

# SOUTH DAKOTA AERONAUTICS COMMISSION MEETING

Thursday, August 18, 2022, at 2:00 p.m. CDT

Becker-Hansen Building/ Commission Room – 700 E. Broadway Ave, Pierre SD 57501

## COMMISSIONERS PRESENT

**VIA CONFERENCE CALL:** Eric Odenbach  
Bob Huggins, Vice-chairman  
Christopher Funk  
Rolf Johnson  
Jerry Rieber

**DOT STAFF PRESENT:** Joel Jundt, Kellie Beck, Tom Koch, Jon Becker, Brad Remmich,  
Nancy Hiller, Kyle Weinman, and Kari Kroll

## DOT STAFF PRESENT

**VIA CONFERENCE CALL:** Dustin DeBoer and Jack Dokken

## OTHERS PRESENT

**VIA CONFERENCE CALL:** Steve Hamilton – South Dakota Pilots Association (SDPA), Jake Braunagel – KLJ, Douglas Heinrich – City of Groton, Darrell Hillestad – Groton Airport Board, and Terry Herron – Groton Airport

Chairman Eric Odenbach called the meeting of the South Dakota Aeronautics Commission (the “Commission”) to order at 2:00 p.m. CDT. A roll call was taken, and a quorum was determined.

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Odenbach opened the floor to the Commission to disclose potential conflicts of interest and to present requests for waiver pursuant to the South Dakota Codified Law (SDCL) Chapter 3-23.

Dustin DeBoer, Office of Legal Counsel, presented an annual disclosure and a waiver received from Vice-chairman Bob Huggins concerning a potential conflict of interest. A copy of the request for waiver is attached to and incorporated into these minutes as **Attachment A**. Huggins accepted a teaching position at Lake Area Technical Institute starting in the Fall 2022 semester.

A MOTION WAS MADE by Funk and seconded by Rieber that the matters disclosed in the annual disclosure and waiver request are fair, reasonable, and not contrary to public interest. All present voted aye by roll call vote, except Huggins who abstained. The motion carried.

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Odenbach asked for a motion to approve the July 21, 2022 Commission meeting minutes.

A MOTION WAS MADE by Huggins and seconded by Rieber to approve the July 21, 2022 Commission meeting minutes. All present voted aye by roll call vote. The motion carried.

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Odenbach opened the floor to public input.

Tom Koch, Office of Air, Rail and Transit, introduced a letter to the Commission from the City of Groton concerning types of expenses and funding by the Commission.

Secretary Joel Jundt informed the Commission and the City of Groton this type of request should follow the current policy and procedures and be placed on the agenda for consideration of funding.

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Secretary Jundt presented the Secretary’s Report to the Commission:

- Department will present to the Commission for consideration, the current status and projections of the Aeronautics Funds at the September meeting.
- Department will also provide information to the Commission in September and an overview of the current zoning status of airports under the jurisdiction of the Commission.
- Presented guidelines for reimbursement for members of the Commission. There was also discussion for attendance at the South Dakota Municipal Planning Organization meeting whether this should be an eligible reimbursement expense. The Commission agreed to consider this conference at their September meeting.

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Jon Becker presented for Commission consideration the following 2022 Airport Improvement Program (AIP) and Bipartisan Infrastructure Law (BIL) funding application.

**Aberdeen 3-46-0001-047-2022**

Construction of apron expansion (650’ X 210’) reconstruction phase 1B. (95% federal)

Federal Share	\$ 3,591,000.00
State Share	\$ 94,500.00
Local Share	\$ 94,500.00
Total	\$ 3,780,000.00

**Eagle Butte 3-46-0068-015-2022**

Reconstruct runways 13/31 including lighting, redesign 13 connector, construct 31 turnaround. (100% federal supplemental funds.)

Federal Share	\$ 3,277,777.00
State Share	\$ 0
Local Share	\$ 0
Total	\$ 3,277,777.00

**Pierre 3-46-0044-047-2022**

Acquisition of ARFF test cart. (95% federal)

Federal Share	\$ 33,250.00
State Share	\$ 875.00
Local Share	\$ 875.00
Total	\$ 35,000.00

**Spearfish 3-46-0065-031-2022**

AIP - Design and construct 35' x 900' taxilane north of east apron.

Federal Share	\$ 560,000.00
State Share	\$ 31,111.00
Local Share	\$ 31,111.00
Total	\$ 622,222.00

**Spearfish 3-46-0065-032-2022**

BIL - Design and construct 35' x 900' taxilane north of east apron.

Federal Share	\$ 115,000.00
State Share	\$ 6,389.00
Local Share	\$ 6,389.00
Total	\$ 127,778.00

**Wall 3-46-0069-013-2022**

AIP – Reconstruct, widen and extend runway 14-32, including construction admin, observation and approach flight check.

Federal Share	\$ 5,384,000.00
State Share	\$ 299,111.11
Local Share	\$ 299,111.11
Total	\$ 5,982,222.22

**Wall 3-46-0069-014-2022**

BIL – cultural monitoring and archeological services for runway 14-32 reconstruct, extend and widen project.

Federal Share	\$ 70,000.00
State Share	\$ 3,888.89
Local Share	\$ 3,888.89
Total	\$ 77,777.78

A MOTION WAS MADE by Rieber and seconded by Huggins to approve the AIP and BIL grant applications as presented. All present voted aye by roll call vote. The motion carried.

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Tom Koch presented for the Commission’s consideration a request for funding from the City of Groton to offset the cost to replace their windsock pole and frame as part of their airport runway improvements project. The City of Groton is requesting 75% reimbursement of the cost of materials for a total \$426.22.

As per South Dakota Aeronautics Commission Policies & Procedures for use of State Funds, paragraph D1, the Groton Municipal Airport meets the criteria for state funding.

A MOTION WAS MADE by Funk and seconded by Huggins to approve the request for 75% state participation reimbursement for a total of \$426.22 to the City of Groton for the cost of their windsock pole and frame. All present voted aye by roll call vote. The motion carried.

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Brad Remmich, Office of Air, Rail, and Transit, presented a PowerPoint presentation to the Commission for their information the 2021 South Dakota Airport Pavement Condition Index (PCI) Study.

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With no further business to come before the Commission, Odenbach adjourned the meeting at 3:01 p.m.

# State Authorities/Boards/Commissions - Annual Disclosure Form

ANNUAL DISCLOSURE FOR AUTHORITY/BOARD/COMMISSION MEMBER  
PURSUANT TO SDCL CHAPTER 3-23

**THIS IS A PUBLIC DOCUMENT**

Name of Member: Robert Huggins

Name of Board, Authority or Commission: South Dakota Aeronautics Commission

The Member shall disclose below any contract in which the Member has an interest or from which the Member derives a direct benefit if the contract is:

1. With the state agency to which the Member's board, authority or commission is attached for reporting or oversight purposes and which contract requires the expenditure of government funds;
2. With the state and which contract requires the approval of the Member's board, authority or commission and the expenditure of government funds; or
3. With a political subdivision of the state if the political subdivision approves the contract and:
  - a. Is under the regulatory oversight of the authority, board, or commission, or
  - b. Is under the regulatory oversight of the agency to which the Member's board, authority or commission is attached.

The Member shall disclose the contract even though no additional authorization is needed from the Member's board, authority or commission to have an interest or derive a benefit from the contract.

The Member shall also identify every entity in which the Member possesses an ownership interest of five percent or greater if:

1. The entity receives grant money from the State, either directly or by a pass-through grant or
2. The entity contracts with the State or any political subdivision for services.

1. Contracts in which you have an interest pursuant to SDCL Chapter 3-23 and which do not violate any other provision of law - Provide the following for each contract in which you have, or will have, an interest. For further information see SDCL 3-23-2.1 and 3-23-3.1.

Description of the contract	Parties	Description of your interest/role in the contract	Date contract was previously disclosed; if applicable
Teach 45 hours at LATC	Huggins and Lake Area Technical College	Instructor	N/A

## ATTACHMENT A

2. Contracts in which you have a direct benefit pursuant to SDCL Chapter 3-23 - 1 provide the following for each contract from which you derive, or will derive, a direct benefit. For more information see SDCL 3-23-2, 3-23-2.2 and 3-23-3.1.

Description of the contract	Parties	Description of the direct benefit	Date contract was authorized
To teach Air Traffic Control Fundamentals	Huggins and Lake Area Technical College	\$3180 salary	August 10, 2022

add row

3. Entities in which you possess an ownership interest of five percent or more that receive grant money from the State, either directly or by a pass-through grant, or that contract with the State or any political subdivision for services – Provide the following for each such entity. See SDCL 3-23-3.1.

Description of the contract or grant	Party in which you possess the interest	State agency or subdivision
NA		

add row

The member shall complete a separate authorization request for any contract identified above that requires authorization from the Member's board, authority or commission in order for the Member to legally derive a direct benefit.

Signature of Member: Robert J. Huggins

Date: 8/11/2022