

**SOUTH DAKOTA AERONAUTICS COMMISSION  
MEETING MINUTES JULY 24, 2018 – 1:00 P.M.  
BECKER-HANSEN BUILDING – 700 EAST BROADWAY  
PIERRE, SOUTH DAKOTA**

**COMMISSIONERS PRESENT:** Eric Odenbach, Chairman  
Robert Huggins, Vice Chair  
Kassidy Nelson, Member

**COMMISSIONERS PRESENT  
VIA CONFERENCE CALL:** Dave Luers, Member

**DOT STAFF PRESENT:** Joel Jundt, Jack Dokken, Bonnie Olson, Jon Becker, and  
Katherine Anderson

**DOT STAFF PRESENT  
VIA CONFERENCE CALL:** Dustin DeBoer

**OTHERS PRESENT:** Steve Hamilton – South Dakota Pilots Association (SDPA), Andy  
Peek – Federal Aviation Administration (FAA)

Chairman Eric Odenbach called the meeting of the South Dakota Aeronautics Commission (the “Commission”) to order at 1:02 p.m. Roll call was taken and a quorum was determined.

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Odenbach opened the floor to Commission members to disclose potential conflicts of interest and to present requests for waivers pursuant to South Dakota Codified Law (SDCL) chapter 3-23.

The Commission acknowledged receipt of Luers’s annual disclosure form, which will be filed with the required state agencies. The disclosure concerns Luers’s lease of a hangar from the city of Pierre. Luers had previously submitted a waiver request concerning this potential conflict of interest and the waiver request was approved by the Commission at its September 26, 2017, meeting. A copy of the written annual disclosure form is attached to and incorporated into these minutes as **Exhibit A**.

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Luers nominated Commissioner Robert Huggins for Vice Chairman of the Aeronautics Commission. There were no other nominations. All present voted aye by roll call vote. Huggins was elected Vice Chairman.

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Chairman Odenbach asked for a motion to approve the minutes of the June 26, 2018, Commission meeting.

A MOTION WAS MADE by Huggins and seconded by Luers to approve the June 26, 2018, meeting minutes. All present voted aye by roll call vote. The motion carried.

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Deputy Secretary Joel Jundt of the Department of Transportation (the "Department") presented the Secretary's report. Both the Senate and House are working on their appropriations bill, which includes Airport Improvement Program funds. The House and Senate are working on getting an Federal Aviation Administration ("FAA") bill draft out this summer. The Ad Hoc Committee for the Title 50 review will meet August 2, 2018.

Jundt introduced Andy Peek from the FAA, who provided a presentation on discretionary and supplemental grants and the grant process.

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Jack Dokken, Program Manager for the Office of Air, Rail, and Transit, presented the consideration of the city of Philip's Airport Fuel Tax Request. The city of Philip is requesting the use of \$570.48 of their fuel tax funds for the purchase of six (6) new runway signs.

A MOTION WAS MADE by Huggins and seconded by Luers to approve distribution of \$570.48 from the city of Philip's allocated fuel tax account to replace the runway signs. All present voted aye by roll call vote. The motion carried.

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Dokken presented a Tall Structure Application. Dokken provided the application itself and the following description of the Department's recommendation:

**SDDOT Permit #2015-3922, Box Elder, SD**

FAA Aeronautical Study 2018-AGL-10122-OE

SBA Network Services is proposing to construct a new 155' monopole antenna tower approximately 1.75 miles NNE of runway 13-31 at Ellsworth AFB.

Previous South Dakota Aeronautical Hazard Permit #2015-3922 was granted State approval at the July 28, 2015, Commission meeting for the same structure but the structure has not yet been built. Due to expiration of the permit, the proponent is requesting approval for its reinstatement. The FAA has determined:

- This proposal does not exceed FAA obstruction standards and would not be a hazard to air navigation.
- Lighting is not required.

A MOTION WASMADE by Huggins and seconded by Nelson to approve construction of a new 155' monopole antenna tower approximately 1.75 miles NNE of runway 13-31 at Ellsworth AFB. All present voted aye by roll call vote. The motion carried.

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Jon Becker of the Office of Air, Rail, and Transit, presented the consideration of 2018 Grant Applications. Becker provided the following description of the Department's recommendation:

The Office of Aeronautics is requesting funding from the State Aeronautics Fund for the AIP projects below.

