



Board of Examiners in Optometry
13537 Dark Timber Ct
Piedmont, SD 57769
sdoptboard@outlook.com
Telephone: (605) 279-2244
Website: <http://optometry.sd.gov>

AGENDA

Monday, March 23, 2026
AmericInn- Conference Room, 312 Island Drive, Fort Pierre, SD 57532
8:00 a.m. (CST)

Purpose: The mission of the South Dakota Board of Examiners in Optometry is to protect the public by ensuring competent visual care, licensure of qualified applicants, inspection of optometric offices, and enforcing updated statutes, rules, and regulations, including consumer complaint review and processing.

1. Approval of Agenda
2. Board Member Request for Conflict Waiver
3. Public Comment
4. Approve minutes from the regular meeting on August 25, 2025.
5. Treasurer's Report
 - a. Financial Reports
6. Board Review and Approve CE Courses
 - a. Non-COPE CE Approval
7. Old Business
 - a. National and State Issues Monitored
 - ARBO Update Document
 - KY Emergency Regulation
 - b. Statute & Administrative Rule Review
8. New Business
 - a. Licensing
 - New License Applications (3)
 - Advanced Procedures Applications (8)
 - Non-Renewed Licenses
 - Investigations & Compliance
 - a) Confirmation of Investigative Committee
 - b) Dismissal Reporting
 - b. Meeting Audio Recording
 - c. Online Application Update
 - d. SLT Application Update
 - e. Review Mission Statement
 - f. Corporation Application
 - g. Contracts

9. Time and place of next meeting
10. Adjournment

Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the in Board of Examiners in Optometry (605-279-2244) or sdoptboard@outlook.com at least 24 hours advance of the meeting to make any necessary arrangements.

The public may listen to and participate in the meeting by calling 1-253-205-0468 (Meeting ID: 673 963 1412). Zoom link: <https://us02web.zoom.us/j/6739631412?omn=82488908132>



South Dakota Board of Examiners in Optometry
Meeting Minutes
August 25, 2025
8:00AM (CST)
In-Person Meeting
Americinn Conference Room
312 Island Drive, Fort Pierre, SD 57532

DRAFT MINUTES
 HAVE NOT BEEN
 APPROVED BY THE
 BOARD

Board Members	Board Staff Present
Jamie Farmen, Consumer Member Present Brian Gill, OD, Vice President Present Shane Hartman, OD Present Angela Hase, OD, President Present Ryan Scarborough, OD Present	Deni Martin, Executive Secretary Megan Borchert, Board General Counsel (Virtual)
	Guests
	Deb Mortenson, SD Optometric Society Jen Sommer, National Association of Retail Optical Companies

Attendance: President Hase called the meeting to order at 8:03am on August 25, 2025.

1. Approval of Agenda:

Board Action: J Farmen moved to approve the agenda, seconded by B Gill. Vote:

Farmen	YES	Hase	YES
Gill	YES	Scarborough	YES
Hartman	YES	5 YES, MOTION CARRIED	

2. Conflict of Interest: All board members reported no conflict with agenda items.

3. Public Comment: No public comment.

4. Approval Minutes:

Board Action: S Hartman moved to approve the minutes from the public hearing on April 7, 2025, seconded by J Farmen. Vote:

Farmen	YES	Hase	YES
Gill	YES	Scarborough	YES
Hartman	YES	5 YES, MOTION CARRIED	

Board Action: R Scarborough moved to approve the minutes from the regular meeting on April 7, 2025, seconded by S Hartman. Vote:

Farmen	YES	Hase	YES
Gill	YES	Scarborough	YES
Hartman	YES	5 YES, MOTION CARRIED	

5. Financial Reports:

Board Action: D Martin presented the treasurer’s report found on pages 10-12 of the agenda packet. B Gill moved to accept treasurer’s report, seconded by J Farmen. Vote:

Farmen	YES	Hase	YES
Gill	YES	Scarborough	YES
Hartman	YES	5 YES, MOTION CARRIED	

6. Board Review and Approve Non-COPE CE Courses:

Board Action: Non-COPE continuing education was reviewed and approved via signature vote with the documents.

7. Old Business

A. National and State Issues Monitored: D Mortenson reported that the South Dakota Optometric Society (SDOS) is monitoring federal policy regarding the Doc Access Act, which addresses discriminatory practices in vision plans and encourages states to consider actions at the state level. They are also monitoring a provision in the Big Beautiful Bill that allocates funding to enhance rural health in the states. The Governor's Office is responsible for administering those funds. The SDOS has requested that the Governor's Office allocate a portion of the funding to the tuition reimbursement program in which optometrists can participate.

