

Department of Transportation
Division of Secretariat
Office of Air, Rail & Transit
700 East Broadway Avenue
Pierre, South Dakota 57501-2586
OFFICE: 605/773-3574
FAX: 605/773-2804

TO: South Dakota Aeronautics Commission

FROM: Jack Dokken, Office of Aeronautics

DATE: November 9, 2020

SUBJECT: City of Clear Lake approval request to close the Clear Lake Municipal Airport

The City of Clear Lake is requesting commission approval to close their airport. With the lack of use and the City's need for land, the City would like to deactivate the airport and use the property for the development of an industrial park.

The City is currently working with the Bismarck ADO on this and before the FAA can authorize the change of status, they need approval from the State of South Dakota. Due to the State being a co-sponsor with the City of Clear Lake on the original Federal land grant agreements, the FAA Dakota-Minnesota ADO Bismarck Office is requesting signed approval from the State to deactivate and close the Clear Lake Municipal Airport.

PO Box 107 - - 125 Third Ave. S.
Clear Lake, SD 57226-0107



Phone 605-874-2121
FAX 605-874-2002

OFFICE OF THE FINANCE OFFICER

October 15, 2020

South Dakota DOT
Becker-Hansen Building
700 E Broadway Avenue
Pierre, SD 57501

Re: Request Closing of Clear Lake Municipal Airport

To whom it may concern,

The City of Clear Lake is requesting formal permission from the State to officially close the Clear Lake Municipal Airport.

On Monday, October 12, 2020, the City Council of Clear Lake voted to close the municipal airport in Clear Lake, due to the lack of use and for the need for land to create an industrial park in Clear Lake.

In the process of getting all the paperwork to the FAA, I have attached the FAA Form 7480-1 and also the meeting minutes to confirm their decision.

Once approval for the closure is finalized, if you may submit the package to FAA including:

- Form 7480-1
- Council Meeting Minutes
- Approval from the State

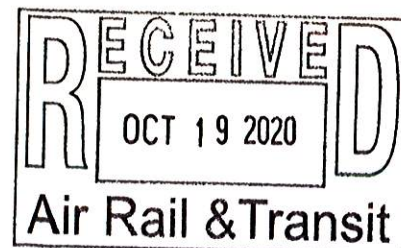
The correct address for submission would be:

Federal Aviation Administration
Dakota-Minnesota Airports District Office
Bismarck Office
2301 University Drive, Bldg. 23B
Bismarck, ND 58504

If you have further questions, please contact us at 605-874-2121 or by emailing clcity@itctel.com.

Thank you,

Gary Eide
Mayor of Clear Lake, SD



The Clear Lake City Council met in regular session on Monday, October 12, 2020, at 6:30 PM in the Conference Room of the Municipal Building with Mayor Gary Eide presiding. Those present were Alderwomen Kelli Bauman, Lisa Lundberg & Rose Mills, Aldermen Carey Holt, Harry Mewherter & John Keimig. Also present were Val Lundquist, Don Ebberts, Todd Boyd, Cory Borg, Roger Wollum, Dale & Adina Holt, Ted Keesling, Scott Mohror and Beth Niemeyer. The Pledge of Allegiance was said.

Motion by Holt, seconded by Keimig to approve the agenda. All voted aye. Motion carried.

Motion by Keimig, seconded by Lundberg to approve the consent agenda as follows: Minutes – Regular Meeting September 8, 2020; Monthly Financial Statements for the Month Ending September 30, 2020; Sales Tax Subsidy of \$12,368.87 going to Deuel County Memorial Hospital; Building Permits: Approved: Marla Johnson - 703 1st St W - Curb and Gutter, Emmy & Jim Marko – 710 8th Ave S – New house, Rick Reichling - 111 8th Ave S - Curb and Gutter, Brendan Gerth – 409 2nd St W - Curb and Gutter, Alan Martinmaas – 303 9th St W - Curb and Gutter, Gilley Rentals – 413 7th Ave S - Curb and Gutter, Robert Pfeil – 513 8th Ave S – storage shed, Christina Davis – 609 6th Ave S – Garage addition and concrete, Erik Wallert – 613 2nd Ave S – House addition, & Dennis Norton – 409 5th St E – Garden Shed; Denied: Walter & Rhonda Baxter – 421 1st Ave S – deck; New Construction Hook-Up Permit: Emmy & Jim Marko – 710 8th Ave S – Water & Sewer for new house; Excavation Permit: Jim Marko – 710 8th Ave S – Water, sewer, and basement; Moving Permits: Denied: Walter & Rhonda Baxter – 421 1st Ave S – 8x12 shed; Delinquent Water Bills; Approval of Warrants; Approvals of permits are subject to the condition that they are in accordance with all building codes and ordinances of the City. Upon roll-call vote, all voted aye. Motion carried.

