

# Meeting Minutes for the SD Interagency Coordinating Council

April 11, 2018  
3:00 pm (CST)  
Virtual Meeting  
SD Dept of Education  
Pierre, SD 57501

**Members Present:** Sarah Brown, Melody Havranek, Rep. Tom Holmes, Rebecca Poelstra, Kim Brink, Dr. Mary Bowne, Katherine Schmidt, Rochelle Holloway, Carroll Forsch, Gretchen Brodkorb, Valerie Kelly, Laura Johnson Frame, Kristi Swier.

**Members Absent:** Cindy Fisher, Carla Miller, JoLynn Bostrom, Barb Hemmelman, Elizabeth Jehangiri,

**Birth to 3 Staff present:** Sarah Carter, Crystal Goeden, Steve Livermont, Janet Penticoff and Kristin Jerome.

**Guests:** None

**Public:** None

Chair Laura Johnson Frame called the meeting to order at 3:01 and called roll.

Call for a motion to accept the agenda: motion by K. Swier; 2<sup>nd</sup> Representative T Holmes; motion carried.

Call for a motion to accept the January 2018 meeting minutes: correction noted Rochelle Holloway was present at the January 2018 meeting.

Motion by K. Schmidt to approve with correction; 2<sup>nd</sup> V. Kelly; motion carried.

## **Head Start Collaboration Office Update**

Kristi Swier, Director HSCO, shared SD Head Start demographics and eligibility as related to Birth to Three program. Ten percent of Head Start/ Early Head Start children enrolled must be determined as eligible to receive early intervention services by Part B (3-5 year old) or Part C (Birth to 3 years old). Swier shared data demonstrating how Head Start and Birth to Three share many of the same families and benefits of working together.

In 2017, 107 (8.33%) Early Head Start children were identified as receiving Birth to Three services. Of the 107 children, 53 were enrolled in Birth to Three prior to enrollment in Head Start. Fifty-four were found eligible during the first year enrolled in Early Head Start. All Early Head Start/Head Start children are screened within 45 days of enrollment, per Federal rules.

Swier shared work being done on the SDStepAhead website as a resource for all adults interacting with young children. It highlights the recently completed Early Learning Guidelines for children ages birth to kindergarten entrance. It is searchable, able to be translated in several languages, mobile and great resource for families and professionals.

## **Birth to 3 Program Updates**

Steve Livermont, state team member and data manager for the Birth to 3 program, recapped data shared during the January 2018 meeting in relation to SPP/ARP and the submission via the GRADS360 website. The

Office of Special Education Programs (OSEP) is currently reviewing South Dakota's submission and will be contacting the state with any questions in the near future. Livermont reviewed the December 1, 2017 official one day child count. Count is 1,216; this is the second highest one day child count for South Dakota Birth to Three. Cumulatively, South Dakota served 2,268 children during the full reporting year. This is the highest cumulative number served. Sarah Carter, program director, added that while not the highest year, it is very close to our highest year. S Carter provided a chart indicating the percentage of early intervention services children received. Chart indicated 51% of Birth to Three children receives speech serves; 30% receive physical therapy, 14% occupational therapy and 4% receive family training and/or special instruction. The remaining percent receive other services, including vision, audiology etc.

Carter shared the FFY2018 Part C Grant submission and the subsequent budget amount requested. The ICC was presented with a budget created based on the FFY2017 funding amount. However, since the budgets creation, a federal budget was approved where Part C state programs should receive a slight bump in funding. However, at the time of the meeting that amount has not been disclosed to states. Once that is made known the state will rework the budget numbers to reflect the increase. ICC members received information on each line of the budget and what is considered for each. Carter also explained the role Medicaid and Insurance plan in assisting with cost of the Birth to Three program. Billing of private insurance is possible, however it has been difficult process in recent year and more and more providers claims are being denied for claims that were previously approved.

#### **Priorities for the remainder of the year**

Carter shared the 2018 priorities for the Birth to Three program, with the State Systemic Improvement Plan or federal reporting indicator C11 being the top priority as it relates to the State Identified Measurable Result (SiMR). The SSIP Stakeholders at the onset of the work identified the SiMR and advised the state Birth to Three team that introducing an evidence based practice should address this and family engagement.

Carter updated ICC members one of the evidence base practices selected. The first, Routines Based Interview (RBI) is being implemented with service coordinators. State is very pleased with feedback and success, however understand the focus now in scaling up the practice and sustaining fidelity. RBI Boot Camps were introduced in May 2017. Twenty-one camps have taken place with five remaining. To date 375 (approximately 68%) of direct service providers have attended. At the conclusion of the remaining five face-to-face camps, it is estimated approximately 90-95% of providers will have attended. RBI camps will continue as the feedback from providers has been very positive. However, due to cost and staff travel time, being offered in the current the face-to-face method is not feasible. Therefore, the state team is looking to create an online version of the RBI Boot Camp for those remaining providers and also any new to the program providers.

Carter explained the Bright Beginnings professional development for direct service providers its purpose to promote direct service providers understanding of an ability to implement evidence-based home visiting practices with families. A five year implementation plan is underway beginning with a pilot group of 20 providers. Through this pilot group the state team has gained valuable feedback and perspective on the training content and logistics. Over the course of the next three months this pilot group will finish up the professional development and take part in peer-to-peer coaching sessions. During the next ICC meeting, in July, state Birth to Three team will have more information to share.

ICC member, Kim Brink commented she has heard from service coordinators and parents their expectations are changing with this model and are more engaged in their child's early intervention. Crystal Goeden, Birth

to Three state team member, relayed parents are commenting on the surveys, which are turned into the state office, they are feeling more empowered help their children.

Other priorities discussed by the Birth to Three office is a second cohort for year 2 of the Bright Beginnings professional development; funding for the Birth to Three program, travel reimbursement and a review of the Birth to Three current eligibility.

Carter also related there is currently an open position on the state Birth to Three team and the position was currently listed on the state Bureau of Human Resources (BHR) site. The listing closes April 12<sup>th</sup>, state team is hoping to begin interviewing soon.

Carter asked for any questions. None were asked.

The next ICC meeting will be July 17, 2018 in Fort Pierre at the Drifters Conference Center. This will be the ICC one face-to-face meeting. Sharon Walsh, consultant to the Birth to Three team will also be present to provide orientation training for new to the ICC members and share federal updates with all members. The SSIP Stakeholders meeting will also take place this day directly following the ICC meeting. All ICC members will receive reimbursement for meals. Those traveling from out of town will be reimbursed for mileage. Lodging will be arranged for those who need to come the night of the 16<sup>th</sup>. Carter will be in contact with members related to lodging.

### **Adjournment**

*Chairperson Johnson-Frame called for motion to adjourn. Motion by V. Kelly; 2<sup>nd</sup> K. Schmidt; motion carried. Meeting Adjourned at 4:05 pm.*

Secretary Kristin Jerome