

Department of Transportation
Division of Secretariat
Office of Air, Rail & Transit
700 East Broadway Avenue
Pierre, South Dakota 57501-2586
OFFICE: 605/773-3574
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TO: South Dakota Aeronautics Commission

FROM: Jack Dokken, Office of Aeronautics

DATE: July 16, 2018

SUBJECT: Philip Airport Fuel Tax Funding Request

The City of Philip is requesting the use of \$570.48 of their fuel tax funds for the purchase of 6 new runway signs. The current signs are peeling and need to be replaced. Their current fuel tax fund balance is \$2150.33.

The Department is recommending Commission approval.

CITY OF PHILIP

140 S. Howard Ave., 4th Floor
Phone: (605) 859-2175

P.O. Box 408
FAX: (605) 859-2266

Philip, SD 57567-0408
e-mail: philip@gwtc.net

July 16, 2018

SD Aeronautics Commission
Office of Aeronautics
Dept. of Transportation
700 E. Broadway Ave.
Pierre, SD 57501-2586

RE: Request to Use Airport Fuel Tax Funds

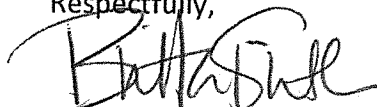
Dear SD Aeronautics Commission:

The City of Philip kindly requests the use of \$570.48 in our fuel tax funds to purchase six new runway signs for the Philip Municipal Airport. The current signs are peeling and in need of replacement.

For your information, a copy of the City Council meeting minutes authorizing such use of the fuel tax funds are enclosed.

Should you require anything further to process this request, please contact me at 605-859-2175 or email cityadmin@philipsd.us.

Respectfully,



Brittany Smith
City Administrator

Cc: file

Council reviewed the following L/P Propane bids received during June 2018. The bids were awarded to Hanson Oil.

	June 1st	June 11 th	June 15 th	June 25 th
Hanson Oil	\$1.20/gal.	\$1.20/gal.	\$1.20/gal.	\$1.20/gal.
Midwest Cooperatives	\$1.25/gal.	\$1.20/gal.	\$1.20/gal.	\$1.20/gal.

Departmental Reports:

The quarterly Administrative report was reviewed.

Council reviewed the City's year-to-date account balances, revenues, expenditures, sales tax receivables; and, investments.

Mayor Vetter reported that the sales tax revenues look great--over \$38,850 more from this time last year. He recognized and thanked the community members for shopping local as well as the local businesses.

City Admin Smith informed the Council that the auditors are still working on finalizing the 2017 annual report. They anticipate to have this completed by no later than next week. In addition, they are scheduled to be here on Aug. 13th and 14th to complete their onsite review for the 2017 audit.

As a reminder, the 2019 budget meetings will be held during the week of July 16, 2019.

The airport quarterly report was reviewed.

The airport fuel revenue through the month of May 2018 was reported at \$5,565.44.

Motion was made by Pinney, seconded by Miller to authorize utilizing airport fuel tax funds to purchase new runway signs. The City currently has \$2,150.33 available in fuel tax funds and the signs are estimated to cost \$570.48. Motion carried.

The monthly Police Dept. report was reviewed with Chief Butler.

The monthly Street Dept. report was reviewed.

The monthly Swimming Pool report included the following:

The pool will not be open for family swim night on Wednesday, July 4th so everyone can attend the fireworks at Lake Waggoner.

Motion was made by Miller, seconded by Henrie to authorize Cycle America to use the pool bathhouse showers on the evening of July 13th at \$2.00 per person. Motion carried.

The monthly Water Dept. report was reviewed. The water loss for the month of June 2018 was reported at 5.22%.

Training/Travel Requests:

Admin Smith will be attending the SDML Policy meetings on Aug. 22nd in Pierre.