Warrants Approved: PAYROLL: Council 890.00; Mayor 325.00; Finance Officer 3750.00; Gen Gov't Building 217.25; Highway 6539.40; Rubble Site 1021.79; Airport 96.80; West Nile 226.08; Park & Rec 1985.98; Library 2462.00; Community Center 121.50; Water 3175.98; Sewer 3134.34; Aflac 140.01, SDRS Supplemental Retirement 1625.00; Washington National 81.15; SD Retirement 2415.14; Health Pool of SD 6398.91; Delta Dental of SD 311.10; DNB-FICA/WH 4644.71; EXPENSES: Ag First Farmers Coop 100.00 WM Dep. Refund, Appera 100.39 mops/towels, AT&T 55.77 cell phone, Burchatz Construction Co. 1233.68 alley curb & gutter, City of CL 59.20 Acct#5880.03 Pmt. From Mtr Dep., D & L Digging 4110.00 Water leak & diversion pond, D. Tesch 10.00 WM Dep. Refund, Dakota Portable Toilets 225.00 park rental, DC Treasurer 17075.59 Chip Sealing, Eide Bailly LLP 3000.00 FY2019 Audit final payment, Fritz Chevy 85.00 door handle, J&J Earthworks, Inc. 18154.82 Pay Request 4, K. Shea 90.80 WM Dep. Refund, NASASP 39.00 Annual Membership, Pitney Bowes Rental & Supplies 9.50 postage rental, Pomp's Tire Service 305.00 Payloader tire repair, SD Dept. of Health 30.00 water tests, Steve Rhody Services 38.00 window washing, Team Laboratory Chemical 615.00 sewer bug chemicals, A. Martinmaas 1709.50 curb & gutter reimb, B. Cam 494.00 Curb & Gutter Reimb, B. Gerth 656.50 curb & gutter reimb, B. Zegzda 75.00 WM Dep. Refund, Bjerke Sanitation 4911.36 Sept. garbage & rubble, Bowes Construction Inc 874.20 asphalt, Boyd Law Firm 1082.85 Sept. legal fees, BDRWS 12194.60 Sept. bulk water, C. Usher 60.45 ACCT#4280.04 WM Dep. Refund, Cengage Learning 159.95 books, CL City Library 980.89 Sept. reimb, City of CL 623.56 Sept water use, CL Building Center 165.00 street supplies, CL Courier 913.30 Sept. Publications/envelopes, Connecting Point 815.00 library laptop & offsite, D. Whittle 150.00 WM Dep Refund, Dakota Portable Toilets, Inc. 168.75 Ulven Park porta potty, Dakota Pump & Control Inc. 5120.99 Golf Course lift station, DCFU Oil 84.90 street & airport supplies, DCMH 12368.87 Sept. Sales tax subsidy, DK Diesel Injection 121.86 Street Eq Repair, Eastside Equipment 454.42 Kubota Tractor repair,

Discussion was held on closing the Clear Lake Municipal Airport and advertising the land for a commercial or industrial park for development. Motion by Mewherter, seconded by Holt to close the Clear Lake Municipal Airport. Upon roll call, the following votes were cast; Bauman- present; Mills- yes; Keimig-present; Holt-yes; Mewherter-yes; Lundberg-yes. Motion carried.

The preliminary FEMA Flood Plan was discussed and decided not to act on it.

Don Ebbers, discussed the issues with the recycling bin near the city shop. Motion by Mewherter, seconded by Holt to move the dumpster inside of the shop and discontinue the recycling. All voted aye, motion carried.

Snow removal letter for main street businesses was discussed and decided not to continue offering the city's services due to liability. Businesses must contact a private contractor to remove their snow. Motion by Holt, seconded by Mills to no longer offer snow removal. All voted aye. Motion carried.

The Rural Service District was discussed. Motion by Lundberg, seconded by Mills, to allow mayor and finance officer to sign the approval by the city, with no objections. All voted aye. Motion carried.

