

South Dakota Council
on Developmental Disabilities



Quarterly Meeting
July 20, 2018
8 a.m. – 4 p.m. Central

Arrowwood Resort at Cedar Shores,
Oacoma, SD

Meeting Agreements:

- Cell phones off or on vibrate
- One person talks at a time
- Be respectful
- Let everyone know prior to a vote if you have a conflict of interest and will not be voting.

MISSION STATEMENT

To assist people with intellectual and developmental disabilities and their families in achieving the quality of life they desire through advocacy, systems change and capacity building.

PURPOSE: To conduct the business of the Council.

Agenda Item	Owner	Info Discussion Vote	Desired Outcome	Come Prepared to...	Time Allotted (approximate times)
1. Welcome & Opening Round	Crystal	Info	Provide a positive focus for the day – start with the Mission Statement.	Introduce yourself and share	30 minutes (8 – 8:30 a.m.)
2. Standing Items <ul style="list-style-type: none"> • Approve Agenda • Review Meeting Agreements • Approve minutes 	Crystal	Info Vote	Revise agenda if needed, accept agenda. Review meeting agreements. Any changes to minutes from April 27, 2018.	Offer changes or additions. Vote to accept the agenda. Vote to approve minutes.	10 minutes (8:30 – 8:40 a.m.)

Agenda Item	Owner	Info Discussion Vote	Desired Outcome	Come Prepared to...	Time Allotted (approximate times)
3. Executive Committee Report and Ratify Actions Taken	Crystal	Info Discussion Vote	Approve report of Executive Committee meetings held Ratify actions taken: a. Adventure Camp, Center for Disabilities (\$2,810)	Listen and ask questions. Vote to accept the report of the meeting. Vote to ratify actions taken by Executive Committee.	10 minutes (8:40 – 8:50 a.m.)
4. Budget Update	Arlene	Info Discussion Vote	Understand Council’s budget and available grant funding.	Ask questions, discuss and vote to accept.	25 minutes (8:50 – 9:15 a.m.)
5. Update from National Conference	Crystal and Arlene	Info	Hear updates from the Technical Assistance Institute, National Association Conference and Day of Dialogue	Listen and ask questions	45 minutes (9:15 – 10 a.m.)
6. BREAK	All				15 minutes (10 – 10:15 a.m.)

Agenda Item	Owner	Info Discussion Vote	Desired Outcome	Come Prepared to...	Time Allotted (approximate times)
7. Public Comment Period	Crystal	Info	Hear from members of the public.	Listen and ask questions.	30 minutes (10:15 – 10:45 a.m.)
8. Five-Year State Plan 2017-2021 Update Working Lunch Catered (\$10 to Arlene)	Arlene	Info Discussion	Work on Annual Work Plans for FFY19, FFY20 and FFY21.	Review draft, make suggestions and finalize the State Plan update.	2 ½ hours (10:45 a.m. – 1:15 p.m.)
9. FFY 2019 Requests for Proposals (RFPs)	Crystal & Arlene	Info Discussion Vote	Review draft RFPs a. SD Advocates for Change b. Partners in Policymaking Year 27/28 c. Youth Leadership Forum 2019 d. Outreach & Support for DDC e. Public Info & Awareness f. Education & Training Mini-Grants g. Family Networks h. Shared Living i. Others	Discuss, offer suggestions, vote to issue RFPs.	1 hour (1:15 – 2:15 p.m.)

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10. Break					15 minutes (2:15 – 2:30 p.m.)
11. Designated State Agency Review	Crystal	Info Discussion Vote	Review the report and make a recommendation.	Ask questions, discuss and make a recommendation.	30 minutes (2:30 – 3 p.m.)
12. Update – Division of Developmental Disabilities	Darryl Millner	Info Discussion	Learn about current initiatives and staff changes within the Division of DD.	Listen and ask questions.	30 minutes (3 – 3:30 p.m.)
13. Budget Request for State Fiscal Year 2020	Arlene	Info Discussion Vote	Review budget and determine if any requests for changes need to be submitted to DHS.	Review, ask questions, discuss and vote on recommendations.	15 minutes (3:30 – 3:45 p.m.)
14. Next Meeting	Crystal	Discussion	Meeting date –October	Bring your calendar.	5 minutes (3:45 – 3:50 p.m.)
15. Adjourn	Crystal	Vote	End today's meeting with a final round to share something you appreciate about today's meeting.	Final Round Vote to adjourn	10 minutes (3:50-4 p.m.)