

# South Dakota Board of Physical Therapy

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## OFFICIAL BOARD MINUTES FOR AUGUST 20, 2024 VIDEO CONFERENCE

**MEMBERS PRESENT:** Patti Berg-Poppe, President  
Leonard Suel, Vice-President (joined at 12:14 PM CDT)  
Rebeca Schmitz, Secretary  
Matthew Weigel, Member  
Brad Thuringer, Member  
Janelle Toman, Lay Member  
Linda Ahrendt, Lay Member

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Brooke Tellinghuisen Geddes, Executive Director  
Katie Funke, Executive Assistant  
Ann Bowar, Administrative Assistant  
Howard Pallotta, SD Dept. of Health, General Counsel  
Steven Blair, Deputy Attorney General, Prosecuting Counsel

**CALL TO ORDER:** Berg-Poppe called the meeting to order at 12:08 PM CDT.

**ROLL CALL:** Tellinghuisen Geddes called the roll. Berg-Poppe, yes; Suel, absent; Schmitz, yes; Thuringer, yes; Toman, yes; Ahrendt, yes; Weigel, yes. A quorum was present.

**PUBLIC HEARING TO ADOPT PROPOSED RULES/VOTE:** The public rules hearing was conducted by Pallotta. Tellinghuisen Geddes provided a report on the draft rules and recommendations from LRC. Toman made a motion to adopt the draft rules with LRC edits for form, style and clarity. Thuringer seconded the motion. **MOTION PASSED** by roll call vote: Berg-Poppe, yes; Suel, absent; Schmitz, yes; Thuringer, yes; Toman, yes; Ahrendt, yes; Weigel, yes.

**APPROVAL OF THE AGENDA:** Schmitz made a motion to approve the agenda. Toman seconded the motion. **MOTION PASSED** by unanimous voice vote.

**PUBLIC COMMENT PERIOD:** None.

**APPROVAL OF THE MINUTES FROM MAY 14, 2024:** Weigel made a motion to approve the minutes from May 14, 2024. Suel seconded the motion. **MOTION PASSED** by roll call vote: Berg-Poppe, yes; Suel, yes; Schmitz, yes; Thuringer, yes; Toman, yes; Ahrendt, yes; Weigel, yes.

**FINANCIAL UPDATE:** Tellinghuisen-Geddes reported year-end financials as of June 30, 2024: Revenue of \$204,114.01, expenses of \$136,631.37 and a Cash Balance of \$1,226,130.64.

**CEU WORKGROUP UPDATE:** Berg-Poppe advised that the members of the workgroup and SD-APTA will be meeting with CEU locker in early September. The board will review a final draft of the guidelines at the October meeting and take a vote to implement them.

**API GRANT/VOTE:** Tellinghuisen Geddes presented the letter approving the SD Board of Physical Therapy for a grant from FSBPT to implement an API. She advised that an API is a set of rules that allows software programs to communicate. The API would allow the database of the board to communicate with database of FSBPT, rather than uploading a weekly spreadsheet. Schmitz made a motion to move forward with the API. Toman seconded the motion. **MOTION PASSED** by roll call vote: Berg-Poppe, yes; Suel, yes; Schmitz, yes; Thuringer, yes; Toman, yes; Ahrendt, yes; Weigel, yes.

**UPDATED REINSTATEMENT/RE-ENTRY APPLICATION PROCESS/VOTE:** The board was presented with an updated memorandum outlining the process for considering applications. The updated memorandum included policies for considering reinstatement or re-entry applications based on how long the applicant has gone without active licensure. The memorandum will create a set of standards for considering applicants without active licensure to ensure they are competent to practice. Thuringer made a motion to approve the updated reinstatement/re-entry application process. Weigel seconded the motion. **MOTION PASSED** by roll call vote: Berg-Poppe, yes; Suel, yes; Schmitz, yes; Thuringer, yes; Toman, yes; Ahrendt, absent; Weigel, yes.

**WORKFORCE DATA COLLECTION ON RENEWAL APPLICATION/VOTE:** The board discussed cross profession data questions to ask licensees at renewal time and were presented with a list of questions. Following discussion, the board decided to form a workgroup with Berg-Poppe, Schmitz and Thuringer to review the questions and come to the next board meeting with an updated draft to be adopted. The discussion and vote were tabled until the next meeting in October.

**LEADERSHIP ISSUES FORUM REPORT-THURINGER:** Thuringer reported he attended the Leadership Issues Forum through FSBPT. Topics discussed included AI, sexual misconduct, workforce issues and FSBPT's candidates for office.

**FSBPT ANNUAL EDUCATION MEETING-OCTOBER 31-NOVEMBER 2- CEDAR RAPIDS VOTE TO SEND DELEGATE/ALTERNATE:** Thuringer made a motion to send Weigel as the Delegate and Schmitz as the Alternate Delegate to the Annual Education Meeting in Cedar Rapids, IA. Weigel seconded the motion. **MOTION PASSED** by roll call vote: Berg-Poppe, yes; Suel, yes; Schmitz, yes; Thuringer, yes; Toman, yes; Ahrendt, absent; Weigel, yes.

**SCHEDULE NEXT MEETING(S):** The next meeting is scheduled for October 8, 2024, at 11AM MDT/12

PM CDT via Microsoft Teams. Two more meetings are scheduled as follows: December 10, 2024, at 11AM MST/12 PM CST via Microsoft Teams and February 25, 2025, at 11AM MST/ 12 PM CST via Microsoft Teams.

**EXECUTIVE SESSION PURSUANT TO SDCL 1-25-2:** Schmitz made a motion to enter executive session at 12:49 PM CDT to discuss application 2024-1. Toman seconded the motion. **MOTION PASSED** by roll call vote: Berg-Poppe, yes; Suel, yes; Schmitz, yes; Thuringer, yes; Toman, yes; Ahrendt, absent; Weigel, yes.

The board exited executive session at 12:56.

**COMPLAINTS/INVESTIGATIONS:** None to report.

**APPLICATION 2024-1 VOTE:** Suel made a motion to deny application 2024-1 due to the criminal history of the applicant. Thuringer seconded the motion. **MOTION PASSED** by roll call vote: Berg-Poppe, abstain; Suel, yes; Schmitz, yes; Thuringer, yes; Toman, yes; Ahrendt, absent; Weigel, yes.

**ANY OTHER BUSINESS:** Tellinghuisen Geddes reminded the board they will be getting a form from the rules hearing today that needs to be returned to the board office as soon as possible.

Weigel made a motion to adjourn at 12:58 PM CDT. Toman seconded the motion. **MOTION PASSED** by roll call vote: Berg-Poppe, yes; Suel, yes; Schmitz, yes; Thuringer, yes; Toman, absent; Ahrendt, absent; Weigel, yes.



Respectfully submitted,  
Brooke Tellinghuisen Geddes  
Executive Director

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.