Bids for the building teardown were discussed. Motion by Keimig, seconded by Holt to allow D&L Digging to tear down the main street building, subject to the inspection of asbestos. All voted aye. Motion carried.

Free dump disposal and demolition permits for code enforcer's recommendations were considered. Motion by Keimig, seconded by Lundberg to allow the City Superintendent or Zoning Official to waive fees on a case by case basis to ensure the project can be completed in a timely manner. All voted aye. Motion carried.

Motion by Holt, seconded by Keimig, to approve the building and moving permit for Walter & Rhonda Baxter. All voted aye. Motion carried.

Motion by Keimig, seconded by Holt to approve the Automatic Supplemental Budget Request to General Fund for \$930.27, \$237.53, \$7054.49, & \$1104.39 – CARES Act Funds into the following accounts; Council Publications (101-411.1- 423), Mayor Salary (101-412.1-411), Council Salary (101-411.1-411), Street Salary (101-431.2-411), Finance Salary (101-414.2-411), Finance Supplies (101-414.2-426.11), Gov Bldg. Repairs (101-419.2-425), Pool Salary (101-541.2-411) & Parks Salary (101-452.411)). All voted aye. Motion carried.

Motion by Bauman, seconded by Keimig to approve the Automatic Supplemental Budget Request to General Fund for \$2000.00 – CARES Act Technology Funds into the following account; Library Supplies (101-455.0-426.11). All voted aye. Motion carried.

Motion by Bauman, seconded by Mills to approve the Automatic Supplemental Budget Request to General Fund for \$567.00 – West Nile Mosquito Control Grant into the following account; West Nile Supplies (101-441.3-426.11). All voted aye. Motion carried.

Comments were heard from City Superintendent, Don Ebbers, regarding the disc golf course stating it has been installed out at Ulven Park and that more improvements are being made at the park.

City Attorney Todd Boyd presented updates on ongoing legal issues and abatement letters.

The City Council and Mayor inquired about the police contract and the school possibly making the sign for the available airport land. Code Enforcer procedures were also discussed.

Motion by Keimig, seconded by Mills to enter into Executive Session at 9:17 PM for personnel and legal counsel for contractual matters. All voted aye. Motion carried.