D Martin reported that during the ARBO board executive meeting, there was discussion about ARBO working with the states to establish greater consistency in the classification of optometrists to assist with license verification across state lines.

B. Statute & Administrative Rule Review: M Borchert reported that the recent administrative rules updates are complete.

D Martin pointed out that the recent update to 20:50:06:02 will result in an increase in inspections for applicants who have a bona fide association with a licensed optometrist as they must have been inspected by the board within the past two years. Many offices in the state have not been inspected in the last two years, likely resulting in an increase in inspections for the board."

8. New Business

A. Licensing: Seven general applications were reviewed:

- 25-16 Jake Ward
- 25-17 Abigail Kasten
- 25-18 Brady Skillingstad
- 25-19 Gabrielle Anderson
- 25-20 James Krall
- 26-1 Travis Larson
- 26-2 Grace Grabenstein

Board Action: S Hartman moved to ratify the approval of all seven applications, seconded by R Scarborough. Vote:

Farmen	YES	Hase	YES
Gill	YES	Scarborough	YES
Hartman	YES	5 YES, MOTION CARRIED	

Three advanced procedure applications were reviewed and approved via signature vote within the documents:

Ryan Scarborough (AP)- R Scarborough recused from vote.
Scott Schirber (LAS-YAG)- R Scarborough recused from vote.
Justin Schweitzer (INJ-S)

B. Application:

D Martin presented the new application found on pages 14-24 of the agenda packet and indicated that she would be working with Codewise to get it online over the next several months. She will provide an update at the next meeting.

Discussion was had regarding Direct SLT vs Regular SLT and the need for the advanced procedures application to define the expectation of the demonstration of competency for the Performance of a Selective Laser Trabeculoplasty (LAS-T) certification. Selective Laser Trabeculoplasty requires gonioscopy so that should be defined in the application. D Martin will edit the application and bring it back to the board for review at the next meeting.

C. Record Retention:

D Martin presented the updated record retention manual found on pages 25-44 of the agenda packet. No action taken.

D. Open Meeting Law Review:

In accordance with SDCL 1-25-13, the board conducted its annual review of open meetings requirements. Board members were presented with the Open Meetings Guidelines brochure provided by the South Dakota Office of the Attorney General, contained on pages 45-48 of the agenda packet. M Borchert reviewed the brochure, discussed the open meetings laws, and provided sources for additional information on the Attorney General's website. No action taken.

E. ARBO Update:

A Hase provided general updates from the annual ARBO meeting. No action taken.

10. Time and Place of Next Meeting:

- **Monday, March 23, 2025- In-Person Meeting**
AmericInn- Conference Room
312 Island Drive, Fort Pierre, SD 57532
8:00am (CST)

11. Adjournment:

Board Action: J Farmen moved to adjourn meeting at 9:40am, seconded by B Gill. Vote:

Farmen	YES	Hase	YES
Gill	YES	Scarborough	YES
Hartman	YES	5 YES, MOTION CARRIED	

Remaining Authority by Object/Subobject

Expenditures current through 02/28/2026 01:20:14 PM

HEALTH -- Summary

FY 2026 Version -- AS -- Budgeted and Informational

FY Remaining: 33.7 %

09208 Board of Optometry - Info							PCT
Subobject	Operating	Expenditures	Encumbrances	Commitments	Remaining		AVL
EMPLOYEE SALARIES							
5101030 Board & Comm Mbrs Fees	3,562	1,826	0	0	1,736		48.7
Subtotal	3,562	1,826	0	0	1,736		48.7
EMPLOYEE BENEFITS							
5102010 Oasi-employer's Share	340	140	0	0	200		58.8
Subtotal	340	140	0	0	200		58.8
51 Personal Services							
Subtotal	3,902	1,966	0	0	1,936		49.6
TRAVEL							
5203020 Auto Priv (in-st.) L/rte	200	0	0	0	200		100.0
5203030 Auto-priv (in-st.) H/rte	1,181	1,365	0	0	-184		0.0
5203100 Lodging/in-state	491	361	0	0	130		26.5
5203140 Meals/taxable/in-state	258	0	0	0	258		100.0
5203150 Non-taxable Meals/in-st	200	136	0	0	64		32.0
Subtotal	2,330	1,862	0	0	468		20.1
CONTRACTUAL SERVICES							
5204020 Dues & Membership Fees	850	850	0	0	0		0.0
5204050 Computer Consultant	1,000	2,405	2,595	0	-4,000		0.0
5204080 Legal Consultant	15,000	182	0	0	14,818		98.8
5204090 Management Consultant	49,700	41,035	131,465	0	-122,800		0.0
5204100 Medical Consultant	2,000	428	4,573	0	-3,001		0.0
5204180 Computer Services-state	520	706	0	0	-186		0.0
5204200 Central Services	1,525	1,367	0	0	158		10.4
5204204 Central Services	305	223	0	0	82		26.9
5204207 Central Services	306	300	0	0	6		2.0
5204590 Ins Premiums & Surety Bds	600	0	0	0	600		100.0
5204960 Other Contractual Service	0	1,620	0	0	-1,620		0.0
Subtotal	71,806	49,116	138,633	0	-115,943		0.0
SUPPLIES & MATERIALS							
5205310 Printing-state	800	113	0	0	687		85.9
5205350 Postage	0	19	0	0	-19		0.0
Subtotal	800	132	0	0	668		83.5

