



Department of Transportation  
Division of Secretariat  
Office of Air, Rail & Transit

700 East Broadway Avenue  
Pierre, South Dakota 57501-2586  
OFFICE: 605/773-3574  
FAX: 605/773-2804

TO: South Dakota Aeronautics Commission

FROM: Jack Dokken, Office of Aeronautics

DATE: February 18, 2020

SUBJECT: Mitchell Air Cup Venture Event Funding Request

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Every other year, the Air Venture Cup Race is launched from Mitchell Airport. 2020 marks the 7<sup>th</sup> such event, having been initiated by the Aeronautics Commission in 2008. The Mitchell airport is requesting funding to reimburse expenses for advertising, incidentals, and lunch for pilots, staff and volunteers. The request is for \$3000.

A history of past expenses is listed below:

2018 submitted costs: \$1,290.86, approved up to \$2,500 (chairs & tables, food, tent rental, parking posts)  
2016 submitted costs: \$1,944.83, approved up to \$2,500 (water, food, tent & chair rental, porta potties)  
2014 submitted costs: \$1,713.00, approved up to \$2,500 (water, food, radio advertisements, large tent rental & porta-potties)  
2012 submitted costs: \$1,777.37, approved up to \$1,500 (porta-potties, sound system, food, large tent rental, ice & tablecloths)  
2010 submitted costs: \$1,956.60, approved up to \$2,000 (food, portable canopies, trash cans, turf paint, safety posts, sound system, large tent rental, table and chair rental and porta-potties)  
2010 additional costs: \$2,229.00, approved up to \$1,000 (printed programs)  
2008 submitted costs: \$1,634.34, approved up to \$1,500 (location signs, large tent rental, ice, water, eating utensils, coffee, hand sanitizer, food, porta-potties, table rentals)

# City of Mitchell

Attachment #2

612 NORTH MAIN STREET • MITCHELL, SOUTH DAKOTA 57301 • (605) 995-8420 • FAX (605) 995-8410  
ENGINEER (605) 995-8435 • WATER PLANT (605) 995-8449 • STREET (605) 995-8465 • WASTE WATER (605) 995-8446  
WATER/UTILITIES (605) 995-8498 • PUBLIC WORKS/PLANNING/ZONING/INSPECTOR (605) 995-8433  
cityofmitchell.org

January 10<sup>th</sup>, 2020

From: Mike Scherschligt -Airport Manager 605-770-4594

ATT: Mr. John Becker  
South Dakota Aeronautics Commission

RE: 2020 Air Venture Cup (Race Launch)

Hi John,

Once again I am pleased to announce that Mitchell will be hosting the 7<sup>th</sup>, Air Venture Cup Race \ Launch. Planning is underway regarding various details of the event. The event will be held July 21<sup>st</sup> -22<sup>nd</sup>, with the launch scheduled for Sunday the 23<sup>rd</sup>. I would once again like to invite all members of the Aeronautics commission, and staff to attend. We are planning arrangements similar to last, with great food, lots of fun and the return of the "Young Eagles" program. What a fantastic way to promote aviation in the State of South Dakota.

I would like to ask the Aeronautics commission if they would like to continue to help with some of the associated costs in 2020. This would be very similar to the level of participation with the past events. This would include the noon luncheon for participating pilots, staff, and volunteers. It may include additional advertising and various rentals for the event. I feel a reasonable amount would be up to \$3,000. Any participation would be welcome, and receipts will be provided for verification of any reimbursements. Thank you for your time and consideration of this matter. We would like to continue to secure this event for the State of South Dakota.

Sincerely,

Mike Scherschligt  
Airport Manager