NOTICE FOR CONSTRUCTION, ALTERATION AND DEACTIVATION OF AIRPORTS

A. Airport Owner <input checked="" type="checkbox"/> Check if this is also the Property Owner 1. Name and Address <input type="checkbox"/> Check if this is the Airport's Physical Address CLEAR LAKE MUNI AIRPORT PO BOX 107 CLEAR LAKE, SD 57226 2. Phone: 605-874-2121 3. Email: CLCITY@ITCTEL.COM			B. Airport Manager (Complete if different than the Airport Owner) 1. Name and Address <input type="checkbox"/> Check if this is the Airport's Physical Address DON EBBERS PO BOX 107 CLEAR LAKE, SD 57226 2. Phone: 605-881-3394 3. Email: CLCITY@ITCTEL.COM		
C. Purpose of Notification (Answer all questions that apply) 1. Construct or Establish an: <input type="checkbox"/> Airport <input type="checkbox"/> Ultralight Flightpark <input type="checkbox"/> Balloonport <input type="checkbox"/> Helipad <input type="checkbox"/> Seaplane Base <input type="checkbox"/> Other 2. Construct, Alter or Realign a: <input type="checkbox"/> Runway <input type="checkbox"/> Helipad(s) <input type="checkbox"/> Other <input type="checkbox"/> Taxiway (Public Use Airports only) 3. Change Status From/To: <input type="checkbox"/> VFR to IFR <input type="checkbox"/> IFR to VFR <input type="checkbox"/> Private Use to Public Use <input type="checkbox"/> Public Use to Other 4. Change Traffic Pattern: <input type="checkbox"/> Direction _____ <input type="checkbox"/> Standard Altitudes <input type="checkbox"/> Non-Standard Altitudes (For non-standard, specify: <input type="checkbox"/> Turbo _____ <input type="checkbox"/> Prop _____ <input type="checkbox"/> Helo _____ <input type="checkbox"/> Other (Describe in Box C6)) 5. Deactivate: <input checked="" type="checkbox"/> Airport <input type="checkbox"/> RWY _____ <input type="checkbox"/> TWY _____ 6. Description: We want to close our airport because it is not getting much use & we need the land for industrial growth.			D. Name, Location, Use and Type of Landing Area 1. Name of Landing Area: AGL/DMA 2. Loc ID (for existing): 5H3 3. Associated City and State: CLEAR LAKE, SD 4. Distance from City: 01 (nm) 5. County (Physical Location): DEUEL 6. Direction from City: 01 N 7. Latitude: 44° 46' 18.1002" 8. Longitude: 96° 41' 183.2079" 9. Elevation: 1804 10. Current Use: <input type="checkbox"/> Private <input checked="" type="checkbox"/> Public <input type="checkbox"/> Private Use of Public Lands 11. Ownership: <input type="checkbox"/> Private <input checked="" type="checkbox"/> Public <input type="checkbox"/> Military (Branch) _____ 12. Airport Type: <input checked="" type="checkbox"/> Airport <input type="checkbox"/> Ultralight Flightpark <input type="checkbox"/> Balloonport <input type="checkbox"/> Heliport (If applicable, select: <input type="checkbox"/> Ambulance <input type="checkbox"/> Law Enforcement <input type="checkbox"/> Fire Protection) <input type="checkbox"/> Seaplane Base <input type="checkbox"/> Other		
E. Landing Area Data (List any Proposed, New or Unregistered Runways, Helipads etc.)					
1. Airport, Seaplane Base or Ultralight Flightpark (use second page if needed)			2. Helipad, Balloonport or other Landing Area (use second page if needed)		
RWY ID	/	/	Helipad ID		
Lat. & Long.	Show on attachment(s)	Show on attachment(s)	Lat. & Long.	Show on attachment(s)	Show on attachment(s)
Surface Type			Surface Type		
Length (feet)			TLOF Dimensions		
Width (feet)			FATO Dimensions		
Lighting (if any)			Lighting (if any)		
Right Traffic (Y/N)	/	/	Ingress/Egress (Degrees)		
Elevation (AMSL)	Show on attachment(s)	Show on attachment(s)	Elevation (AMSL)	Show on attachment(s)	Show on attachment(s)
VFR or IFR	/	/	Elevated Height (AGL)		
F. Operational Data (Indicate if the number provided is Actual or Estimated)					
	1. Number of Based Aircraft		2. Average Number of Monthly Landings		
	Present or Estimated	Estimated in 5 Years	Present or Estimated	Estimated in 5 Years	
Single Engine	3				
Multi Engine	0				
Jet	0				
Helicopter	0				
Glider	0				
Military	0				
Ultralight	0				
3. What is the Most Demanding Aircraft that operates or will operate at the Airport? (Provide approach speed, rotor diameter, etc. if known) n/a					
4. Are IFR Procedures for the Airport Anticipated? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If Yes, within _____ years					
G. CERTIFICATION: I hereby certify that all of the above statements made by me are true and complete to the best of my knowledge.					
1. Name, title of person filing this notice (type or print) Christa Bittner Clear Lake Finance Officer		2. Signature (in ink): <i>Christa Bittner</i> 3. Date: 10-15-20 4. Phone: 605-874-2121 5. Email: clcity@itctel.com			



> 1 ASSOC CITY: CLEAR LAKE 4 STATE: SD LOC ID: 5H3
> 2 AIRPORT NAME: CLEAR LAKE MUNI 5 COUNTY: DEUEL SD
3 CBD TO AIRPORT (NM): 01 N 6 REGION/ADO: AGL/DMA 7 SECT AERO CHT: TWIN CITIES
FAA SITE NR: 22647.3*A

GENERAL

10 OWNERSHIP: PUBLIC
> 11 OWNER: CITY OF CLEAR LAKE
> 12 ADDRESS: PO BOX 107
CLEAR LAKE, SD 57226
> 13 PHONE NR: 605-874-2121
> 14 MANAGER: DON EBERS
> 15 ADDRESS: PO BOX 107
CLEAR LAKE, SD 57226
> 16 PHONE NR: 605-874-2121
> 17 ATTENDANCE SCHEDULE:
UNATNDD

18 AIRPORT USE: PUBLIC
19 ARPT LAT: 44-46-18.1002N ESTIMATED
20 ARPT LONG: 096-41-18.2079W
21 ARPT ELEV: 1804.0 SURVEYED
22 ACREAGE: 160
> 23 RIGHT TRAFFIC: NO
> 24 NON-COMM LANDING: NO

