SD Board of Nursing

# HPAP Evaluation Committee Meeting

Unapproved Draft Minutes[1]

September 15, 2026 12:00pm CT

Physical Location: 4109 S. Carnegie Cir, Sioux Falls, SD 57106
Zoom: https://us06web.zoom.us/j/86810870539?pwd=TzN0a1kvZlpEdWp2TUl0bkR0Zmludz09
Meeting ID: 868 1087 0539 / Passcode: 250893

1. Meeting called to order at 12:05pm by committee member Kay Foland.

   Committee Members present: Andi Petersen, Tonya Arneson, Kay Foland
   HPAP Staff Members present: Amanda McKnelly, Sherry Grismer and Craig Uthe, MD
   Guests: Candice Bergst, RN

2. Motion to approve the agenda by Kay Foland. Second by Tonya Arneson. Motion carried.

3. Motion to approve the August meeting minutes by Andi Petersen. Second by Kay Foland. Motion carried.

4. Candice Bergst, RN, spoke to the committee members on compliance.

   Motion by Kay Foland; to move into closed session, pursuant to SDCL 1-25-2, to maintain the confidentiality of participant records pursuant to 36-2A-12. Second by Andi Petersen. Motion carried. The committee went into closed session at 12:28pm for the following agenda items:

5. Provide recommendations on applicant eligibility to enroll in program.
6. Approve individualized program participation agreements and return to work requirements.
7. Evaluate participant's toxicology results and progress in program and make recommendations.
8. Provide recommendations on reporting an applicant or participant to the board.

9. Motion to move out of closed session by Kay Foland. Second by Tonya Arneson. Motion carried. The committee moved out of closed session at 12:37pm.

10. Motion to adjourn by Kay Foland. Second by Tonya Arneson. Motion carried. The meeting adjourned at 12:40pm.

[1]1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.