

# Alternatives to Detention Support Subgrant Application

Title II Formula Grant

South Dakota Department of Corrections

**APPLICATION DUE: June 7, 2024**

Applicants with original signatures must be **submitted and received** by the Department of Corrections by the close of business on **June 7, 2024**. Faxed and emailed applications will not be accepted. Submit complete applications to:

*John Stewart  
Department of Corrections  
3200 East Highway 34  
Pierre, SD 57501-5070*

Funding under this application is non-competitive and not guaranteed to each applicant. The application narrative and budget must be approved by both the SD Department of Corrections and the Council of Juvenile Services. If approved, the application content will be presented to the Office of Juvenile Justice and Delinquency Prevention for their approval of any addition of program purpose areas that may be needed to support the approved plan.

## SECTION 1. APPLICANT INFORMATION

<b>Applicant: Clay County</b>		
Address: 211 W. Main St.		
City/State/Zip: Vermillion, SD 57069	Phone: 605-777-7123	Fax:
Email:	Federal Employer or Payee Identification Number (FEIN):	
<b>Project Director Name: Savannah Wise</b>		Title: Executive Director
Agency: Boys & Girls Club of Vermillion	Address: 23 West Main St. Suite 101	
City/State/Zip: Vermillion SD 57069	Phone: 605-672-2028	Fax:
Email: swise@greatfuturesd.org		
<b>Please indicate the name of the service(s) implemented:</b>		
Diversion and JDAI Services		
<b>Project Title:</b>	Clay County JDAI Services	
<b>Requested Project Period:</b>	July 1, 2024 – June 30, 2025	

## SECTION 2. PROJECT BUDGET

The Council of Juvenile Services will award or not award funding based the extent to which program design addresses a recognized need and whether the proposal is financially responsible and efficient. Funds will be paid through a reimbursement process for items specifically outlined and approved in the application.

**Applicants may apply for up to \$75,000.**

**Non-supplanting Requirements:** Funds or other resources of the applicant normally devoted to programs and activities designed to meet the needs of criminal justice will not be diminished in any way as a result of a grant award of federal funds. The project for which assistance is being requested will be in addition to, and not a substitute for, criminal justice services previously provided without federal assistance.

<b>A. Personnel</b>	<b>TOTAL</b>
1.0 FTE Youth Diversion Director Salary, .10 FTE Executive Director Salary	\$ 57,000
<i>Employee Fringe Benefits</i>	5,056
<b>TOTAL</b>	\$ 62,056
<b>B. Contracted Services</b>	<b>TOTAL</b>
	\$
<b>TOTAL</b>	\$
<b>C. Travel and Per Diem</b>	<b>TOTAL</b>
Travel to Quarterly JDAI Sessions & State Convention	\$2,334
Travel to National Conference	2,000
<b>TOTAL</b>	\$4,334
<b>D. Equipment</b>	<b>TOTAL</b>
Laptop Computer	\$1,110
<b>TOTAL</b>	\$1,110
<b>E. Operating Expenses</b>	<b>TOTAL</b>
Indirect Costs at 10%	\$7,500
<b>TOTAL</b>	\$7,500
<b>Total Project Budget -- Combined totals for all columns</b>	<b>\$75,000</b>

NOTE: If there is a change in the above budget, programs will need to request an amendment to their budget. All amendments must be requested in writing **prior to the expenditure of funds.**

**SECTION 3. BUDGET NARRATIVE**

In the space provided, explain the relationship between budgeted items listed in Section 2 and project activities. Include information (data and criteria) as to how you arrived at budget estimates. Discuss all items by category and in full.

**Personnel Narrative** - Explain how the compensation and expenses were calculated, duties of the position, and any other information about personnel of the project. If proposed funding covers more than one position, you must identify the duties and estimated percent of time for duties that directly relate to the successful implementation of the program(s).

**Position #1:** Youth Diversion Coordinator

**Justification for the position :** Enhanced JDAI services in Clay County and Union County including Teen Court operations, youth diversion, case management and referral services, data tracking and analysis.