25 NPIAS/FED AGREEMENTS: 1
> 26 FAR 139 INDEX:

RUNWAY DATA

> 30 RUNWAY INDENT:
> 31 LENGTH: 2,130
> 32 WIDTH: 150
> 33 SURF TYPE-COND: TURF-F
> 34 SURF TREATMENT:
35 GROSS WT: S
36 (IN THSDS) D
37 2D
38 2D/2D2
> 39 PCN:

LIGHTING/APCH AIDS

> 40 EDGE INTENSITY:
> 42 RWY MARK TYPE-COND:
> 43 VGSI:
44 THR CROSSING HGT
45 VISUAL GLIDE ANGLE:
> 46 CNTRLN-TDZ:
> 47 RVR-RVV:
> 48 REIL:
> 49 APCH LIGHTS:

OBSTRUCTION DATA

50 FAR 77 CATEGORY
> 51 DISPLACED THR:
> 52 CTLG OBSTN:
> 53 OBSTN MARKED/LGTD:
> 54 HGT ABOVE RWY END:
> 55 DIST FROM RWY END:
> 56 CNTRLN OFFSET:
57 OBSTN CLNC SLOPE:
58 CLOSE-IN OBSTN:

DECLARED DISTANCES

> 60 TAKE OFF RUN AVBL (TORA):
> 61 TAKE OFF DIST AVBL (TODA):
> 62 ACLT STOP DIST AVBL (ASDA):
> 63 LNDG DIST AVBL (LDA):

SERVICES

> 70 FUEL:
> 71 AIRFRAME RPRS: NONE
> 72 PWR PLANT RPRS: NONE
> 73 BOTTLE OXYGEN: NONE
> 74 BULK OXYGEN: NONE
75 TSNT STORAGE: TIE
76 OTHER SERVICES: AGRI

FACILITIES

> 80 ARPT BCN: CG
> 81 ARPT LGT SKED: SEE RMK
BCN LGT SKED: SS-SR
> 82 UNICOM:
> 83 WIND INDICATOR: YES-L
84 SEGMENTED CIRCLE: NONE
85 CONTROL TWR: NO
86 FSS: HURON
87 FSS ON ARPT: NO
88 FSS PHONE NR:
89 TOLL FREE NR: 1-800-WX-BRIEF

BASED AIRCRAFT

90 SINGLE ENG: 3
91 MULTI ENG: 0
92 JET: 0
TOTAL: 3
93 HELICOPTERS: 0
94 GLIDERS: 0
95 MILITARY: 0
96 ULTRA-LIGHT: 0

OPERATIONS

100 AIR CARRIER: 0
102 AIR TAXI: 0
103 G A LOCAL: 500
104 G A ITNRNT: 48
TOTAL: 548
105 MILITARY: 0
OPERATIONS FOR
12 MONTHS
ENDING: 07/25/2019

02/20	13/31		
2,130	3,000		
150	150		
TURF-F	TURF-G		
	LOW		
- / -	NSTD - / NSTD -	- / -	- / -
/	/	/	/
/	/	/	/
/	/	/	/
- / -	N - N / N - N	- / -	- / -
- / -	- N / - N	- / -	- / -
/	N / N	/	/
/	/	/	/
A(V) / A(V)	A(V) / A(V)	/	/
/	/	/	/
/ ROAD	ROAD / PLINE	/	/
/	/	/	/
/ 17	17 / 21	/	/
/ 375	340 / 420	/	/
/ 0B	0B / 0B	/	/
50:1 / 22:1	20:1 / 20:1	/	/
N / N	N / N	/	/
/	/	/	/
/	/	/	/
/	/	/	/
/	/	/	/

(P) ARPT MGR PLEASE ADVISE FSS IN ITEM 86 WHEN CHANGES OCCUR TO ITEMS PRECEDED BY >

> 110 REMARKS

A 042 RY 13/31 MKD WITH WHITE AND BLACK CONE MARKERS.
A 081 ACTVT LIRL RY 13/31 - CTAF.
A 110-001 RY 31 +4' FENCE 255' FM THR;
A 110-002 RY 02 +4' FENCE 145' FM THR.
A 110-004 ARPT CLSD WINTER MONTHS DUE TO SNOW CONDITIONS, CALL 605-874-2121 FOR CONDITIONS.
A 110-005 WILDLIFE ON & INVOF ARPT.
A 110-006 FOR CD CTC MINNEAPOLIS ARTCC AT 651-463-5588.

111 INSPECTOR: (S)

112 LAST INSP: 07/25/2019

113 LAST INFO REQ: