

South Dakota Council  
on Developmental Disabilities



Quarterly Meeting  
June 21, 2024  
8:30 a.m. – 1 p.m. Central Time

Zoom Meeting – Link found on Boards & Commissions website

Meeting Agreements:

- Cell phones off or on vibrate
- Be respectful
- One person talks at a time
- State your name before speaking so all participants know who is commenting
- Let everyone know prior to a vote if you have a conflict of interest and will not be voting.

**MISSION STATEMENT**

To assist people with intellectual and developmental disabilities and their families in achieving the quality of life they desire through advocacy and systems change.

**PURPOSE:** To conduct the business of the Council.

Agenda Item	Owner	Info Discussion Vote	Desired Outcome	Come Prepared to...	Time Allotted (approximate times)
1. Welcome & Opening Round <ul style="list-style-type: none"> <li>• Roll Call</li> <li>• Review Meeting Agreements</li> </ul>	Val	Info	Provide a positive focus for the day – start with the Mission Statement.	Introduce yourself and share on your list to do this summer	15 minutes (8:30 – 8:45 a.m.)

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2. Standing Items <ul style="list-style-type: none"> <li>• Approve Agenda</li> <li>• Approve Minutes</li> </ul>	Val	Info Discussion Vote	Revise agenda if needed, accept agenda; and approve minutes from last meeting.	Offer changes or additions. Vote to accept the agenda. Vote to approve minutes of April 26, 2024	5 minutes (8:45 – 8:50 a.m.)
4. Budget Update	Arlene	Info Discussion Vote	Understand Council’s budget and available grant funding.	Ask questions, discuss and vote to accept.	15 minutes (8:50 – 9:05 a.m.)
3. Executive Committee Report and Ratify Actions Taken	Val and Arlene	Info Discussion Vote	Approve report of Executive Committee meeting held June 4, 2024  Ratify actions: a. Recommended SD Parent Connection present at June meeting – Printing – “What Parents Need to Know About Special Education”	Listen and ask questions.  Vote to accept the report of the meeting.  Vote to ratify actions taken by Executive Committee.	5 minutes (9:05 – 9:10 a.m.)

Agenda Item	Owner	Info Discussion Vote	Desired Outcome	Come Prepared to...	Time Allotted (approximate times)
5. Grant Application – SD Parent Connection, Printing – “What Every Parent Should Know About Special Education”	Carla Miller	Info Discuss	Understand the proposal	Listen and ask questions	30 minutes (9:10 – 9:40 a.m.)
6. Website Development Proposal		Info Discuss	Presentation by Granicus	Listen and ask questions	30 minutes (9:40 – 10:10 a.m.)
7. Decision on grant funding	Val	Discuss Vote	Decide on funding: a. SD Parent Connection Printing Project b. Website Development	Discuss and vote on proposal	20 minutes (10:10 – 10:30 a.m.)
8. Requests for Proposals for FFY25	Val and Arlene	Info Discuss Vote	Review competitive and non-competitive Requests for Proposals (RFPs)  a. Mini Grants for Education & Training b. USD CD – Public Info c. DRSD – Leadership Development (Partners & SD Advocates for Change)	Listen and ask questions.  Vote to issue RFP now or hold for future meeting.	30 minutes (10:30 – 11 a.m.)

Agenda Item	Owner	Info Discussion Vote	Desired Outcome	Come Prepared to...	Time Allotted (approximate times)
			d. Oyate Circle – Advocacy & Leadership for Native Americans e. USD CD – SD Conference on Developmental Disabilities 2025 f. Others?		
9. State Plan Updates and Budget for FFY25	Arlene	Info Discuss	Review proposed changes to the State Plan Activities and Budget for FFY25	Listen and ask questions.  Vote to approve changes.	15 minutes (11 – 11:15 a.m.)
10. Succession Planning	Val	Info Discuss	Finalize job announcement and review Memorandum of Understanding	Listen, ask questions and discuss.	90 minutes (11:15 – 12:45 p.m.)
11. Public Comment Period	Val	Info	Hear from members of the public.	Listen and ask questions.	15 minutes (12:45 – 1 p.m.)
12. Next Meeting	Val	Discussion	September / October Meeting dates	Know your schedule and add to your calendar.	5 minutes (1 – 1:05 p.m.)
13. Adjourn	Val	Vote	End today's meeting	Vote	1:05 p.m.