

# **South Dakota State Brand Board AGENDA**

**July 9, 2025 - 11:00 a.m. MT**  
**1444 Fountain Plaza Dr., Rapid City SD**

<https://state-sd.zoom.us/j/94793250875>  
Meeting ID: 947 9325 0875

Audio Only  
669 444 9171  
Meeting ID: 947 9325 0875

## **Call to Order**

## **Adopt Agenda**

## **Election of Board Pres and Vice Pres**

## **Action Items:**

- A. Minutes: June 5, 2025
- B. Financial Report

## **Reports:**

- A. Brand Enforcement
- B. Brand Inspections
- C. Director's Report

## **Open Comment**

## **Holds**

## **Fiscal Year 2025 Year End**

## **SD Bureau of Information & Technology FY 26 Rates**

## **Legislation 2026**

## **Schedule Next Board Meeting**

## **Executive Session: SDCL 1-25-2 (1& 3) personnel and legal**

## **Adjourn:**

This agenda is subject to change without prior notice.

Notice is further given that any individuals with disabilities who will require a reasonable accommodation to participate in the board meeting should submit a request to the SD Brand Board or 1-800-877-1113 (Telecommunication Relay Services for the Deaf). Please request the accommodations no later than **2 business days prior to the meeting** to ensure accommodations are available.

**South Dakota Brand Board**  
**Meeting Minutes**  
**June 5, 2025**

The South Dakota Brand Board met on March 28, 2025, in Rapid City, SD. Members present were Scott Vance, Lyle Spring, Haven Stuck and Jake Longbrake. Member Jarrod Johnson attended the meeting remotely. Brand Board staff and others present were Debbie Trapp, Bob Haivala, Adam Masters, Amy Hatheway, Cindy Longbrake, Matt Kammerer, Raydelle Sperle, Tom Costello, Doris Lauing, Garrett Miller, Cletus Miller, Matthew Bogue, Dusty Ginsbach, Floyd Miller.

Pres. Vance called the meeting to order.

Motion by Johnson to adopt agenda, second by Spring. Motion carried.

Motion by Longbrake to adopt the Regular Brand Board Meeting Minutes of the March 28, 2025 meeting, second by Johnson. Motion carried.

Director Trapp presented financial information as of May 31, 2025. Fund Balance - Brand Fund \$2,897,590.64. Brand Inspection Fund \$238,920.25. Theft Prevention Fund - Ownership to be established - \$330,631.20; Unrestricted - \$81,799.30. Year to date total revenue and expenditures amounts for the Brand Fund, Brand Inspection Fund, and Theft Prevention Fund were also presented. Brand Inspection Fund year to date expenses for personnel, travel, contractual services, supplies, and capital outlay were reviewed. Motion by Spring to approve Financial Report as presented, second by Longbrake. Motion carried.

Brand Enforcement: Investigator Masters reported on the following: Working with Forest Service to ensure those pasturing cattle, with out of state brands, are getting grazing permits; Preparing training material for meetings with Sheriffs and Deputies; Attended the Sheriffs' Spring Conference in Deadwood; In the process of making schedule for road checks. Stuck reported there was a good exchange of information at the meeting held in Wall by the Pennington County and Meade County Sheriffs' office for producers.

Brand Inspection Report: Director Trapp presented the Brand Inspection Report for May 2025 as follows: Livestock Markets - 51,717 head, Locker Plants 424 head, Locals - 42,784 head, Lifetime Horse Permits - 102 head, for a total of 95,027 head. Year to date inspection numbers rank the 5<sup>th</sup> lowest out of the past seven years.

Director Trapp reported on the following: Brand renewals processed 25,544 and of those, 4,142 were paid online - hope to increase that number during the 2030 renewal; Number of brands that have been recorded is 281; Processing high volume of brand transfers; Thank you to the SD Cattlemen Association for the informational article on the Brand Board; Pres. Vance and I presented the Brand Board's annual report to the Government Operations and Audit Committee.

Open Comment: Matt Kammerer commented on the brand re-record fee and Raydelle Sperle commented on the brand renewal process.

