

AGENDA
South Dakota Science and Technology Authority
630 East Summit Street, Lead, South Dakota
Annual Meeting of the Board of Directors
Thursday, June 25, 2020 at 8:00 AM (MT)

****Yates Education & Outreach Building Large Conference Room****

Public (Open) Session: 1-669-900-6833, Meeting ID: 605 722 4022, <https://zoom.us/join>

SDSTA Mission: *To advance compelling underground, multidisciplinary research in a safe work environment and to inspire and educate through science, technology and engineering.*

NOTICE: Members of the public may listen to the meeting by calling 1-669-900-6833 and entering Meeting ID code: 605 722 4022. Please mute your phone after joining.

Title	Report	Recommendations
1. Call to order	-- Chair Casey Peterson	
A. Call roll		
B. Introduce guests		
C. Request any public comment forms		<i>Ask if any public comment forms were submitted before the start of the meeting</i>
2. Approve agenda	-- Chair Casey Peterson	<i>Motion to approve agenda</i>
3. Approve minutes	-- Chair Casey Peterson	<i>Motion to approve the March 19 and March 25 minutes</i>
4. Conflict of interest disclosure	-- Mr. Tim Engel	<i>Informational</i>
5. Conflict of interest disclosure and waiver under SDCL CH. 3-23	-- Mr. Tim Engel	<i>Grant waiver or decline to grant waiver</i>
6. Approval of FY2021 Office of Risk Management Intergovernmental Agreement	-- Mr. Mike Headley	<i>Motion to approve FY2021 Intergovernmental Agreement between the Bureau of Administration, Office of Risk Management of the State of SD and SDSTA and authorize SDSTA Executive Director to sign agreement</i>
7. SURF Foundation	-- Mr. Mike Headley	
A. Approve replacement SURFF board member to fill unexpired term	-- Ms. Staci Miller	<i>7A. Motion to approve appointment of Fred Romkema to fill the unexpired term of Ron Wheeler</i>
B. Update		
8. Audit Committee	-- Chair Casey Peterson	
A. Annual appointment of members		<i>8A. Appoint committee member</i>
B. Annual review of Audit Charter	-- Ms. Pat Lebrun	<i>8B. Review Audit Charter dated June 19, 2014; reference board packet</i>
C. Update on internal control audit	-- Ms. Pat Lebrun	<i>8C. Motion to approve internal audit report dated June 1, 2020 as presented</i>

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Title	Report	Recommendations
9. Financial Report	-- Mr. Mike Headley	
A. Financial summaries	-- Ms. Nancy Geary	<i>9A. Motion to accept financial report as presented</i>
B. FY2021 budget	-- Ms. Nancy Geary	<i>9B. Motion to approve FY2021 budget as presented</i>
10. Report from Executive Director	-- Mr. Mike Headley	<i>Informational; reference board packet</i>
A. Declaration of Surplus (1)		<i>Presentation</i>
B. SDSTA quarterly update		<i>Presentation</i>
C. E&O update	-- Ms. Deb Wolf	
D. SURF Artist-in-Residence update	-- Ms. Gina Gibson	<i>Motion to accept executive director's report</i>
11. SDSTA Policies and Procedures	-- Mr. Mike Headley	
A. Annual review of P&P		<i>11A. Motion to approve updated Leave Policy as presented</i>
B. Annual statements affirming compliance with Financial Conflict of Interest policy		<i>11B. Each board member is to sign a copy of the financial conflict of interest statement</i>
12. Executive session <i>(closed meeting)</i>	-- Chair Casey Peterson	<i>Motion to enter executive session to discuss personnel matters and to consult with legal counsel concerning contractual and legal matters—SDCL 1-25-2(1), (3), and (4)</i>
13. Report from executive session	-- Chair Casey Peterson	<i>Motion to accept executive session report</i>
14. Report from nominating committee	-- Mr. Dana Dykhouse	<i>Reference nominating committee minutes in board packet</i>
15. Election of officers	-- Chair Casey Peterson	<i>Elect officers as described in procedure adopted August 2008</i>
16. Confirm date and time of next meeting	-- Chair Casey Peterson	<i>Next scheduled board meeting: Thur, September 17, 2020 at 8:00 A.M. (MT)—E&O Building Conference Room or join via Zoom</i>
17. Public comments	-- Chair Casey Peterson	
18. Board comments	-- Chair Casey Peterson	
19. Adjourn	-- Chair Casey Peterson	<i>Motion to adjourn</i>

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**Annual Meeting of the Board of Directors
Thursday, June 25, 2020**

SDSTA Board Member Terms of Service, Committees and Schedule

Board Members and Terms of Service			
	Board Members	Appointed	Term Expires
1.	Dr. Ani Aprahamian	Re-appointed December 10, 2015	December 9, 2021
2.	Mr. Dana Dykhouse, Vice-Chair	Re-appointed August 1, 2014	August 14, 2020
3.	Ms. Patricia Lebrun, Secretary-Treasurer	Re-appointed August 5, 2016	August 8, 2022
4.	Mr. Roger Musick	Appointed September 19, 2018	August 21, 2022
5.	Mr. Casey Peterson, Chair	Re-appointed August 25, 2015	August 8, 2021
6.	Mr. Ron Wheeler, Vice-Chair	Re-appointed April 28, 2020	April 9, 2025
7.	Dr. Robert Wilson	Appointed August 24, 2015	August 8, 2021
8.	Dr. James Rankin, <i>ex-officio member</i>	SDSM&T President as of Jan 8, 2018	
Committees and Members (2019-2020)			
	Audit Committee Members (Sep): tbd	Nominating Committee Members (Jun):	
	➤ Pat Lebrun-Chair	➤ Dana Dykhouse	
	➤ Dana Dykhouse	➤ Roger Musick	
	➤ Casey Peterson, ex-officio		
2020 Board Schedule			
	<i>February 25, 2020</i>	<i>8:00 am (MT)</i>	<i>Special Telephonic</i>
	Thursday, March 19 2020	8:00 am (MT)	E&O Bldg
	<i>March 25, 2020</i>	<i>8:00 am (MT)</i>	<i>Emergency Telephonic</i>
	Thursday, June 25, 2020	8:00 am (MT), annual	E&O Bldg
	Thursday, September 17, 2020	8:00 am (MT)	E&O Bldg
	Thursday, December 17, 2020	9:00 am (MT)	E&O Bldg, lunch

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