



Department of Transportation  
Division of Secretariat  
Office of Air, Rail & Transit

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TO: South Dakota Aeronautics Commission

FROM: Jack Dokken, Office of Aeronautics

DATE: October 11, 2019

SUBJECT: Aeronautics Commission members attending conferences/events

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The Office of Aeronautics would like to invite you to attend the 2019 Airports Fall Seminar in Aberdeen the first week of November! This conference is being put on by the SD Airport Management Association and the Airports Association of North Dakota for airport sponsor decision makers and associated personnel. The FAA Dakota-Minnesota Airports District Office will be the main speakers. Please see the attached flyer for more information about the conference.

This is the first time this conference has been held in the State of South Dakota in approximately 15 years and we strongly encourage you to attend.

# **\*SDAMA and \*\*AAND Announce the 2019 Airports Fall Seminar**

with presentations by the  
**Dakota-Minnesota Airports District Office, Bismarck Office**

**Best Western Ramkota Hotel  
1400-8<sup>th</sup> Avenue Northwest  
Aberdeen, SD 57401  
605-229-4040**

**November 6, 2019, 7:30 AM (Sign-In @ Registration), 8:30 AM – 5:00 PM  
November 7, 2019, 7:00 AM (Breakfast) 8:00 AM – 1:00 PM**

**CASH BAR  
AVAILABLE  
5PM – 7PM**

## **General Information - Registration**

Please make your reservations at the Best Western Ramkota Hotel, Aberdeen, SD, at 605-229-4040 by October 5, 2019, to ensure the group rate of \$99.99. Please say you are with the **SDAMA & AAND 2019 AIRPORTS FALL SEMINAR** when making reservations.

**ONLINE REGISTRATION**, please visit the website at  
<http://sd-aberdeen2.civicplus.com/FormCenter/Airport-7/Registration-Form-98>  
and follow the instructions on the website.

**OR**

Complete the attached registration form and mail with your check to  
**Aberdeen Regional Airport, Suite #105,  
4740-6<sup>th</sup> Ave SE, Aberdeen, SD, 57401 by October 31, 2019**

**Registration fee by October 31, 2019 is \$75.00 and includes session, breaks and lunch buffet on November 6 and breakfast, session, and break on November 7.**

**If you have any questions, please contact Rhea Ketterling ([rhea.ketterling@aberdeen.sd.us](mailto:rhea.ketterling@aberdeen.sd.us)) at 605-626-7020.**

## **Seminar Outline**

This year's seminar will start at 8:30 AM on Wednesday, November 6, with sign-in at registration beginning at 7:30 AM and ending at 5:00 PM and from 7:00 AM to 1:00 PM on Thursday, November 7.

This year's seminar will focus on new or changed procedures or processes in the Federal Aviation Administration, including presentations and discussions on the following items; subject to change:

- Planning
- Environmental
- Program Management (Change Orders, Modification to Standards, Timing)
- Grant Initiation Request for Federal Assistance (previous Pre-Application Package)
- Construction Safety Phasing Plans
- Summary of 2019 AIP Program and any new information on the 2020 AIP Program
- NDAC & SDDOT topics
- AAND & SDAMA topics

We encourage airport managers, airport board or authority members, airport consultants, local planning or other officials responsible for an airport, to attend this seminar. We'll be sure to allow ample time for open discussion on these and other issues in an effort to identify problem areas and find solutions.

\*\*Airports Association of North Dakota

\*South Dakota Airport Management Association

# SDAMA and AAND 2019 Airports Fall Seminar Registration Form

Best Western Ramkota Hotel, 1400-8<sup>th</sup> Avenue Northwest, Aberdeen, SD 57401

November 6, 2019 7:30 AM (Sign-In @ Registration) – 5:00 PM

November 7, 2019 7:00 AM (Breakfast) 8:00 AM – 1:00 PM

Please print in ink or type. This form may be duplicated for additional registrations.

\*First Name

\*Last Name

\*Company Name

\*Company Address

\*City

\*State

\*Zip

\*Email (confirmations will be sent to this address)

\*Work Phone

Cell Phone

\*Home Phone

## \* REQUIRED INFORMATION

### Registration Fee:

**\$75.00 per person**

**Checks payable to:  
SDAMA & AAND 2019 Airports Fall Seminar**

Registration includes session, breaks, and lunch on November 6 and session, breakfast and breaks on November 7.

**Confirmations will be emailed.**

### ◆ PAYMENT MUST ACCOMPANY REGISTRATION FORMS

Cancellation Policy: There are no refunds; however, anyone registered who cannot attend may send a substitute.

### Special Accommodation:

We are committed to providing equal access to this event for all participants. If you need, alternative formats or services because of a disability, please contact Rhea Ketterling at 605-626-7020 or via email at [rhea.ketterling@aberdeen.sd.us](mailto:rhea.ketterling@aberdeen.sd.us) with your request by close of business October 18, 2019.

**RETURN YOUR COMPLETED SEMINAR REGISTRATION FORM(S) AND PAYMENT BY OCTOBER 31, TO:**

**Aberdeen Regional Airport  
Suite #105  
ATTN: SDAMA & AAND 2019 Airports Fall Seminar  
4740 6<sup>th</sup> Ave SE  
Aberdeen SD 57401**

### Lodging:

**Call the Best Western Ramkota Hotel at (605) 229-4040 to make your room reservation.**

A block of rooms has been reserved at the group rate of \$99.99. We suggest that you make your reservations by October 5, 2019, to ensure the group rates. Please say that you are with the **SDAMA & AAND 2019 Airports Fall Seminar** when making reservations.

### Location/Directions

**From I-94 east or west:**

Take Exit 258 (US-281 S) for approximately 99 miles