



## **SOUTH DAKOTA BOARD OF CERTIFIED PROFESSIONAL MIDWIVES**

27705 460<sup>th</sup> Avenue, Chancellor, SD 57015

Phone: 605-743-4451 Email: [cpmsdlicense@gmail.com](mailto:cpmsdlicense@gmail.com)

Home Page: [doh.sd.gov/boards/midwives/](http://doh.sd.gov/boards/midwives/)

President Debbie Pease **called the meeting to order at 1:07pm** after welcoming everyone and offering some instruction to help run the meeting more effectively.

**Executive Secretary Weis called the roll.** A quorum was present. **Members of the board in attendance:** Debbie Pease President, Sue Rooks Vice President, and Eudine Stevens were all present via phone. Autumn Cavender-Wilson attended the Exec. Session.

President Pease **welcomed, Eudine Stevens, our new CPM member**, recently appointed by Governor Noem.

**Others in attendance:** Tammy Weis, SD Board of CPM Exec Secretary at the CPM office. Steven Blair *Assistant Attorney General and legal counsel for the board*, CPMs: Debbie Eakes and Grace Fox; were present via phone.

Pease noted that it had been requested to **amend the agenda** to add SDCL 1-26-2 along with 1-25-2 to the citation for Executive Session. **Rooks moved to make the change**, Stevens second. The board voted unanimously. **MOTION PASSED.**

**Stevens moved to approve the agenda as amended**, Rooks second. The board voted unanimously. **MOTION PASSED.**

No one present desired to address the board.

Stevens moved to **correct the spelling of Debbie Eakes name in the draft minutes from March, 2022.** Rooks second. The board voted unanimously. **MOTION PASSED.** There were no other additions or corrections. Rooks moved to **approve as corrected**, Stevens second. The board voted unanimously. **MOTION PASSED**

**Weis presented the financial report.** Vender report from Aug 31, 2023 was presented which documents expenditures for the past 5 years for comparison. The board averages \$9-10,000 annually in operating expenses. The Exec Secretary determines how much of the contract dollars to invoice based on how well the board is doing financially...generally \$8000 annually or about \$154.00/week. This also pays for our phone, internet, office supplies, postage, travel and lodging in Pierre as needed, and Professional Liability Insurance for the Exec Sec. The final page shows our income this fiscal year which began July 1, 2023. Account balance is \$5854.41 with only \$88.64 in expenditures this FY. President Pease requested an estimate of what the Exec Sec would have normally received for June, July, August and September. Monthly invoice of \$693.23 X 4 = \$2772.92. Board Members have requested to forgo their \$60

compensation for each meeting which saves a minimum of \$600/ year. While the board's budget is limited, it is the best it has been since its inception.

**CPM care for miscarriage or loss in pregnancy** was discussed. Rooks moved that we have two board members (Eudine Stevens CPM and Sue Rooks, CNM) **study the issue and bring recommendations** to the board at our next meeting. Stevens second. The board voted unanimously. **MOTION PASSED**

**Revising the CPM Renewal form** was discussed. Stevens offered a sample revision. Rooks moved to have **Stevens work with Weis on a final revision to present to the board**. Stevens second. The board voted unanimously. **MOTION PASSED**

**Renewal of the Exec Sec contract** was discussed. The new contract template for the DOH has changes in requirements from FY 2023, which were unexpected, so the contract has not been signed. The State Auditor must have the contract in place for the board to access funds to operate. **The board requested that Steve Blair (Legal Counsel) discuss the situation with the attorney for the DOH.**

**Weis gave an office report.** We have three CPM renewals completed and two probable. We had 27 births in the first 6 months of 2023 with 2 transfers for postdates and one transfer for maternal exhaustion and pain management. The DOH has submitted a candidate to the Governor to fill our physician opening. We have investigated two complaints and will confer with legal counsel in Exec Session.

Rooks moved that the board go to **Executive session pursuant to 36C 1-26-2 and 1-25-2 (3) to discuss confidential records and consult with Legal Counsel**. Stevens second. The board voted unanimously. **MOTION PASSED**

The board went into **Executive Session** at 2:48pm

President Pease **reconvened the meeting** at 2:58pm to take action on the matter discussed in Executive Session.

Cavender Wilson moved that **we accept the recommendation of the investigator and legal counsel to dismiss the complaint from May 31, 2023 because we do not have jurisdiction where the actions took place**, and direct our Executive Secretary to communicate that information to all affected parties. Second by Stevens. Rooks recused herself because she was the investigator. The board voted unanimously. **MOTION PASSED.**

**President Pease** announced that our next meeting will be **March 21, 2024 (1-4pm CST).**

At 2:57pm **Rooks moved to adjourn**. Cavender Wilson second. The board voted unanimously. **MOTION PASSED.**