



South Dakota Board of Technical Education

South Dakota Board of Technical Education
Minutes of the December 5, 2018 Regular Meeting
Southeast Technical Institute, The HUB | 2021 N. Career Ave., Sioux Falls, SD 57107

1. **Call to Order and Roll Call (0:04)**

The South Dakota Board of Technical Education (hereinafter referred to as "BOTE") met on the campus of Southeast Technical Institute in Sioux Falls, SD on December 5, 2018. Chairman Dykhouse called the meeting to order at approximately 10:30 am (CST) with the following members present: Dana Dykhouse (Chair), Bob Faehn (Vice-Chair), Terry Sabers (Secretary), Rod Bowar, Doug Ekeren, Scott Knuppe, Scott Peterson, and Diana VanderWoude. One member was absent: Ed Mallett.

Also present:

Nick Wendell (Executive Director, BOTE)
Scott DesLauriers (Deputy Director, BOTE)
Michael Cartney (President, LATI)
Mark Wilson (President, MTI)
Robert Griggs (President, STI)
Benjamin Valdez (Vice President of Academic Affairs, STI)
Craig Peters (Dean of Curriculum and Instructor, STI)
Lon Hird (Director of Industry Relations, STI)
Kelly Oehlerking (Vice President for Institutional Effectiveness and Student Success, WDT)
Brian Watland (Vice President for Finance and Operations, WDT)
Will Mortenson (Mortenson Law Office)
Paul Knecht (South Dakota Dental Association)
Pam Hilbert (Director of Workforce Planning, Avera System)

2. **Adoption of the Agenda (1:35)**

Motion made by Faehn and seconded by Bowar to adopt the proposed agenda. All present voted in favor. Motion carried. (Attachment #1)

3. **Approval of Meeting Minutes (1:50)**

Motion made by Bowar and seconded by Ekeren to adopt the meeting minutes from the October 4, 2018 regular meeting. All present voted in favor. Motion carried. (Attachment #2)

4. **Declaration of Conflicts (2:20)**

In accordance with SD.CL.3-23-10, state boards and commissions are required to publicly address the expectations regarding annual disclosures and waivers. No BOTE members submitted new declaration of conflicts.

5. **Public Comment (2:40)**

Chairman Dykhouse opened the floor to public comment, though none was present.

6. **Public Hearing on Administrative Rule Updates (3:10)**

A. **24:59:01:07.** Postsecondary Technical Institute Program – Application Requirements for Program Approval.

Motion made by Peterson and seconded by VanderWoude to approve the administrative rule change as articulated Attachment #3. All present voted in favor. Motion carried.

B. **24:59:02:02.** Postsecondary Technical Institute Funding Distribution – Set-asides (with amendments).

Motion made by Bowar and seconded by Sabers to approve the administrative rule amendment change as articulated Attachment #4. All present voted in favor. Motion carried.

Motion made by VanderWoude and seconded by Ekeren to approve the administrative rule change as articulated Attachment #5. All present voted in favor. Motion carried.

C. **24:59:02:03.** Formula for Funding – Per Student Allocation (FY19 update).

Motion made by Ekeren and seconded by Sabers to approve the administrative rule change as articulated Attachment #6. All present voted in favor. Motion carried.

7. **Executive Director Update (16:20)**

8. **Deputy Director Update (18:20)**

9. **Retention Report (20:30)**

DesLauriers provided an overview of the Fall 2018 Retention Report. In Fall 2018, the South Dakota Technical Education System reports a 78 percent retention rate. (Attachment #7)

10. 2019 Legislative Session Preview, Will Mortenson (32:05)

Will Mortenson, the BOTE's lobbyist and counsel, provided a preview of the upcoming legislative session.

11. Resolution Regarding Acceptance of Transfer of Funds from Health and Educational Facilities Authority (55:53)

Motion made by Faehn and seconded by Ekeren to approve the resolution (Attachment #8) regarding the transfer of funds by the South Dakota Health and Educational Facilities Authority to the South Dakota Board of Technical Education. Such funds will be directed toward the Lake Area Technical Institute Healthcare Center for Learning. The following amendment was made to the resolution: July 12, 2018 to July 31, 2018. All present voted in favor. Motion carried.

12. Certificate Transferring Investment Authority to the Executive Director (58:10)

Motion made by Bowar and seconded by Sabers to approve the transferring investment authority to the Executive Director of the South Dakota Board of Technical Education. All present voted in favor. Motion carried.

13. Academic Program Updates, Southeast Technical Institute (1:01:30)

Griggs and Valdez of Southeast Technical Institute provided an information update on upcoming academic program proposals STI will be submitting: Dental Assisting, Medical Assisting.

Two external representatives were present to speak in favor of program inductions. Paul Knecht (South Dakota Dental Association) spoke in favor of the Dental Assisting program. Pam Hilbert (Director of Workforce Planning, Avera System) spoke in favor of the Medical Assisting program.

As an informational item, no board action needed and/or taken. The formal approval process for these new academic programs will occur in Spring 2019. A special call-in meeting will be scheduled at a later date.

Recess for Lunch (12:00-1:00 pm CST)

Presentation of the Friend to Technical Education Award (1:00 pm CST)

Reconvening of Meeting (Approximately 1:30 pm CST)

14. Construction Technology Program Certificate Approval, Western Dakota Technical Institute (1:29:10)

Motion made by Sabers and seconded by Bowar to approve the Constructional Technology Program Certificate at Western Dakota Technical Institute. (Attachment #9). All present voted in favor. Motion carried.

15. Presidents' Updates (1:30:30)

Cartney (LATI), Wilson (MTI), Griggs (STI), and Watland and Oehlerking (WDT) provided a review of Fall 2018 and a preview for Spring 2019 (Attachment #10).

16. Adjournment (1:55:55)

Motion made by Faehn and seconded by VanderWoude to adjourn the meeting. All present voted in favor. Motion carried.

Meeting adjourned at approximately 2:30 pm (CST).

An audio recording of this meeting can be accessed on the State of South Dakota's Boards and Commissions website. The above timestamps are aligned with the audio file linked in the 12/05/2018 meeting tab.

<https://boardsandcommissions.sd.gov/Meetings.aspx?BoardID=192>

Submitted by:

Scott DesLauriers, Deputy Director, South Dakota Board of Technical Education
December 7, 2018