



Board of Podiatry Examiners

Mailing Address:
810 North Main Street, Suite 298
Spearfish, SD 57783

Phone: (605) 642-1600
E-Mail: office@sdlicensing.com
Home Page: podiatry.sd.gov

OFFICIAL BOARD MINUTES FOR MAY 9, 2025 VIDEO CONFERENCE

Members Present: Scott Torness, DPM, President
Adam Nichols, DPM, Member
Rylan Johnson, DPM, Member
Jeanie Blair, Lay Member

Members Absent: James Johnston, DPM, Secretary-Treasurer

Others Present: Brooke Tellinghuisen Geddes, Executive Secretary
Katie Funke, Executive Assistant
Megan Borchert, General Counsel

Call to Order/Welcome and Introductions: Torness called the meeting to order at 11:01 a.m. MDT.

Roll Call: Tellinghuisen Geddes called the roll. Torness, yes; Johnston, absent; Nichols, yes; Johnson, yes; Blair, yes. A quorum was present.

Approval of the agenda: Johnson made a motion to approve the agenda. Blair seconded the motion. **MOTION PASSED** by unanimous voice vote.

Public Comment: None.

Approval of the Minutes from September 20, 2024: Blair made a motion to approve the minutes from September 20, 2024. Nichols seconded the motion. **MOTION PASSED** by unanimous voice vote.

FY Financial Update: Tellinghuisen Geddes reported fiscal year-to-date figures as of March 31, 2025: revenue of \$5,140.61; expenditures of \$17,218.19 and cash balance of \$14,418.15. Tellinghuisen Geddes advised that the current fiscal year revenue has just started coming in with the renewal period and was not reflected in this financial report.

Election of Officers: Nichols made a motion to keep the current slate of officers with Torness as President and Johnston as Secretary-Treasurer. Johnson seconded the motion. **MOTION PASSED** by unanimous voice vote.

Legislative Updates: Borchert mentioned SB 60, 61 and 62 which are a series of bills that address improper government conduct and crime. Additionally, SB 74 was discussed, which will require licensure boards to annually review open meeting laws of the state during an official meeting, which includes notating in the minutes that it was completed. She also mentioned HB 1059, which clarifies the meaning of teleconference for purposes of open meeting requirements and explained that it does not include communication for the sole purpose of scheduling a meeting or confirming availability for future meetings.

Application Ratification Process: The board discussed and ratified the application and approval process for applicants. The process includes board staff approving applications that do not have issues while applicants with issues would go to the board president and possibly the full board if needed, at the discretion of the Board President. Nichols made a motion to allow board staff to issue licenses for applications within the parameters and applications with issues to be brought to the board president and/or board, at the discretion of the Board President. Johnson seconded the motion. **MOTION PASSED** by unanimous voice vote.

Schedule Next Meeting: The next meeting is scheduled for November 7, 2025, at 11:00 a.m. MDT/12:00 p.m. CDT via Microsoft Teams.

Any other Business: None.

Executive Session pursuant to SDCL 1-25-2: The board did not have a need to enter Executive Session.

Executive Secretary Contract Renewal: Nichols made a motion to renew the Executive Secretary Contract for FY26 with Professional Licensing at the same rate as FY25. Blair seconded the motion. **MOTION PASSED** by unanimous voice vote.

Nichols made a motion to adjourn the meeting at 11:14 a.m. MDT. Blair seconded the motion. **MOTION PASSED** by unanimous voice vote.

Respectfully submitted,



Brooke Tellinghuisen Geddes
Executive Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.