

AGENDA
South Dakota Science and Technology Authority
630 East Summit Street, Lead, South Dakota
Meeting of the Board of Directors
Thursday, June 20, 2019 at 8:00 AM (MT)

****Yates Education & Outreach Conference Room****

Public (Open) Session: 1-866-740-1260, Access Code: 7228650, www.readytalk.com

SDSTA Mission: *To advance compelling underground, multidisciplinary research in a safe work environment and to inspire and educate through science, technology and engineering.*

Title	Report	Recommendations
1. Call to Order A. Call roll B. Introduce guests C. Reminder request for public comment form	-- Chair Casey Peterson	<i>Informational</i>
2. Approve agenda	-- Chair Casey Peterson	Motion to approve agenda
3. Approve minutes	-- Chair Casey Peterson	<i>Motion to approve the March 21, 2019 minutes</i>
4. Conflict of Interest Disclosure	-- Mr. Tim Engel	
5. Disclosures and Waivers under SDCL CH. 3-23	-- Mr. Tim Engel	<i>Grant waiver or decline to grant waiver</i>
6. Report from nominating committee	-- Mr. Dana Dykhouse	<i>Reference nominating committee minutes in board packet</i>
7. Election of officers	-- Chair Casey Peterson	<i>Elect officers as described in procedure adopted August 2008</i>
8. Approval of SDSTA Maintenance Support Facility Contract	-- Mr. Mike Headley	<i>Motion to approve Maintenance Support Facility contract between SDSTA and Dean Kurtz Construction and to authorize SDSTA Executive Director to sign contract</i>
9. Approval of FY2020 Office of Risk Management Intergovernmental Agreement	-- Mr. Mike Headley	<i>Motion to approve FY2020 Intergovernmental Agreement between the Bureau of Administration, Office of Risk Management of the State of SD and SDSTA and authorize SDSTA Executive Director to sign agreement</i>
10. Approval of Mike Headley's service on SNOLABI Board of Directors	-- Mr. Tim Engel	<i>Motion to approve Mike Headley's service on the SNOLAB Institute as a member of the Board of Directors</i>
11. Update on implementation of SURF Foundation	-- Mr. Brian Bonde	<i>Informational</i>
12. Update on scoping study for potential STEM Institute	-- Ms. Elizabeth Freer	<i>Informational</i>

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Title	Report	Recommendations
13. Audit Committee	-- Chair Casey Peterson	
A. Annual appointment of members		<i>13A. Appoint committee member</i>
B. Annual review of Audit Charter	-- Ms. Pat Lebrun	<i>13B. Review Audit Charter dated June 19, 2014; reference board packet</i>
14. Financial Report	-- Mr. Mike Headley	
A. Update on internal control audit	-- Ms. Nancy Geary	
B. Financial summaries	-- Ms. Nancy Geary	<i>14B. Motion to accept financial report as presented</i>
C. FY2020 budget	-- Ms. Nancy Geary	<i>14C. Motion to approve FY2020 budget as presented</i>
D. Discuss Letter of Agreement	-- Mr. Mike Headley	<i>14D. Motion to accept the Letter of Agreement between the State of South Dakota, Governor's Office of Economic Development and SDSTA agreement, and to authorize the Executive Director to sign the Agreement</i>
15. Report from Executive Director	-- Mr. Mike Headley	
A. Declarations of Surplus (4)	-- Mr. Mike Headley	<i>Informational; reference board packet</i>
B. SDSTA Quarterly Update		<i>Informational</i>
• Introduce Artist-in-Residence	-- Mr. Mike Headley	
C. E&O Update and Davis-Bahcall Scholar Introductions at 10AM	-- Ms. Deb Wolf	<i>Presentation</i> <i>Motion to accept executive director's report</i>
16. SDSTA Policies and Procedures	-- Mr. Mike Headley	
A. Annual review of P&P		<i>16A. Motion to approve Firearms Policy and Sexual Harassment Investigation Policy as presented</i>
B. Annual statements affirming compliance with Financial Conflict of Interest policy		<i>16B. Each board member is to sign a copy of the financial conflict of interest statement</i>
17. Executive session (closed meeting)	-- Chair Casey Peterson	<i>Motion to enter executive session to discuss personnel matters and to consult with legal counsel concerning contractual matters</i>

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Title	Report	Recommendations
18. Report from executive session	-- Chair Casey Peterson	<i>Motion to accept executive session report</i>
19. Confirm date & time of next meeting	-- Chair Casey Peterson	<i>Thursday, September 19 at 8:00am (MT)</i>
20. Public comments		
21. Board comments		
22. Adjourn	-- Chair Casey Peterson	<i>Motion to adjourn</i>

**Meeting of the Board of Directors
Thursday, June 20, 2019**

SDSTA Board Member Terms of Service, Committees and Schedule

Board Members and Terms of Service			
	Board Members	Appointed	Term Expires
1.	Dr. Ani Aprahamian	Re-appointed December 10, 2015	December 9, 2021
2.	Mr. Dana Dykhouse, Vice-Chair	Re-appointed August 1, 2014	August 14, 2020
3.	Ms. Patricia Lebrun, Secretary-Treasurer	Re-appointed August 5, 2016	August 8, 2022
4.	Mr. Roger Musick	Appointed September 19, 2018	August 21, 2022
5.	Mr. Casey Peterson, Chair	Re-appointed August 25, 2015	August 8, 2021
6.	Mr. Ron Wheeler, Vice-Chair	Re-appointed April 10, 2014	April 9, 2020
7.	Dr. Robert Wilson	August 24, 2015	August 8, 2021
8.	Dr. James Rankin, <i>ex-officio member</i>	SDSM&T President as of Jan 8, 2018	
Committees and Members (June 2018-2019)			
	Audit Committee Members:	Nominating Committee Members:	
	➤ Pat Lebrun-Chair	➤ Dana Dykhouse	
	➤ Dana Dykhouse	➤ Roger Musick	
	➤ Casey Peterson, <i>ex-officio</i>		
2019 Board Schedule			
	<i>February 21, 2019</i>	<i>9:30 am (MT)</i>	<i>Special Telephonic</i>
	Thursday, March 21 2019	8:00 am (MT)	E&O Bldg
	Thursday, June 20, 2019	8:00 am (MT)	E&O Bldg
	Thursday, September 19, 2019	8:00 am (MT)	E&O Bldg
	Thursday, December 12, 2019	9:00 am (MT)	E&O Bldg, lunch

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