If the position is **existing staff**, explain how duties associated with this award are **outside the current scope** of their position and provide a **plan** explaining how all duties associated with the position will continue to be provided and funded during this award:

Personnel Responsibilities & Duties <i>(must directly relate to the implementation of the program)</i>	Estimated % Time
1. JDAI coordination and diversion services	50
2. Case management, referral, data tracking, analysis	50
3.	

Wage/Salary: \$50,000 annual salary

Benefits: Employer liabilities (unemployment insurance, social security, Medicare, workman’s comp) FICA 7.65%; SUTA .55%; WC .67%

**Position #2:** Executive Director (10%)

**Justification for the position :** The Boys & Girls Club of Vermillion Executive Director will provide supervision, involvement in meetings, coordinate training events, and be the primary contacts for the Club with the County and State as this program is implemented over the remaining grant period.

If the position is **existing staff**, explain how duties associated with this award are **outside the current scope** of their position and provide a **plan** explaining how all duties associated with the position will continue to be provided and funded during this award:

Personnel Responsibilities & Duties <i>(must directly relate to the implementation of the program)</i>	Estimated % Time
1. Executive Director – supervision of staff, attendance at meetings, coordinating training	10%
2.	

Wage/Salary: \$7,000

Benefits: Employer liabilities (unemployment insurance, social security, Medicare, workman’s comp) FICA 7.65%; SUTA .55%; WC .67%

**Please attach additional sheets for more than 2 positions**

**SECTION 3. BUDGET NARRATIVE CONTINUED**

**Contracted Services Narrative** - Explain the consultant fees, consultant expenses, contracted services, the cost per service/per youth being served, how the cost for services was calculated, and the process that would be or has been conducted to select the consultant. **Contracted services fees cannot exceed \$650 per day.**

**Consultant #1:**

Consultant Fees:

Contracted Service:

Selection Process:

**Consultant #2:**

Consultant Fees:

Contracted Service:

Selection Process:

**Travel and Per Diem Narrative** – Explain the calculation of travel costs for travel **outside the home jurisdiction**, (travel must be calculated at current state rates (\$0.51 per mile and \$40 per diem)), how the expenses are directly related to the implementation of the project, and if out-of-state travel is anticipated, give particulars (i.e., location, state, dates, purpose, cost).

**Purpose of Travel:** Registration and attendance at a national conference such as Coalition for Juvenile Justice or National Council of Juvenile and Family Court Judges Conferences that would provide great learning opportunities such as programming ideas, evidence-based practices and learning from other jurisdictions.

Estimated travel to out of state conference is \$2,000, and includes airfare, hotel, per diem, parking and other transportation costs (taxi, uber, etc)

**Purpose of Travel:** Attend annual State JDAI conference in Rapid City and quarterly meetings in Pierre to learn about other JDAI reform efforts and strategies from leaders across South Dakota.

Estimated total in-state travel is \$2,334: Rapid City: 780 miles RT x \$0.51 = \$398; 2 travel days for per diem x \$40.00 = \$80; 2 nights lodging = \$300. Pierre: 3 trips @ 520 miles RT x \$0.51 = \$796; 4 travel days for per diem x \$40.00 = \$160; 4 nights lodging = \$600

**Equipment and Operating Expenses Narrative** – Explain the supplies and equipment costs directly related to the implementation of the program or project. You must be specific regarding the items in which you intend to use federal funding. For example, a budget item of “office expenses” will not be accepted as these items must be detailed. You need to identify what you anticipate for office expenses and list each item and the estimated costs. Items not specifically outlined will not be eligible for reimbursement.

**Equipment** – List nonexpendable items that are to be purchased and show how you calculated these costs. Nonexpendable equipment is tangible property having a useful life of more than 2 years.

Purchase of laptop computer for Diversion Director use. Recent laptop purchases by our organization have been approximately \$1100 ea.

**Operating Expenses** – List items by type (office supplies, postage, training materials, copying paper, and expendable equipment) and show how you calculated these costs. Generally, supplies include any materials that are expendable or consumed during the course of the project.

