS Staff is excused.**

*Executive session closed at 3:11pm*

- **Hanson:** Motions to go into open session.
- **Kiesow-Knutson:** Second
- **Roll Call** – all members voted in favor. Motion passed.
  
- **Mueller:** Motions to uphold the programs decision of denial
- **Hanson:** Second.
- **Roll Call** – all members voted in favor. Motion passed.
  
- **Hanson:** Motions for adjournment
- **Heth:** Second.
- **Roll Call** – all members voted in favor. Motion passed.

*Motion to adjourn passes at 3:13pm.*