South Dakota Board of Physical Therapy

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SOUTH DAKOTA DEPARTMENT OF HEALTH

OFFICIAL BOARD MINUTES FOR July 28, 2023
In-Person
Red Rossa-Hills Room
808 W. Sioux Avenue, Pierre, SD 57501

MEMBERS PRESENT: Patti Berg-Poppe, President
Leonard Suel, Vice-President
Rebecca Schmitz, Secretary
Brad Thuringer, Member
Janelle Toman, Lay Member
Linda Ahrendt, Lay Member

MEMBERS ABSENT: Matthew Weigel, Member

OTHERS PRESENT: Brooke Tellinghuisen Geddes, Executive Director
Carol Tellinghuisen, Executive Assistant
Lynne Valenti, Deputy Secretary, SD Dept. of Health
Howard Pallotta, Legal Counsel, SD Dept. of Health
Mariah Pokorny, Director of Accreditation and Reporting, SD Dept. of Health
Susan Sporrer, SD Dept. of Health

CALL TO ORDER/WELCOME AND INTRODUCTIONS: Tellinghuisen Geddes called the meeting to order at 10:14 AM CDT.

ROLL CALL: Tellinghuisen Geddes called the roll. Berg-Poppe, yes; Suel, yes; Schmitz, yes; Thuringer, yes; Toman, yes; Ahrendt, yes; Weigel, absent. A quorum was present.

APPROVAL OF THE AGENDA: Toman made a motion to approve the agenda. Thuringer seconded the motion. **MOTION PASSED** by unanimous voice vote.

INTRODUCTIONS: Board members present, board staff and Department of Health attendees introduced themselves.

ELCTION OF OFFICERS:
Thuringer made a motion to elect Berg-Poppe as President. Suel seconded the motion. **MOTION PASSED** by unanimous voice vote.

Schmitz made a motion to elect Suel as Vice-President. Thuringer seconded the motion. **MOTION PASSED** by unanimous voice vote.

Thuringer made a motion to elect Schmitz as Secretary. Berg-Poppe seconded the motion. **MOTION PASSED** by unanimous voice vote.

APPROVAL OF THE MINUTES FROM JULY 10, 2023: Toman made a motion to approve the minutes for July 10, 2023 with one correction to the name of Professional Licensing from Profession Licensing. Ahrendt seconded the motion. **MOTION PASSED** by unanimous voice vote.

BOARD ORIENTATION: Pallotta, Pokorny and Sporrer presented a Board Member Training PowerPoint which reviewed the following topics: board composition, board powers, board functions, board member responsibilities, executive secretary responsibilities, meeting requirements, open meeting laws, code of conduct, and statutes and rules processes.

OLD BUSINES/STATUS OF LICENSURE DATABASE: Tellinghuisen Geddes advised that the board does have a functional database but is waiting for further information from BMOE to import historical data. Certificates should be ready by next week. She further stated that the Board office worked closely with legal counsel to develop a paper application process for initial applications but that renewals will be able to be completed online.

OLD BUSINESS/UPDATE ON ORI & BACKGROUND CHECKS: Tellinghuisen Geddes advised that an ORI number has not been assigned to the Board, and that it could be some time before they are assigned one. In the meantime, the Board has a process for completing the required background checks which includes a two-step process for the DCI and FBI portions. She further stated that all applicants with the BMOE that were not issued a license are required to re-complete the criminal background check process as the BMOE doesn't believe they have authority to release that information and SDCL 36-10-27.1 does not give the Board of Physical Therapy the authority to issue a license without receiving the information. All applicants that were passed over from the BMOE to Board of Physical Therapy have been sent background packets and instructions to complete the requirement.

NEW BUSINESS/REVIEW OF FINANCES: Pokorny reported the cash balance of the Board of $1,158,648.00. More detailed financials will be available at a future meeting as BFM reports become available.

NEW BUSINESS/DEVELOP A MISSION STATEMENT: The board discussed potential mission statements and chose the mission statement to be "To protect the health and safety of the public by licensure of qualified Physical Therapists and Physical Therapist Assistants and enforcement of the statutes, rules and regulations governing the practice of Physical Therapy, including the appropriate processing and resolution of complaints." Toman made a motion to approve the mission statement as stated. Schmitz seconded the motion. **MOTION PASSED** by unanimous voice vote.

NEW BUSINESS/REVIEW OF ADMINISTRATIVE RULES: Sporrer presented potential updates to ARSD 20:66. Discussion was held on annual versus biennial renewals, continuing education requirements and the Code-of-Ethics. Updates will be made and presented for a final vote of the Board at their next meeting on August 23, 2023.

NEW BUSINESS/SELECT PHYSICAL THERAPY COMPACT COMISSION REPRESENTITIVE: The Board discussed the selection of a compact commission representative to attend the virtual annual meeting of the PTCC and vote on topics such as candidates for office, budgets and amendments to rules. Suel moved to elect Thuringer as the Compact Commission Representative. Berg-Poppe seconded the motion. **MOTION PASSED** by unanimous voice vote.

The Board also discussed sending delegates to the FSBPT Annual Meeting in Jacksonville, FL on October 19-21st, 2023. FSBPT will fund an administrator, delegate and alternative delegate. Suel and Berg-Poppe expressed interest in attending. Tellinghuisen-Geddes stated she will check her schedule to see if it will allow her to travel to the meeting as well. The Board office will be in contact with members interested in attending.

SCHEDULE FUTURE MEETING DATES: The next meetings are scheduled for Wednesday, August 23rd at 11:00AM MDT/ 12:00 PM CDT via Microsoft Teams and Tuesday, October 24th at 11:00AM MDT/ 12:00 PM via Microsoft Teams. The October meeting is tentatively planned to also serve as a public rule hearing for proposed rules changes.

Toman made a motion to adjourn at 1:50 PM CDT. Thuringer seconded the motion. **MOTION PASSED** by unanimous voice vote.

Brooke Tellinghuisen Geddes

Respectfully submitted,
Brooke Tellinghuisen Geddes
Executive Director

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.