De minimis indirect cost rate of 10%

## **SECTION 4. APPLICATION NARRATIVE**

### **Technical Requirements**

Applications will be reviewed initially for compliance with technical requirements. Noncompliance with these requirements may result in the application being deemed non-responsive, and therefore, not acceptable to award.

1. The Alternatives to Detention Support Application is limited to thirty (30) standard 8.5 x 11 pages with one inch margins, excluding attachments.
2. Applications must be typewritten in 12-point Times New Roman font and must be double-spaced.
3. Applications must be bound using a binder clip. Do not staple or submit applications in three-ring binders.
4. Applications must be single sided, not duplexed.
5. Pages must be numbered sequentially.
6. The application must contain original signatures.

Please provide a description, in the order listed below, of each component requested. Clearly present each topic, separated by subject headings. The narrative includes the following sections:

- A Project Abstract and Demonstration of Need;
- B Community Readiness;
- C Alignment with South Dakota JDAI Implementation;
- D Strategy for Implementation;
- E Project Performance Measures and Evaluation;
- F Description of Project Geographic Boundaries; and
- G Target Population.

### **A. PROJECT ABSTRACT AND DEMONSTRATION OF NEED**

Clay County is seeking support for the development of diversion services, alternatives to detention, and staff time to assist with these efforts in the community and county. The goal is that Clay County will expand their continuum of services to benefit the outcome of system-involved youth at every decision point while analyzing diversion referral offenses and ensuring programs and services to fit the needs of youth and promote successful outcomes. The program will be expanded to include Union County as well.

The Alternatives to Detention award will expand the amount and scope of diversion programs offered alongside the existing Teen Court program. The need for the diversion services was prevalent after the 2023 fiscal year, when 43 cases were served through Teen Court and 43 total juvenile petitions in Clay County were misdemeanor or citable offenses.

## **B. COMMUNITY READINESS**

Clay County/Boys & Girls Club of Vermillion (BGCV) have already contacted multiple community partners to develop a JDAI collaborative/workgroup that will include the juvenile judge, juvenile prosecutor, sheriff, detention administration, high school administration, local service providers, court services, county commission, and law enforcement. This includes community partners in Union County. Many of these organizations already partner with BGCV through the Teen Court and Teen Club program. With the Alternatives to Detention Support grant, BGCV will be able to integrate the JDAI program and create a Youth Diversion Director position that focuses on implementing and expanding diversion efforts for the county. In addition, the agency currently provides diversion and prevention options through Teen Court and other programming focused on preventative services.

We anticipate the new Youth Diversion Director position to blend in well into the current BGCV infrastructure. The mission of BGCV is “to inspire and enable all young people to realize their full potential as productive, responsible, and caring citizens.” BGCV’s vision is to “be a dynamic, diverse organization that is recognized as champions for youth, as well as, a leader for positive change in our world.” BGCV recognizes the value in mentors and support systems helping youth to learn from past mistakes as the corporate organization, Boys & Girls Club of the Northern Plains, started as a vision from a Brookings police officer who was shot at by a teen. After the incident, he recognized the missed opportunities to reach the teen that could have prevented the incident. The officer recognized a huge role diversion plays in shaping lives for the better, and that vision has stuck with the organization as it has grown and expanded into other communities.

Boys & Girls Club of Vermillion (BGCV) opened in 2022, with a membership of roughly 124 unduplicated youth and an average daily attendance of approx. 48, and we now serve over 76 youth on average each day and had 212 unduplicated youth served. Following the national Boys & Girls Club of America, BGCV for the last several years has heavily focused and will continue to target

three priority outcomes: academic success, good character/leadership, and healthy lifestyles and serves all youth in need, regardless of background or economic standing.

In 2022, BGCV joined the Boys & Girls Club of the Northern Plains. During the Summer 2024, BGCV will move into their new facility (previously the Austin Elementary School building). This new facility will allow for the growth of teen programming. This will allow for continued growth with the goal to serve more youth, more often with more impact. The facility will be secure with a door access key fob system, security cameras, and other security features. The facility will be a positive gathering place for JDAI committee meetings and youth and family meetings with the Youth Diversion Director.

