

South Dakota Council  
on Developmental Disabilities



Quarterly Meeting  
July 24, 2019  
8:30 a.m. –5 p.m. Central

AmericInn & Suites, 1981 E King Street, Chamberlain, SD

Meeting Agreements:

- Cell phones off or on vibrate
- One person talks at a time
- Be respectful
- Let everyone know prior to a vote if you have a conflict of interest and will not be voting.

**MISSION STATEMENT**

To assist people with intellectual and developmental disabilities and their families in achieving the quality of life they desire through advocacy, systems change and capacity building.

**PURPOSE:** To conduct the business of the Council.

Agenda Item	Owner	Info Discussion Vote	Desired Outcome	Come Prepared to...	Time Allotted (approximate times)
1. Welcome & Opening Round	Crystal	Info	Provide a positive focus for the day – start with the Mission Statement.	Introduce yourself and share	15 minutes (8:30 – 8:45 a.m.)
2. Standing Items <ul style="list-style-type: none"> <li>• Approve Agenda</li> <li>• Review Meeting Agreements</li> <li>• Approve minutes</li> </ul>	Crystal	Info Vote	Revise agenda if needed, accept agenda. Review meeting agreements. Any changes to minutes from May 17, 2019.	Offer changes or additions. Vote to accept the agenda. Vote to approve minutes.	10 minutes (8:45 – 8:55 a.m.)

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3. Executive Committee Report and Ratify Actions Taken	Crystal	Info Discussion Vote	Approve report of Executive Committee meetings held  Ratify actions taken: a.	Listen and ask questions.  Vote to accept the report of the meeting.  Vote to ratify actions taken by Executive Committee.	10 minutes (8:55 – 9:05 a.m.)
4. Budget Update	Arlene	Info Discussion Vote	Understand Council’s budget and available grant funding.	Ask questions, discuss and vote to accept.	20 minutes (9:05 – 9:20 a.m.)
5. Update from National Conference	Crystal, Marcie and Arlene	Info	Hear updates from the Technical Assistance Institute and the National Association Conference	Listen and ask questions	30 minutes (9:20 – 9:50 a.m.)
6. BREAK	All				10 minutes (9:50 - 10 a.m.)

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7. Public Comment Period	Crystal	Info	Hear from members of the public.	Listen and ask questions.	30 minutes (10 – 10:30 a.m.)
8. Grant Application – Shared Living, Advance	Brian Ardry	Info Questions	Presentation and questions provide enough information to decide on funding.	Listen and ask questions.	30 minutes (10:30 – 11 a.m.)
9. Grant Application – Shared Living, LifeQuest	Pam Hanna	Info Questions	Presentation and questions provide enough information to decide on funding.	Listen and ask questions.	30 minutes (11 – 11:30 a.m.)
10. Grant Application – Supporting Families Community of Practice	Julie Hand	Info Questions	Presentation and questions provide enough information to decide on funding.	Listen and ask questions.	30 minutes (11:30 a.m. – Noon)
11. LUNCH	All				45 minutes (12 – 1 p.m.)
12. Grant Application – Unified Champion Schools, Year 2, Special Olympics SD	Julie Briggs	Info Questions	Presentation and questions provide enough information to decide on funding.	Listen and ask questions.	30 minutes (1 – 1:30 p.m.)

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13. Grant Application – Best Buddies, Best Buddies International	Lisa Derx	Info Questions	Presentation and questions provide enough information to decide on funding.	Listen and ask questions.	30 minutes (1:30 – 2 p.m.)
14. Determination of grant funding	Crystal	Motion Discuss Vote	Decide of funding for all grant applications: <ul style="list-style-type: none"> <li>• Shared Living, Advance</li> <li>• Shared Living, LifeQuest</li> <li>• Supporting Families Community of Practice</li> <li>• Unified Champion Schools, Year 2</li> <li>• Best Buddies</li> </ul>	Motion, discussion and vote on each separately.	60 minutes (2 – 3 p.m.)
15. Division of Rehabilitation Services Update	Eric Weiss	Info		Listen and ask questions	45 minutes (2:15 – 3 p.m.)
16. BREAK	All				15 minutes (3 – 3:15 p.m.)
17. Budget Request for State Fiscal Year 2021	Arlene	Info Discussion Vote	Review budget and determine if any requests for changes need to be submitted to DHS.	Motion and vote on recommendations.	15 minutes (3:15 – 3:30 p.m.)

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18. FFY 2020 Requests for Proposals (RFPs)	Crystal & Arlene	Info Discussion Vote	Review draft RFPs a. SD Advocates for Change b. Partners in Policymaking Year 28/29 c. Youth Leadership Forum 2020 d. Outreach & Support for DDC e. Public Info & Awareness f. Education & Training Mini-Grants g. Employee Success Coach, Yr. 2 h. First Responders Disability Awareness Training, Yr. 2 i. Employment j. Innovative Ideas k. Others?	Discuss, offer suggestions  Motion and vote to issue RFPs.	60 minutes (3:30 – 4:30 p.m.)
19. Five-Year State Plan 2017-2021 Update	Arlene	Info Discussion	Approve revisions to State Plan Objectives.	Review and discuss.  Motion and vote to approve the State Plan updates.	15 minutes (4:30 – 4:45 p.m.)

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20. Next Meeting	Crystal	Discussion	Meeting date –October	Bring your calendar.	5 minutes (4:45 – 4:50 p.m.)
21. Closing Round	Crystal	Discussion	Share what you liked, didn't like, what you learned, or what you would change about today's meeting	Share	10 minutes (4:50 – 5 p.m.)
22. Adjourn	Crystal	Vote	End the meeting	Motion and vote.	1 minute (5 p.m.)