

**SOUTH DAKOTA AERONAUTICS COMMISSION MEETING MINUTES  
OCTOBER 22, 2019 at 1:00 p.m. CDT VIA CONFERENCE CALL  
Becker-Hansen Building – 700 E. Broadway Ave, Pierre**

**COMMISSIONER PRESENT  
VIA CONFERENCE CALL:**

Eric Odenbach, Chairman  
Robert Huggins, Vice-chairman  
Christopher Funk, Member  
Rolf Johnson, Member  
Travis Lantis, Member

**DOT STAFF PRESENT:**

Joel Jundt, Jack Dokken, Bonnie Olson, Tom Koch, Jenny Boehm, Jon Becker, Brad Remmich, and Kari Kroll

**DOT STAFF PRESENT  
VIA CONFERENCE CALL:**

Dustin DeBoer

**OTHERS PRESENT**

**VIA CONFERENCE CALL:**

Representative David Johnson – South Dakota Legislature; Bob Mercer – Keloland; and Steve Hamilton – South Dakota Pilots Association (SDPA)

Chairman Eric Odenbach called the meeting of the South Dakota Aeronautics Commission (the “Commission”) to order at 1:00 p.m. CDT. A roll call was taken to verify a quorum.

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Odenbach opened the floor to the Commission members to disclose potential conflicts of interest and to present requests for waiver pursuant to the South Dakota Codified Law (SDCL) chapter 3 – 23.

No conflicts of interest were disclosed, and no waivers were requested.

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Odenbach asked for a motion to approve the September 24, 2019, Commission meeting minutes.

A MOTION WAS MADE by Funk and seconded by Johnson to approve the September 24, 2019, Commission meeting minutes. All present voted aye by roll call vote. The motion carried.

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Odenbach opened the floor for public input. No members of the public addressed the Commission or offered input.\*\*\*\*\*

Deputy Secretary Joel Jundt presented the Secretary's report. Jundt shared that three Commissioners' terms expire on October 31, 2019. The Commissioner's whose terms expire are Travis Lantis, Dave Luers, and Cassidy Nelson. The Department of Transportation (the "Department") is waiting for more information from the Governor's Office about the expiring terms. Jundt requested the Commission add the election of officers to the December Commission meeting agenda.

Jundt reminded the Commission their annual Governor's Report is due to the Governor on December 31, 2019. Jundt requested guidance from the Commission inquiring if they wish to continue with the format used for prior reports and have the Department insert updated information in the report for the Commission to review prior to submitting the report to the Governor. The Commission agreed and plan to review the report at the November meeting.

Jundt shared the draft copy of the state funding memorandum proposed to be sent to the airport sponsors regarding the changes to the Commission's funding of Airport Improvement Program (AIP) projects approved by the Commission at the September 24, 2019, Commission meeting Jundt read the draft memorandum for the Commissioners and members of the public. The Commissioners agreed with the content of the draft. Chairman Odenbach will sign the memorandum prior to the Department mailing out to the airport sponsors.

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Tom Koch of the Office of Air, Rail, and Transit presented the consideration of 2020 – 2022 South Dakota Airport Directory request for bid. The Commission discussed the option of providing the directory in digital format only but decided a hard copy was still useful and more widely used by pilots.

A MOTION WAS MADE by Huggins and seconded by Lantis to authorize the Department to submit the 2020 – 2022 South Dakota Airport Directory proposal out for bid and if the winning low bid is under \$15,000.00, the Commission authorizes the Department to enter into an agreement with the successful low bidder. All present voted aye by roll call vote. The motion carried.

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Koch presented the consideration to purchase Aerospace education flash drives. The request is to purchase 1,000 4GB flash drives to be distributed to students at various events including, but not limited to, Women in Science Conference, Civil Air Patrol, and public classrooms.

A MOTION WAS MADE by Johnson and seconded Funk to authorize the Department to purchase 1,000 4GB flash drives in the total amount of \$2,875.00. All present voted aye by roll call vote. The motion carried.

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Jack Dokken, Program Manager of the Office of Air, Rail, and Transit presented the consideration of Aeronautic Commissioners attending the 2019 Airport Fall Seminar and using Aeronautic funds for reimbursement for attending.

A MOTION WAS MADE by Johnson and seconded by Funk to authorize the Department to use Aeronautic Funds to reimburse members of the Commission who will be attending the 2019 Airport Fall Seminar for registration fees and costs associated with attending the 2019 Airport Fall Seminar. All present voted aye by roll call vote. The motion carried.

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The Department, with the approval of the Commission, tabled the informational item on the agenda about the Chamberlain master plan until the November meeting.

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The Commission agreed to move the November meeting to Tuesday, November 19, 2019, at 1:00 p.m. CDT. This will be an in-person meeting in Pierre, South Dakota.

With no other business before the Commission, Odenbach adjourned the meeting at 1:31 p.m. CDT.

**DRAFT**