**Brookings 3-46-0005-030-2018**

Design of the GA Apron and Hangar Taxilane Reconstruction.

Federal Share	\$	90,000.00
State Share	\$	5,000.00
Local Share	\$	5,000.00
Total	\$	100,000.00

**The Department recommends approval of state assistance in the amount of \$5,000.00.**

**Clark County 3-46-0009-012-2018**

Design of the Runway 13/31 Rehabilitation/Reconstruction Project.

Federal Share	\$	99,000.00
State Share	\$	5,500.00
Local Share	\$	5,500.00
Total	\$	110,000.00

**The Department recommends approval of state assistance in the amount of \$5,500.00.**

**DeSmet 3-46-0063-012-2018**

Design/Construct Concrete Hardstand and Hangar Taxilane Expansion.

Federal Share	\$	607,500.00
State Share	\$	33,750.00
Local Share	\$	33,750.00
Total	\$	675,000.00

**The Department recommends approval of state assistance in the amount of \$33,750.00.**

**Gettysburg 3-46-0017-010-2018**

Design/Construct Self-Serve Fuel System.

Federal Share	\$	440,309.00
State Share	\$	24,462.00
Local Share	\$	24,461.00
Total	\$	489,232.00

**The Department recommends approval of state assistance in the amount of \$24,462.00.**

**Gregory 3-46-0018-015-2018**

Design/Construct Hangar Taxilane Expansion

Federal Share	\$	335,700.00
State Share	\$	18,650.00
Local Share	\$	18,650.00
Total	\$	373,000.00

**The Department recommends approval of state assistance in the amount of \$18,650.00.**

**Harding County 3-46-0006-007-2018**

Acquisition of new Snow Removal Equipment

Federal Share	\$	221,731.00
State Share	\$	12,319.00
Local Share	\$	12,318.00
Total	\$	246,368.00

**The Department recommends approval of state assistance in the amount of \$12,319.00.**

**Hoven 3-46-0021-010-2018**

Design/Construct Apron Reconstruction

Federal Share	\$	526,500.00
State Share	\$	29,250.00
Local Share	\$	29,250.00
Total	\$	585,000.00

**The Department recommends approval of state assistance in the amount of \$29,250.00.**

**Mobridge 3-46-0038-012-2018**

Reconstruct Runway 12/30, Connecting Taxiway and Expand Runway Turnarounds

Federal Share	\$	4,038,156.00
State Share	\$	224,343.00
Local Share	\$	224,343.00
Total	\$	4,486,842.00

**The Department recommends approval of state assistance in the amount of \$224,343.00.**

**Philip 3-46-0043-011-2018**

Design Revenue Producing Hangar and GA Apron Reconstruction.

Federal Share	\$	117,000.00
State Share	\$	6,500.00
Local Share	\$	6,500.00
Total	\$	130,000.00

**The Department recommends approval of state assistance in the amount of \$6,500.00.**

**Rapid City 3-46-0048-050-2018**

Design/Construct Replacement Baggage Claim Device (East Unit), Terminal Building Escalators, Elevator and Stairs.

Federal Share	\$	620,000.00
State Share	\$	34,445.00
Local Share	\$	34,444.00
Total	\$	688,889.00

**The Department recommends approval of state assistance in the amount of \$34,445.00.**

**Rapid City 3-46-0048-051-2018**

Environmental Assessment of Alternatives for Addressing the Sanitary Sewer Service for the Airport.

Federal Share	\$	185,000.00
State Share	\$	10,278.00
Local Share	\$	10,278.00
Total	\$	205,556.00

**The Department recommends approval of state assistance in the amount of \$10,278.00.**

**Sisseton 3-46-0051-014-2018**

Airport Layout Plan Update

Federal Share	\$	171,000.00
State Share	\$	9,500.00
Local Share	\$	9,500.00
Total	\$	190,000.00

**The Department recommends approval of state assistance in the amount of \$9,500.00.**

**Springfield 3-46-0052-007-2018**

Replace Airport Electrical Systems

Federal Share	\$	219,992.00
State Share	\$	12,222.00
Local Share	\$	12,222.00
Total	\$	244,436.00