BGCV has a successful history of administering a variety of evidence-based programs. Recent programs offered include LifeSkills: a healthy lifestyles program that educates youth on the dangers of vaping and other at-risk behaviors; 21<sup>st</sup> Century Community Learning Center (CCLC): a program which reinforces academic enrichment through homework help, tutoring, and games; and OJJDP Mentoring: pairs groups of youth in need of positive adult relationships/guidance with a vetted adult volunteer meeting bi-weekly for a year. We are confident that BGCV can continue to make a positive impact and share the evidence of that impact on the youth in Clay County through the support of this position.

The Youth Diversion Director position will work closely with the 21<sup>st</sup> CCLC teen program and other teen programming, along with the Executive Director, to offer the continuum of diversion services through the Teen Court program, which is facilitated through both BGCV and Boys & Girls Club of Yankton (BGCY).

The Teen Court program, offered through both BGCV and BGCY, has been in existence in Yankton since 2013 and started in Vermillion in 2022. With this program, defendants between the ages of 10 and 18 have another opportunity for a clean record. Through a referral from the State's Attorney Office, these students are given a chance to stand in front of a jury of their peers to explain

the crime they committed. Each defendant is assigned a student defense attorney, and his or her case is heard. After the case has been heard, the teen jury deliberates on a disposition. This disposition is made up of community service, community action points, essays, classes, and an opportunity to serve as a juror for futures sessions. The defendant then has 90 days to complete this disposition.

Through Teen Court, the courses referred have ranged from possession of marijuana and alcohol, burglary, juvenile sexting, to simple assault. Since the start of the program at BGCY and then adding BGCV, there has been an increasing need for a case management style of diversion for teens who may not thrive in the Teen Court environment or in special circumstances, are in need of a different level of support and direct oversight by a case manager. Teen Court along with Diversion gives the State's Attorney multiple options to divert youth from detention and the formal juvenile justice system.

BGCV's organization has the knowledge, background, and capacity to support juvenile justice services and already has many partnerships in Clay County and is working to build greater partnerships in Union County. Both counties will work closely with BGCV in ensuring all programming, reporting, and reimbursement deadlines are fulfilled.

We have approached various school districts in Clay County and Union County to be partners in the diversion services. School principals and their counseling teams will partner with the Youth Diversion Director and BGCV to be advocates for helping youth succeed.

We see no direct barriers to prevent the proposed project in Clay County and Union County. Please see the attached letters of support, along with the signature page, which indicates the stakeholder agencies willingness to adapt and support the JDAI strategies in Clay County and Union County.

### ***C. ALIGNMENT WITH SOUTH DAKOTA JDAI IMPLEMENTATION***

The JDAI program, along with the pre-existing Teen Court program, will use the scores from the Risk Assessment Instrument (RAI) to determine the most appropriate diversion option. Currently,



the total daily population in Clay County for youth in detention was 134 bed days in 2023. The average daily population was 0.37 in 2023 and the average length of stay was 14.89 days. For Union County these numbers were 273 bed days, average daily population of 0.75, and average length of stay was 15.17 days.

The BGCY Diversion program during its 3-years saw an override rate reduction of 22% and we anticipate seeing similar results with a BGCV Diversion program through providing an alternative option for youth and offer supplementary opportunities to limit the use of secure detention. Both counties will work to decrease barriers to services such as transportation fees and ability to pay for services. This will ultimately create a more equitable system for all youth that come into contact with law enforcement. Clay County will continue to partner with community advocates and promote cultural responsive programming whenever possible.

The Youth Diversion Director will track all JDAI state required data points and will create a tracking method for youth in diversion. This data will be presented to the local JDAI collaborative/workgroup on a quarterly basis to help guide decision making and program improvements. The Unified Judicial System has and will continue to support this position with training opportunities such as the State JDAI conference, access to JDAI Connect, and Positive Youth Development training. Clay County, Union County and BGCV will work to continue a strong relationship with the State JDAI Coordinator, Annie Brokenleg. Annie has been an important partner with Boys & Girls Club of the Northern Plains on several programs and has helped create collaborations with other state JDAI programs.

