

South Dakota Board of Technical Education
Minutes of the February 4, 2019 Special Call-In Meeting

1. Call to Order and Roll Call

The South Dakota Board of Technical Education (hereinafter referred to as “BOTE”) met for a special call-in meeting on February 4, 2019. Chairman Dykhouse called the meeting to order at approximately 12:00 pm (CST) with the following members present: Dana Dykhouse (Chair), Terry Sabers (Secretary), Rod Bowar, Doug Ekeren, Scott Knuppe, and Diana VanderWoude. Three members were absent: Bob Faehn (Vice-Chair), Ed Mallett, Scott Peterson. A quorum was established with six of the nine members present.

Also present:

Nick Wendell (Executive Director, BOTE)
 Scott DesLauriers (Deputy Director, BOTE)
 Diane Stiles (Vice-President, Lake Area Technical Institute)
 John Heemstra (Vice-President, Mitchell Technical Institute)
 Robert Griggs (President, Southeast Technical Institute)
 Benjamin Valdez (Vice President of Academic Affairs, Southeast Technical Institute)
 Craig Peters (Dean of Curriculum and Instruction, Southeast Technical Institute)
 Lon Hird (Director of Industry Relations, Southeast Technical Institute)
 Laura Scheibe (Director, Division of Career and Technical Education at South Dakota Department of Education)

2. Adoption of the Agenda

Motion made by Bowar and seconded by Ekeren to adopt the proposed agenda. All present voted in favor. Motion carried. ([Attachment #1](#))

3. Academic Program Approval: Dental Assisting Diploma, Southeast Technical Institute

Motion made by Bowar and seconded by VanderWoude to approve Southeast Technical Institute’s request to introduce the Dental Assisting Diploma, as presented in [Attachment #2](#). All present voted in favor. Motion carried.

Board Member	Aye	Nay	Abstain
Bowar	x		
Dykhouse	x		
Ekeren	x		
Faehn			
Knuppe	x		
Mallett			

Peterson			
Sabers	x		
VanderWoude	x		

4. **Academic Program Approval: Medical Assistant Diploma, Southeast Technical Institute**

Motion made by Ekeren and seconded by VanderWoude to approve Southeast Technical Institute's request to introduce the Medical Assistant Diploma, as presented in [Attachment #3](#). All present voted in favor. Motion carried.

Board Member	Aye	Nay	Abstain
Bowar	x		
Dykhouse	x		
Ekeren	x		
Faehn			
Knuppe	x		
Mallett			
Peterson			
Sabers	x		
VanderWoude	x		

5. **Adjournment**

Motion made by Sabers and seconded by Bowar to adjourn the meeting. All present voted in favor. Motion carried.

Meeting adjourned at approximately 12:30 pm (CST).

Submitted by:
 Scott DesLauriers, Deputy Director, South Dakota Board of Technical Education
 February 5, 2019