

# **SOUTH DAKOTA BOARD OF TECHNICAL EDUCATION MINUTES OF THE MARCH 28, 2019 REGULAR MEETING**

South Dakota Board of Technical Education  
Minutes of the March 28, 2019 Regular Meeting  
Western Dakota Technical Institute | 800 Mickelson Drive, Rapid City, SD 57703

## **1. Call to Order and Roll Call (0:06)**

The South Dakota Board of Technical Education (hereinafter referred to as “BOTE”) met on the campus Western Dakota Technical Institute in Rapid City, SD on March 28, 2019. Chairman Dykhouse called the meeting to order at approximately 8:30 am (MTN) with the following members present: Dana Dykhouse (Chair), Bob Faehn (Vice-Chair), Terry Sabers (Secretary), Rod Bowar, Doug Ekeren, Scott Knuppe, Ed Mallett, and Scott Peterson. One member was absent: Diane VanderWoude.

Also present:

Nick Wendell (Executive Director, BOTE)  
Scott DesLauriers (Deputy Director, BOTE)  
Diane Stiles (Vice President, Lake Area Technical Institute)  
John Heemstra (Vice President, Mitchell Technical Institute)  
Robert Griggs (President, Southeast Technical Institute)  
Dr. Ann Bolman (President, Western Dakota Technical Institute)  
Brian Watland (Vice President for Finance and Operations, Western Dakota Technical Institute)  
Kelly Oehlerking (Vice President for Institutional Effectiveness and Student Success, Western Dakota Technical Institute)  
Tiffany Howe (Vice President for Teaching and Learning, Western Dakota Technical Institute)  
Theresa Scharn (Human Resource Director, Western Dakota Technical Institute)

## **2. Adoption of the Agenda (2:30)**

Motion made by Bowar and seconded by Sabers to adopt the proposed agenda. Voice vote, all present voted in favor. Motion carried. ([Attachment #1](#))

## **3. Approval of Meeting Minutes – December 5, 2018 (2:58)**

Motion made by Faehn and seconded by Mallett to adopt the meeting minutes from the December 5, 2018 regular meeting. Voice vote, all present voted in favor. Motion carried. ([Attachment #2](#))

## **4. Approval of Meeting Minutes – February 4, 2019 (3:30)**

Motion made by Ekeren and seconded by Sabers to adopt the meeting minutes from the February 4, 2019 special call-in meeting. Voice vote, all present voted in favor. Motion carried. ([Attachment #3](#))

**5. Declaration of Conflicts (4:00)**

In accordance with SD.CL.3-23-10, state boards and commissions are required to publicly address the expectations regarding annual disclosures and waivers. No BOTE members submitted new declaration of conflicts.

**6. Public Comment (4:25)**

Chairman Dykhouse opened the floor to public comment, though none present.

**7. First Reading on Administrative Rule Updates (4:45)**

A. The South Dakota Board of Technical Education will hold a public hearing to consider public comments on proposed revisions to Administrative Rule 24:59:02. The hearing will be held May 15, 2019 at 9:00 am CST at Lake Area Technical Institute in Watertown, SD.

B. **24:59:02:02.** Postsecondary Technical Institute Funding Distribution – Set-asides. ([Attachment #4](#), p.4)

C. **24:59:02:03.** Postsecondary Technical Institute Funding Distribution – Formula for funding. ([Attachment #4](#), p. 5)

**8. Executive Director Update (7:55)****9. Deputy Director Update (10:50)****10. Spring 2019 Enrollment Report (14:07)**

DesLauriers provided an overview of the Spring 2019 Enrollment Report. In Spring 2019, the South Dakota Technical Education System reported and unduplicated enrollment of 6,665 students. ([Attachment #5](#))

**11. Tuition and Fee Setting Proposal (Academic Year 2019-2020) (40:45)**

Motion made by Mallett and seconded by Ekeren to adopt the proposed Tuition and Fee Setting, as reflected in [Attachment #6](#), for the 2019-2020 academic year. Voice vote, all present voted in favor. Motion carried.

**12. 2019 Legislative Session Overview (1:02:20)**

In Will Mortensen's stead, Wendell provided a review of the 94<sup>th</sup> Legislative Session – 2019. ([Attachment #7](#))

**13. Academic Program Proposals, Western Dakota Technical Institute (1:17:35)****A. Business and Technology – Hospitality (Embedded Diploma)**

Motion made by Peterson and seconded by Faehn to approve Western Dakota Technical Institute's request to introduce Business and Technology – Hospitality (Diploma), as presented in [Attachment #8](#). Voice vote, all present voted in favor. Motion carried.

**B. Mechanician (Embedded Certificate)**

Motion made by Mallett and seconded by Bowar to approve Western Dakota Technical Institute's request to introduce Electrical Trades – Mechanician (Certificate), as presented in [Attachment #9](#). Voice vote, all present voted in favor. Motion carried.

**C. Environmental Engineering Technician – Aquaponics (Blended Associate of Applied Science)**

Motion made by Sabers and seconded by Knuppe to approve Western Dakota Technical Institute's request to introduce Environmental Engineering Technician - Aquaponics (Blended Associate of Applied Science), as presented in [Attachment #10](#). Voice vote: seven in favor, one opposed. Motion carried.

**D. Diesel Technology – Industrial Maintenance (Blended Associate of Applied Science)**

Motion made by Mallett and seconded by Knuppe to approve Western Dakota Technical Institute's request to introduce Diesel Technology – Industrial Maintenance (Blended Associate of Applied Science), as presented in [Attachment #11](#). Voice vote, all present voted in favor. Motion carried.

**14. Presidents' Updates (1:56:30)**

Stiles (LATI), Heemstra (MTI), Griggs (STI), and Bolman (WDT) provided campus updates ([Attachment #12](#), pp. 8-32).

**15. Tour of Aquaponics Laboratory Space, Western Dakota Technical Institute****16. Executive Session (2:34:02)**

For the purposes of discussion on legal, contractual, and personnel matters, Chairman Dykhouse requested a motion to enter into executive session.

Motion made by Peterson and seconded by Sabers to enter into executive session pursuant to SDCL 1-25-1. Voice vote, all present voted in favor. Motion carried.

After touring the Aquaponic Laboratory Space at Western Dakota Technical Institute, the BOTE entered into executive session at approximately 11:30 am MTN and exited executive session at approximately 12:45 pm MTN.

**17. Adjournment (2:34:55)**

Motion made by Bowar and seconded by Peterson to adjourn the meeting. Voice vote, all present voted in favor. Motion carried.

Meeting adjourned at approximately 12:45 pm (MTN).

An audio recording of this meeting can be electronically accessed through the South Dakota Public Broadcasting's (SDPB) Stream Archive. The above timestamps are aligned with SDPB's audio stream, which can be accessed at:

<https://sdpb.sd.gov/streamarchive/BOTE03282019.mp3>

Submitted on:

April 5, 2019.

Approved on:

May 15, 2019.