



Division of Finance & Management

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TO: Transportation Commission

FROM: Jack Dokken, Office of Air, Rail & Transit

DATE: June 14, 2024

SUBJECT: FFY25 Public Transit State Matching Funds

The purpose of this memo is to outline the proposed procedures and seek approval from the commission for awarding state matching funds for rural public transit subrecipients for the Federal Fiscal Year 2025 (FFY25).

In accordance with ARSD 70:06:02:02, the Department of Transportation (SDDOT) will allocate these funds based on a comprehensive set of factors including passenger trips, vehicle miles, administrative and operating expenses, grant administration performance, and the level of local funding. Each year, SDDOT seeks commission approval for the objective scoring procedures used to determine these grant awards.

In preparation for this year's recommendations, SDDOT reached out to the transit providers for feedback regarding any changes. Of the 13 different providers, six responded, all suggesting that there should be no changes. This memo details the recommended scoring procedures, utilizing the ridership data from the previous federal fiscal year to ensure a fair and performance-based distribution of funds. Accordingly, SDDOT is recommending the following scoring procedures be used.

For awards made in year FFY2025 funds will be distributed based on the following performance-based allocation:

Number of Rides provided:	25%
Number of Miles driven:	25%
Local Funds Expended for Overall program:	20%
Administrative Cost Expended per Ride:	5%
Operating Costs Expended per Ride:	5%
Local Funds Expended per Ride:	5%
Overall Grant Administration Performance:	15%