**The Department recommends approval of state assistance in the amount of \$12,222.00.**

**Wagner 3-46-0057-013-2018**

Design Revenue Producing T-Hangars

Federal Share	\$	31,500.00
State Share	\$	1,750.00
Local Share	\$	1,750.00
Total	\$	35,000.00

**The Department recommends approval of state assistance in the amount of \$1,750.00.**

Watertown 3-46-0058-033-2018

Design Terminal Apron Reconstruction (Phase 1)

Federal Share	\$	99,000.00
State Share	\$	5,500.00
Local Share	\$	5,500.00
Total	\$	110,000.00

**The Department recommends approval of state assistance in the amount of \$5,500.00.****Wessington Springs 3-46-0080-010-2018**

Design of Runway 12/30 Reconstruction (including Connector Taxiway)

Federal Share	\$	103,500.00
State Share	\$	5,750.00
Local Share	\$	5,750.00
Total	\$	115,000.00

**The Department recommends approval of state assistance in the amount of \$5,750.00.**

**South Dakota DOT 3-46-4600-024-2018**

Pavement maintenance at multiple airports.

Federal Share	\$	315,00.00
State Share	\$	17,500.00
Local Share	\$	17,500.00
Total	\$	350,000.00

**The Department recommends approval of state assistance in the amount of \$17,500.00.**

**South Dakota DOT 3-46-4600-008-2018**

Pavement condition index survey at South Dakota airports including inspection, update feature maps and individual airport PCI maps.

Federal Share	\$	157,500.00
State Share	\$	17,500.00
Local Share	\$	n/a
Total	\$	175,000.00

**The Department recommends approval of state assistance in the amount of \$17,500.00.**

The Commission requested to consider the Mobridge funding request first and separate from the rest of the funding requests.

A MOTION WAS MADE by Luers and seconded by Huggins to approve state assistance in the amount of \$224,343.00 for to reconstruct runway 12/30, connecting taxiway and expand runway turnarounds in Mobridge. Should the city of Mobridge be awarded a one hundred percent (100%) funded supplemental grant from the FAA, the Department would retain this approved state assistance funding. All present voted aye by roll call vote. The motion carried.

A MOTION WAS MADE by Luers and seconded by Nelson to approve state assistance for the following financial assistance agreements:

Brookings 3-46-0005-030-2018

Approval of state assistance in the amount of \$5,000.00.

Clark County 3-46-0009-012-2018

Approval of state assistance in the amount of \$5,500.00.

DeSmet 3-46-0063-012-2018

Approval of state assistance in the amount of \$33,750.00.

Gettysburg 3-46-0017-010-2018

Approval of state assistance in the amount of \$24,462.00.

Gregory 3-46-0018-015-2018

Approval of state assistance in the amount of \$18,650.00.

Harding County 3-46-0006-007-2018



Approval of state assistance in the amount of \$12,319.00.  
Hoven 3-46-0021-010-2018  
Approval of state assistance in the amount of \$29,250.00.  
Philip 3-46-0043-011-2018  
Approval of state assistance in the amount of \$6,500.00.  
Rapid City 3-46-0048-050-2018  
Approval of state assistance in the amount of \$34,445.00.  
Rapid City 3-46-0048-051-2018  
Approval of state assistance in the amount of \$10,278.00.  
Sisseton 3-46-0051-014-2018  
Approval of state assistance in the amount of \$9,500.00.  
Springfield 3-46-0052-007-2018  
Approval of state assistance in the amount of \$12,222.00.  
Wagner 3-46-0057-013-2018  
Approval of state assistance in the amount of \$1,750.00.  
Watertown 3-46-0058-033-2018  
Approval of state assistance in the amount of \$5,500.00.  
Wessington Springs 3-46-0080-010-2018  
Approval of state assistance in the amount of \$5,750.00.  
South Dakota Department of Transportation 3-46-4600-024-2018  
Approval of state assistance in the amount of \$17,500.00.  
South Dakota Department of Transportation 3-46-4600-008-2018  
Approval of state assistance in the amount of \$17,500.00.

All present voted aye by roll call vote. The motion carried.

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Odenbach opened the floor for public input. No members of the public addressed the Commission or offered input.

With no other business to come before the Commission, the meeting was adjourned at 2:13 p.m.