#### **D. STRATEGY OF IMPLEMENTATION**

1. The Youth Diversion Director will participate in monthly JDAI and Diversion Coordinators calls through the entire grant period.
2. The Youth Diversion Director will provide case management support and services.

3. The Youth Diversion Director will hold at least quarterly JDAI collaborative meetings with stakeholders to implement goals on the JDAI work plan. This will include developing and expanding upon existing services while utilizing data to drive decision making.
4. The Youth Diversion Director will attend and participate in a state JDAI Conference.
5. The Youth Diversion Director will attend participate in a National Coordinator Convention.
6. The Youth Diversion Director, along with the State JDAI Coordinator, will hold a Positive Youth Development training for community stakeholders.
7. The Youth Diversion Director, along with the State JDAI Coordinator, will seek to hold a RAI training for law enforcement members during this grant period.
8. The Youth Diversion Director will continue to meet with community stakeholders to determine best resources for evening reporting and/or the supervision method of youth on electronic monitoring.
10. The Youth Diversion Director will track and enhance data collection capabilities through the grant period.
11. The Youth Diversion Director will participate in local government meetings when necessary to promote youth justice work and communicate a sense of urgency for stability after the grant period ends.
12. The Youth Diversion Director will work with the State's Attorney's Office to continue to increase the amount of youth being diverted through and referred to existing and/or new services in the community.
13. The Youth Diversion Director and State's Attorney's Office will review policies and procedures for the diversion process and tracking.
14. The Youth Diversion Director, Detention Center Administration, Sherriff's Department and the County Commission will review data and determine funding for the next fiscal year.

15. The Youth Diversion Director will support juvenile diversion alternative services divided into three responsibilities:

- a. JDAI coordination
- b. Teen Court operations and Clay County/Union County Youth Diversion services
- c. Case management, referral, and data tracking and analytics

JDAI leaders at both the County and State level will work together to determine objectives and activities necessary to make progress on each of these responsibilities. Dedicating a full-time employee to these services will enhance juvenile justice services in Clay County and Union County and will provide consistent and reliable solutions for youth. The Youth Diversion Director will promote collaborations between juvenile court officials in both counties, probation agencies, the State's Attorney's office, schools, and other youth advocates.

As an employee of BGCV, the Youth Diversion Director will report to the Executive Director. They will participate in the standard semester evaluation and review process as all other full-time club employees. If certain measures need to be evaluated that are unique to this position, these performance measures will be guided by the State JDAI Coordinator and/or from the County.

To ensure the safety and security measures of members and other Boys & Girls Club employees within the youth development setting, the Youth Diversion Director will give permission for an annual background check that verifies their identity, provides a national sex offender registry search, and provides a comprehensive criminal search which includes a national, statewide or County level search.

The Youth Diversion Director will be considered a Boys & Girls Club employee and will be engaged in staff meetings, training, and will follow all organizational policies and procedures. They will gain important skills related to youth guidance, program and curriculum development, working as a team, and adaptability.

All grant expenses, receipts and financial documentation for the Youth Diversion Director including salary and benefits, travel and per-diem, and equipment and operating expenses will be completed and sent quarterly to the Department of Corrections for reimbursement and cc'd to the County. Following each claim and reimbursement, the Boys & Girls Club of the Northern Plains Chief Financial Officer will send the approved reimbursement documents to the County Auditor's office.

#### **E. PROJECT PERFORMANCE MEASURES AND EVALUATION**

Clay County and BGCV have existing positive collaboration with law enforcement, and the State's Attorney's Office. BGCV will continue to build this collaboration with law enforcement in Union County. BGCV will closely track diversion data and will work in conjunction with the State's Attorney's Office to track recidivism on all diversions. Data will be disaggregated by gender, race, and ethnicity.

