

AGENDA
Meeting of the Board of Directors
Thursday, March 19, 2020 at 8:00 AM (MT)
****Yates Education & Outreach Conference Room****

Public (Open) Session: 1-669-900-6833, Meeting ID: 605 722 4022, <https://zoom.us/join>

SDSTA Mission: *To advance compelling underground, multidisciplinary research in a safe work environment and to inspire and educate through science, technology and engineering.*

Title	Report	Recommendations
1. Call to Order A. Call roll to confirm quorum B. Introduce guests C. Request public comment forms	-- Chair Casey Peterson	<i>Informational</i>
2. Approve agenda	-- Chair Casey Peterson	<i>Motion to approve agenda</i>
3. Approve minutes	-- Chair Casey Peterson	<i>Motion to approve December 27, 2019 and February 25, 2020 minutes as presented</i>
4. Conflict of Interest Disclosure	-- Mr. Tim Engel	
5. Disclosures and Waivers under SDCL CH. 3-23	-- Mr. Tim Engel	<i>Grant waiver or decline to grant waiver</i>
6. Audit Committee update and Audit Report FY Ended June 30, 2019 approval	-- Ms. Pat Lebrun	<i>Motion to accept Audit Report Fiscal Year Ended June 30, 2019 as reviewed and discussed at December 12, 2019 board meeting</i>
7. Financial Report A. February financial report and summaries B. Internal controls audit update C. May, Adam, Gerdes & Thompson hourly rate increase	-- Mr. Mike Headley -- Ms. Nancy Geary -- Mr. Mike Headley -- Mr. Mike Headley	<i>Motion to accept report as presented</i> <i>Motion to approve hourly rate increase as presented</i>
8. Report from Executive Director A. SDSTA quarterly update —Declarations of surplus (5) B. Science update C. Facility Infrastructure Improvement Program update	-- Mr. Mike Headley -- Dr. Jaret Heise -- Mr. Al Stratman	<i>All informational</i> <i>Motion to accept executive director's report</i>

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9. SURF Institute Science Program Scoping Study	-- Chair Casey Peterson	<i>Motion to allocate SDSTA funding and authorize the chairperson to modify the existing contract with dialogue LLC to provide a SURF Institute Science Program. (Follow Financial Conflict of Interest Policy procedures.)</i>
10. Executive Session (closed meeting)	-- Chair Casey Peterson	<i>Motion to enter executive session to discuss personnel matters and to consult with legal counsel concerning contractual and legal matters—SDCL 1-25-2(1), (3), and (4)</i>
11. Report from Executive Session	-- Chair Casey Peterson	<i>Motion to accept executive session report</i>
12. Select Nominating Committee	-- Chair Casey Peterson	<i>Election of officers to be held at the annual board meeting in June</i>
13. SDSTA policies and procedures A. Updated and new policies B. Emergency Amendment to Leave Policy	-- Mr. Mike Headley	<i>Motion to approve updated Procurement Policy, Sole-Source Policy, Tobacco-Free Property Policy, new Foreign Access Policy and Executive Order, as presented</i> <i>Motion to approve emergency amendment to Leave Policy</i>
14. Confirm date and time of next meeting	-- Chair Casey Peterson	<i>Thursday, June 25 at 8:00am (MT) —annual meeting</i>
15. Public comments		
16. Board comments		
17. Adjourn	-- Chair Casey Peterson	<i>Motion to adjourn</i>

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SDSTA Board Member Terms of Service, Committees and Schedule

Board Members and Terms of Service			
	Board Members	Appointed	Term Expires
1.	Dr. Ani Aprahamian	Re-appointed December 10, 2015	December 9, 2021
2.	Mr. Dana Dykhouse, Vice-Chair	Re-appointed August 1, 2014	August 14, 2020
3.	Ms. Patricia Lebrun, Secretary-Treasurer	Re-appointed August 5, 2016	August 8, 2022
4.	Mr. Roger Musick	Appointed September 19, 2018	August 21, 2022
5.	Mr. Casey Peterson, Chair	Re-appointed August 25, 2015	August 8, 2021
6.	Mr. Ron Wheeler, Vice-Chair	Re-appointed April 10, 2014	April 9, 2020
7.	Dr. Robert Wilson	August 24, 2015	August 8, 2021
8.	Dr. James Rankin, <i>ex-officio member</i>	SDSM&T President as of Jan 8, 2018	
Committees and Members (2019-2020)			
	Audit Committee Members (Sep): tbd	Nominating Committee Members (Mar):	
	➤ Pat Lebrun-Chair	➤ Dana Dykhouse (2020)	
	➤ Dana Dykhouse	➤ Roger Musick (2020)	
	➤ Casey Peterson, ex-officio		
2020 Board Schedule			
	<i>February 25, 2020</i>	8:00 am (MT)	<i>Special Telephonic</i>
	Thursday, March 19 2020	8:00 am (MT)	E&O Bldg
	Thursday, June 25, 2020	8:00 am (MT), annual	E&O Bldg
	Thursday, September 17, 2020	8:00 am (MT)	E&O Bldg
	Thursday, December 17, 2020	9:00 am (MT)	E&O Bldg, lunch

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