



SD Board of Nursing  
**HPAP Evaluation Committee Meeting**  
Minutes  
April 15, 2025 12:00pm CT

Physical Location: 4109 S. Carnegie Cir, Sioux Falls, SD 57106

Zoom: <https://us06web.zoom.us/j/86810870539?pwd=TzN0a1kvZlpEdWp2TUl0bkR0Zmludz09>

Meeting ID: 868 1087 0539 / Passcode: 250893

1. Meeting called to order at 12:02pm by committee member Kay Folan.

Committee Members present: Andi Petersen, Tonya Arneson, Kay Foland, Pam VanMeeteren and Dr. Brian Tjarks

HPAP Staff Members present: Amanda McNelly, Maria Piacentino, Dr. Craig Uthe and Sherry Grismer

2. Motion to approve the agenda by Dr. Brian Tjarks. Second by Tonya Arneson. Motion carried.
3. Motion to approve the March meeting minutes by Kay Foland. Second by Dr. Brian Tjarks. Motion carried.
4. Motion by Dr. Brian Tjarks; to move into closed session, pursuant to SDCL 1-25-2, to maintain the confidentiality of participant records pursuant to 36-2A-12. Second by Kay Foland. Motion carried. The committee went into closed session at 12:03pm for the following agenda items:
5. Provide recommendations on applicant eligibility to enroll in program.
6. Approve individualized program participation agreements and return to work requirements.
7. Evaluate participant's toxicology results and progress in program and make recommendations.
8. Provide recommendations on reporting an applicant or participant to the board.

Motion to move out of closed session by Kay Foland. Second by Pam VanMeeteren. Motion carried. The committee moved out of closed session at 12:46pm.

9. Motion to adjourn by Kay Foland. Second by Pam VanMeeteren. Motion carried. The meeting adjourned at 12:48pm.