South Dakota Brand Board  
Meeting Minutes  
June 5, 2025

Garrett Miller presented information regarding ownership dispute on proceeds from sale of livestock and stated the main issue has been resolved. Miller also asked about other livestock ownership and brand violations. Disputed funds are currently held by the Brand Board in the Theft Prevention Fund as "Restricted". Motion by Stuck to have attorney, Bob Haivala, use procedure "Rule 67, to transfer disputed funds, in this case, to the Harding County Clerk of Courts, second by Vance. Motion carried.

States Attorney Dusty Ginsbach provided additional information regarding charges for brand violations.

Cletus Miller commented on cattle sold privately he hasn't received payment for.

Open Market Reciprocal Agreement with Nebraska was reviewed. Motion by Spring to approve Nebraska Reciprocal Agreement for Open Markets, second by Stuck. Motion carried.

Discussed policy of not issuing superimposed brands as an application had been received for a superimposed brand that was registered several years ago by applicant's relative.

Motion by Spring to adopt the State's 1.25% salary policy increase, as set by the legislators for FY 26, for full time employees, second by Johnson. Motion carried.

Motion by Longbrake to amend the FY 2025 Budget by \$550,000 due to the operating transfer outs from the Brand Fund to the Inspection Fund, second by Spring. Motion carried.

Pres Vance declared a 10-minute recess at 12:20 p.m.

Pres Vance declared the meeting back in session at 12:30 p.m.

Next Brand Board meeting is set for July 9, 2025, at 11:00 am MT in Rapid City, SD.

Motion by Longbrake to enter executive session pursuant to SDCL 1-25-2 (1 & 3) personnel and legal at 12:55 p.m., second by Spring. Motion carried. Came out at 2:52 p.m.

As no other business came before the board, Pres. Vance declared the meeting adjourned.

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Scott Vance, President

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Debbie Trapp, Executive Director

These minutes were filed for the record on \_\_\_\_\_.

# South Dakota Brand Board

June 30, 2025

	Balance
Brand Fund	\$ 3,228,843.08
	\$ -
Inspection Fund	\$ 247,167.57
Theft Prevention Fund	
Ownership to be established	\$ 316,764.87
Unrestricted	\$ 81,799.30
TOTAL	<u>\$ 3,874,574.82</u>

**\*INSPECTION FUND** - \$650,000 Transferred In from

Brand Fund \$500,000 and Theft Prevention Fund \$150,000

June 2024 - May 2025

**SD BRAND INSPECTION REPORT**  
**Current and Previous Fiscal Year**  
**July 3, 2025**

**FY2025**

<b>MONTH</b>	<b>LIVESTOCK MARKETS</b>	<b>LOCKERS</b>	<b>LOCAL INSPECTIONS</b>	<b>HORSE LIFETIME PERMITS</b>	<b>TOTAL INSPECTED</b>	<b>HOLDS</b>
July - 24	52,374	648	29,320	284	82,626	1,301
August - 24	24,844	375	23,952	309	49,480	94
September - 24	40,497	200	41,755	212	82,664	167
October - 24	59,231	291	61,608	146	121,276	402
November - 24	227,786	311	84,744	88	312,929	750
December - 24	163,965	249	65,929	70	230,213	1,120
January - 25	91,587	659	28,385	130	120,761	399
February - 25	95,783	391	43,803	64	140,041	1,439
March - 25	94,904	783	48,613	35	144,335	494
April - 25	69,749	510	41,511	57	111,827	2,173
May - 25	51,717	424	42,784	102	95,027	2,080
June - 25	47,785	556	40,388	133	88,862	2,942
<b>TOTALS</b>	<b>1,020,222</b>	<b>5,397</b>	<b>552,792</b>	<b>1,630</b>	<b>1,580,041</b>	<b>13,361</b>

**FY2024**

<b>MONTH</b>	<b>LIVESTOCK MARKETS</b>	<b>LOCKERS</b>	<b>LOCAL INSPECTIONS</b>	<b>HORSE LIFETIME PERMITS</b>	<b>TOTAL INSPECTED</b>	<b>HOLDS</b>
July - 23	52,233	1,118	24,993	202	78,546	2,652
August - 23	18,450	468	35,895	158	54,971	1,423
September - 23	35,189	394	30,694	91	66,368	113
October - 23	58,723	231	40,853	81	99,888	445
November - 23	204,392	375	37,361	89	242,217	488
December - 23	221,283	328	73,648	39	295,298	1,063
January - 24	86,354	537	79,199	58	166,148	1,270
February - 24	83,208	544	73,153	96	157,001	797
March - 24	92,609	416	47,467	68	140,560	2,610
April - 24	64,638	403	30,174	66	95,281	3,466
May - 24	51,239	450	33,996	51	85,736	2,045
June - 24	45,733	208	44,989	169	91,099	1,688
<b>TOTALS</b>	<b>1,014,051</b>	<b>5,472</b>	<b>552,422</b>	<b>1,168</b>	<b>1,573,113</b>	<b>18,060</b>