Both counties will continue to track the average length of stay and average daily population and will provide this information to BGCV to disseminate to the JDAI collaborative/workgroup quarterly meetings. The Youth Diversion Director will have access to up-to-date RAI data through the Unified Judicial System's JRAI data reporting system. Continual training will be provided to the Youth Diversion Director on data collection, analysis, and dissemination by the state JDAI Coordinator and through attending the model JDAI site visit and national JDAI conference.

Below are some of the measures we will evaluate.

- Create and implement a case management diversion program.
- Implement a Conditional Release program as an alternative in Clay County and Union County.
- Save both counties a significant amount of money in reduction of juvenile detention costs.

- Increase communication and collaboration with BGCV, the State’s Attorney’s office, and our other collaborative partners.
- Research and potentially implement the use of electronic ankle monitoring as an option for youth cases, when necessary.
- Develop and implement a JDAI workgroup with subcommittees. The subcommittees will meet quarterly between JDAI workgroup meetings to ensure goals and projects are making progress and being met.

## **F. DESCRIPTION OF PROJECT GEOGRAPHIC BOUNDARIES**

The Youth Diversion Director position will serve youth, families, and community stakeholders in urban and rural Clay County and Union County. To give a better understanding of the Clay County make-up, the 2020 United States Census reported there were 14,967 people and 5,416 households in the County. Persons under the age of 18 years is 17%. The County has a total area of 412 square miles with a population density of an average of 36.3 people per square mile, and the county seat is located in Vermillion, SD. Union County has a 2020 census of 16,818 people and 6,967 households. Persons under the age of 18 years is 23.5%. The county has a total area of 460 square miles with a population density of an average of 36.5 people per square mile, and the county seat is located in Elk Point, SD.

## **G. TARGET POPULATION**

The target population is youth under the age of 18 (and their families), who have had contact with the juvenile justice system or who are at risk of having contact with the juvenile justice system. Target population for the detention reform may also include youth of color, females, youth with school/truancy offenses, domestic assaults on a family member, warrants, and homeless youth.

The goal is to prevent or divert youth involvement in the juvenile justice system and to eliminate or minimize disproportionate minority contact. This project will focus on prevention and intervention for youth engaging in behaviors putting them at risk for justice system involvement.

**SECTION 6. SIGNATURES**

*The officials who certify this document agree to adhere to all terms and conditions relating to this application. Duplication of responsibilities by one individual for any position listed below is NOT acceptable.*

<b>Original Signatures are Required</b>		
<b>County Commission Chair</b>		
Name Elizabeth Smith	Title Chair	
Address 211 W. Main St. Suite 200	City/State/Zip Vermillion, SD 57069	
E-mail betty.smith@claycountysd.org	Phone 605-670-1641	Fax
Signature	Date	
<b>B. Project Director</b>		
Name Savannah Wise	Title Executive Director	
Address 23 W. Main St.	City/State/Zip Vermillion, SD 57069	
E-mail swise@greatfuturessd.org	Phone 605-672-2028	Fax
Signature	Date	
<b>C. Financial Officer</b>		
Name Carri Crum	Title Clay County Auditor	
Address 211 W. Main St. Suite 200	City/State/Zip Vermillion SD 57069	
E-mail carri.crum@claycountysd.org	Phone 605-677-7120	Fax
Signature	Date	
<b>D. Other Official</b>		
Name Michael Smith	Title Clay County State's Attorney	
Address 211 W. Main St. Suite 204	City/State/Zip Vermillion SD 57069	
E-mail Michael.smith@claycountysd.org	Phone 605-677-7107	Fax
Signature	Date	

**SECTION 7. ATTACHMENTS**

**Description of Attachments** – Identify and describe the significance of all additional materials you include as attachments. Please limit additional materials to items such as program effectiveness documentation; pertinent letters of support or commitment; research documentation; resource documentation; and any other materials. Attach all additional documents following this page.

<b>Attachment 1</b>
Boys & Girls Club of the Northern Plains Annual Report
<b>Attachment 2</b>
<b>Attachment 3</b>
<b>Attachment 4</b>
<b>Attachment 5</b>
<b>Attachment 6</b>

**ENCLOSE RELEVANT ATTACHMENTS AFTER THIS PAGE**