



**AGENDA**  
**South Dakota Science and Technology Authority**  
**630 East Summit Street, Lead, South Dakota**  
**Meeting of the Board of Directors**  
**Thursday, September 22, 2022 at 8:00 AM (MT)**

**\*\*Yates Education & Outreach Building—large conference room\*\***

**Public (Open) Session: 1-669-900-6833, Meeting ID: 605 722 4022, Passcode: 8650, <https://zoom.us/join>**

SDSTA Mission: *We advance world class science and inspire learning across generations.*

**NOTICE: Members of the public may listen to the meeting by calling 1-669-900-6833 and entering Meeting ID code: 605 722 4022. Please mute your phone after joining.**

Title	Report	Recommendations
1. Call to order A. Call roll B. Introduce guests  C. Public comment form	-- Chair Casey Peterson	<i>1A. Confirm quorum by calling roll 1B. Ask guests to announce their name/affiliation 1C. Reminder request to submit public comment form(s)</i>
2. Approve agenda	-- Chair Casey Peterson	<i>Motion to approve agenda</i>
3. Approve minutes	-- Chair Casey Peterson	<i>Motion to approve the June 16 and July 22 minutes</i>
4. Conflict of interest disclosure	-- Mr. Tim Engel	<i>Informational</i>
5. Conflict of interest disclosure and waiver under SDCL CH. 3-23	-- Mr. Tim Engel	<i>“Motion to approve or deny” (as appropriate)</i>
6. Approve SDSTA By-laws as amended	-- Mr. Tim Engel	<i>Motion to approve SDSTA By-laws as amended</i>
7. SURF Foundation (SURFF) report A. Foundation status update B. Qualifications of proposed interim foundation director C. Report and recommendations on comparable entities/salaries	-- Mr. Mike Headley	<i>7A. Informational 7B. Informational, reference board packet  7C. Motion to adopt executive director’s report on comparable non-profit executives and to concur with his recommendation of the most comparable positions to the Foundation’s Interim Foundation Director position and salary range of \$120,000.00 to \$185,000.00 annually. (roll call vote)</i>
D. Recommendation to offer position of interim Foundation Director to Priscilla Romkema with compensation at an hourly rate		<i>7D. Motion to authorize the Executive Director to enter into a new part-time consulting contract with Priscilla Romkema for the position of interim Foundation</i>

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not to exceed \$156,000.00 on an annualized basis.		<i>Director at an hourly rate of \$75.00 per hour, which is equivalent to an annual salary of \$156,000, with a total contract sum not to exceed \$12,750.00. This compensation would be entirely in consideration of her services as interim Foundation Director.</i>
<b>E.</b> Approve expenditure for sacred circle garden construction		<i>7E. Motion to expend \$125,000.00 of SDSTA funds for design and construction of the Sacred Circle Garden.</i>
<b>F.</b> Approve contract for construction of sacred circle garden.		<i>7F. Motion to authorize the executive director to negotiate and execute a construction contract with RCS Construction for a sum not to exceed \$615,000.00 as presented, subject to Sanford Underground Research Facility Foundation approval of funding in an amount of not less than \$500,000.00.</i>
<b>8.</b> Audit Committee—annual review of Audit Charter	-- Chair Casey Peterson -- Ms. Pat Lebrun	<i>Review Audit Charter dated June 19, 2014; reference board packet</i>
<b>9.</b> Financial Report	-- Mr. Mike Headley	
<b>A.</b> Financial statements	-- Mr. Terry Miller	
<b>B.</b> SD Investment Council Letter		<i>9B. Motion to approve interest earning accrual at percentage discussed for fiscal year 2023</i>
<b>C.</b> FY end inventory listing		<i>Informational</i>
<b>D.</b> FY end per diem listing		<i>Informational</i>
		<i>Motion to accept report as presented</i>
<b>10.</b> Report from Executive Director	-- Mr. Mike Headley	
<b>A.</b> Declarations of Surplus (3)		<i>Informational</i>
<b>B.</b> SDSTA quarterly update		<i>Presentation</i>
		<i>Motion to accept executive director's report</i>

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11. Executive session (closed meeting)	-- Chair Casey Peterson	<i>Motion to enter executive session to discuss personnel matters and to consult with legal counsel concerning contractual and legal matters—SDCL 1-25-2(1), (3) and (4); 19-19-502.</i>
12. Report from executive session	-- Chair Casey Peterson	<i>“The board consulted with legal counsel concerning contractual and legal matters. No action was taken.”</i> <b>OR</b> <i>...as discussed and stated otherwise</i>
13. Approve sale of portion of xenon inventory	-- Mr. Mike Headley	<i>Motion to authorize the executive director and chairperson to negotiate the terms of a sale of no more than 45,000 liters of xenon gas as presented and to authorize the executive director to sign the purchase agreement and related documentation.</i>
14. Approval to develop kickoff plan for SURF institute		<i>Motion to authorize the chairperson to enter into a new contract with dialogue LLC to provide a kickoff plan for a future potential STEM institute associated with SURF, with the chairperson to provide a copy of the contract to the board upon execution (follow Financial Conflict of Interest Policy procedures)</i>
15. Confirm date and time of next meeting	-- Chair Casey Peterson	<i>Thursday, December 15, 2022 at 9:00am (MT)</i>
16. Public comments	-- Chair Casey Peterson	
17. Board comments	-- Chair Casey Peterson	
18. Adjourn	-- Chair Casey Peterson	<i>Motion to adjourn</i>

Board member Sacred Circle Garden tour will follow immediately after adjournment

**Meeting of the Board of Directors  
Thursday, September 22, 2022**

**SDSTA Board Member Terms of Service, Committees and Schedule**

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<b>Board Members and Terms of Service</b>			
	<b>Board Members</b>	<b>Appointed</b>	<b>Term Expires</b>
1.	Dr. Ani Aprahamian	Re-appointed January 7, 2022	December 9, 2027
2.	Mr. Dana Dykhouse, Vice-Chair	Re-appointed August 15, 2020	August 14, 2026
3.	Ms. Patricia Lebrun, Secretary-Treasurer	Re-appointed August 5, 2016	August 8, 2022
4.	Dr. Chris Fall	Appointed December 1, 2021	August 8, 2027
5.	Mr. Roger Musick	Appointed September 19, 2018	August 21, 2022
6.	Mr. Casey Peterson, Chair	Re-appointed December 1, 2021	August 8, 2027
7.	Mr. Ron Wheeler	Re-appointed April 28, 2020	April 9, 2025
8.	Dr. James Rankin, <i>ex-officio member</i>	SDSM&T President as of Jan 8, 2018	
<b>Committees and Members (2022-2023)</b>			
	Audit Committee Members (September):	Nominating Committee Members (March):	
	➤ Pat Lebrun-Chair	➤ Dana Dykhouse	
	➤ Dana Dykhouse	➤ Roger Musick	
	➤ Casey Peterson, ex-officio		
<b>2022 Board Schedule</b>			
	Thursday, March 24 2022	8:00 am (MT)	E&O Bldg
	Thursday, June 16, 2022	8:00 am (MT), annual	E&O Bldg
	Thursday, September 22, 2022	8:00 am (MT)	E&O Bldg
	Thursday, December 15, 2022	9:00 am (MT)	E&O Bldg

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