**SD Brand Inspection Report**  
**Inspection History and Averages**  
**July 3, 2025**

**Year to Date Comparison**

	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Average</b>
<b>JULY</b>	83,583	93,628	75,331	94,457	99,088	78,546	82,626	86,751
<b>AUGUST</b>	47,231	48,247	52,620	76,117	40,359	54,971	49,480	52,718
<b>SEPTEMBER</b>	60,114	60,610	84,866	97,974	73,970	66,368	82,664	75,224
<b>OCTOBER</b>	121,295	141,646	143,327	134,789	111,860	99,888	121,276	124,869
<b>NOVEMBER</b>	338,570	289,587	250,789	338,154	271,593	242,217	312,929	291,977
<b>DECEMBER</b>	286,376	295,041	316,452	317,131	242,093	295,298	230,213	283,229
<b>JANUARY</b>	112,021	150,169	174,551	203,615	168,288	166,148	120,761	156,508
<b>FEBRUARY</b>	144,750	135,016	161,017	160,353	165,147	157,001	140,041	151,904
<b>MARCH</b>	109,572	125,051	106,388	126,541	103,280	140,560	144,335	122,247
<b>APRIL</b>	94,990	91,331	112,301	112,891	78,957	95,281	111,827	99,654
<b>MAY</b>	100,153	71,554	89,718	116,009	124,331	85,736	95,027	97,504
<b>JUNE</b>	94,790	117,878	115,355	117,264	77,705	91,099	88,862	100,422
<b>Total</b>	<b>1,593,445</b>	<b>1,619,758</b>	<b>1,682,715</b>	<b>1,895,295</b>	<b>1,556,671</b>	<b>1,573,113</b>	<b>1,580,041</b>	<b>1,643,005</b>

**Brand Board Meeting 07/09/25**

The Holds listed below have exceeded one year from sale date with no ownership established.

<b>Hold #</b>	<b>Livestock Market</b>	<b>Type of Livestock</b>	<b>Number of Head</b>	<b>Amount</b>	<b>Status</b>
BB 462	Belle Fourche Livestock	Calves	2	\$778.34	Strays- one no brand, one branded. Brand not found in surrounding states.
BB 497	St. Onge Livestock	Steers	2	\$989.57	Strays - found brand registered in WY. Unable to reach brand owner by phone. Letter sent . No response. Not registered in other surrounding states.
BB523	Winner Livestock	Older Black Cow	1	\$962.20	Shipper has no idea where cow came from. Brand owner not claiming.
BB 517	Mobridge Livestock	Black Cow	1	\$459.72	Stray Cow - Left messages with similar brand owners - no response
BB 550	Philip Livestock	Mare	1	\$259.88	Letter sent to seller - No response One phone number had been disconnected . Found another number - left message . Contacted brand owner - not claiming
BB 603	Martin Livestock	Cow	1	\$551.06	Hauled in as stray. Brand not found in surrounding states. Checked bangs tag - No owner found.
BB 658	St. Onge Livestock	Cow	1	\$621.15	Contacted MT brand owner - said he sold cow. Contacted the shipper who said he would look for paperwork and call back. No response in several months.
BB 707	Mobridge Livestock	Black Cow	1	\$896.63	Cow had 3 brands - found one brand in ND. - said he sold heifers at McLaughlin Livestock when it was open - not claiming.

## FY 25 Year End Semi Final

	<b>Budget</b>	<b>Expenditures</b>
Salaries	\$ 1,850,102	\$ 1,701,134
Benefits	\$ 486,266	\$ 401,358
Travel	\$ 271,305	\$ 252,359
Contractul Services	\$ 211,778	\$ 217,328
Supplies & Materials	\$ 56,275	\$ 64,608
Capital Outlay	\$ 30,450	\$ 14,016
Other	\$ 529,554	\$ 550,059
TOTAL	<u>\$ 3,435,730</u>	<u>\$ 3,200,861</u>



## South Dakota Bureau of Information & Technology

Cost Center	Bill Basis	Nov. FY2018	Mar. FY2020	Jul. FY2021	Dec. FY2021	Jul. FY2022	Dec. FY2022	Jan. FY2023	Dec. FY2024	July FY2025	Jan. FY2025	July FY2026
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### Application Support

Development	Hour	\$ 70.50	\$ 90.25	\$ 86.00	\$ 82.50	\$ 81.25	\$ 76.00	\$ 85.75	\$ 157.00	\$ 110.00	\$ 105.00	\$ 109.00
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### Data Center

Processor Usage	Second		\$ 0.68	\$ 0.61	\$ 0.75	\$ 0.74	\$ 0.74	\$ 0.66	\$ 0.53	\$ 0.84	\$ 0.86	\$ 1.025
I/O Access	1,000 I/Os	\$ 0.03	\$ 0.02	\$ 0.03	\$ 0.01	\$ 0.02	\$ 0.02	\$ 0.03	\$ 0.03	\$ 0.04	\$ 0.06	\$ 0.04
Print Output (Online)	Kilobyte		\$ 0.003	\$ 0.003	\$ 0.005	\$ 0.004	\$ 0.004	\$ 0.004	\$ 0.006	\$ 0.005	\$ 0.011	\$ -
UNIX Subscription	Clients/Month	\$ 2,000	\$ 3,420	\$ 3,134	\$ 2,980	\$ 2,980	\$ 2,980	\$ 3,450	\$ 5,730	\$ 4,423	\$ 4,950	\$ 4,525
File Director Subscription	User/Month		\$ 3.35	\$ 3.35	\$ 3.35	\$ 3.35	\$ 3.35	\$ 3.35	\$ 3.35	\$ 3.35	\$ 3.35	\$ 3.35

### Infrastructure

User Fee (Support Services)	User/Month	\$ 60.00	\$ 78.00	\$ 76.75	\$ 71.25	\$ 76.00	\$ 76.00	\$ 87.00	\$ 95.75	\$ 150.00	\$ 128.00	\$ 141.00
Access Fee (Network Tech)	User/Month	\$ 24.75	\$ 25.00	\$ 29.25	\$ 53.25	\$ 33.50	\$ 36.50	\$ 46.50	\$ 63.00	\$ 65.00	\$ 51.00	\$ 58.00
Information Management Fee	User/Month	\$ 58.75	\$ 58.00	\$ 59.25	\$ 66.75	\$ 60.50	\$ 60.50	\$ 74.25	\$ 126.00	\$ 106.25	\$ 105.75	\$ 118.00
Modified Email Fee	User/Month		\$ 24.25	\$ 24.25	\$ 24.25	\$ 24.25	\$ 28.75	\$ 28.75	\$ 28.75	\$ 28.75	\$ 28.75	\$ 29.75

### Voice Networking

Telephone Line	Line/Month	\$ 23.00	\$ 20.00	\$ 18.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 37.00	\$ 34.50	\$ 35.50	\$ 41.00
Long Distance In-State	Minute	\$ 0.13	\$ 0.08	\$ 0.10	\$ 0.08	\$ 0.14	\$ 0.14	\$ 0.17	\$ 0.21	\$ 0.16	\$ 0.08	\$ -
Long Distance Out-of-State	Minute	\$ 0.13	\$ 0.08	\$ 0.10	\$ 0.08	\$ 0.14	\$ 0.14	\$ 0.17	\$ 0.21	\$ 0.16	\$ 0.08	\$ -
Megacom 800 Incoming	Minute	\$ 0.13	\$ 0.08	\$ 0.10	\$ 0.08	\$ 0.14	\$ 0.14	\$ 0.17	\$ 0.21	\$ 0.16	\$ 0.08	\$ -
Voice Mail	Line/Month	\$ 0.13	\$ 6.00	\$ 6.00	\$ 6.00	\$ 6.00	\$ 6.00	\$ 6.00	\$ 6.00	\$ 6.00	\$ 6.00	\$ 10.50