Remaining Authority by Object/Subobject

Expenditures current through 02/28/2026 01:20:14 PM

HEALTH -- Summary

FY 2026 Version -- AS -- Budgeted and Informational

FY Remaining: 33.7 %

52 Operating Subtotal	74,936	51,110	138,633	0	-114,807	0.0
<hr/>						
Total	78,838	53,076	138,633	0	-112,871	0.0
<hr/>						

Subobject	Description	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Actual	FY25 Actual	FY26 3/1/2026
	Salaries										
5101030	Board & Comm Members	900	660	600	1,020	180	1,800	1,080	1,560	2,158	1,826
5102010	OASI-Employer's	69	50	46	81	14	138	85	120	165	140
5203010	Auto-State										
	Board Member Travel	1,002	1,467	1,482	2,131	-	1,114	1,058	2,580	4,108	1,862
	*Includes: Auto, Meals, Lodging										
5204020	Dues & Memberships	750	750	750	850	850	850	850	850	850	850
5204060	Ed & Training	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	-	
5204050	Computer Consultant (database)	175	350	315	128	765	128	21,675	8,585	2,490	2,405
5204100	Medical Consultant (investigator)	2,140	-	753	-	248	-	158			428
5204080	Legal Consultant	30,665	26,376	15,388	21,202	7,150	7,196	7,647	15,784	7,971	182
5204090	Management Consultant	33,924	34,541	35,214	35,251	34,366	37,051	42,657	47,611	49,331	41,035
5204160	Workshop Registration Fee									550	
5204180	Central Services: Computer Login	213	158	62	76	84	90	261	1019	1041	706
5204181	Central Services								125	140	
5204200	Central Services: Accounting	1,125	1,115	1,195	1,262	1,069	1,062	1,411	2,467	2,380	1,367
5204202	Central Services: Property Management								11		
5204203	Central Services: Purchasing Services								8		
5204204	Central Services: Records	192	199	245	286	274	246	246	275	306	223
5204207	Central Services: HR	293	230	205	360	44	524	519	783	380	300
5204530	Telecommunications Services								113		
5204960	Other Contractual			75					1773	1797	1620
5205310	Printing-State			385	626	482		620		276	113
5204590	Ins Premiums & Surety Bds	335	815	900	880	245	825	995	855	860	
5205350	Postage			9		13		30		22	19
5207905	Computer										
5207451	Office Furniture and Fixtures										
5207491	Telephone Equipment					25					
5207901	Computer Hardware/Software					157		1700			
52053901	Food Stuffs				24						
	TOTAL EXPENSES	75,783.00	70,711.00	61,624.00	68,177.00	49,966.00	55,024.00	83,292.00	90,219.00	74,825.00	53,076.00
	TOTAL REVENUE	72,734.74	73,801.78	75,524.55	75,454.24	76,015.09	74,391.35	74,471.27	80,563.92	87,782.30	83,693.28
	REVENUE - EXPENSES	-3,048.26	3,090.78	13,900.55	7,277.24	26,049.09	19,367.35	-8,820.73	-9,655.08	12,957.30	30,617.28
	CASH CENTER BALANCE	48,935.18	52,025.36	65,925.77	73,202.49	94,237.52	113,607.19	104,787.20	95,131.32	108,087.90	138,704.88



Association of Regulatory Boards of Optometry, Inc.

Association of Regulatory Boards of Optometry

3440 Toringdon Way
Suite 205 PMB #20533
Charlotte, NC 28277

Tel: (704) 970-2710
Fax: (888) 703-4848
Email: arbo@arbo.org

To: ARBO Member Boards
From: Lisa Fennell, Chief Executive Officer
Date: February 11, 2026
Re: ARBO Quarterly Update

Happy new year everyone! I'm pleased to share ARBO's first quarter 2026 update. Please add this to the agenda for your next Board meeting and share it with your Board members.

ARBO's 2026 Annual Meeting for Optometry Regulators:

- Planning is underway for ARBO's annual meeting taking place June 13-14, 2026, in Phoenix, Arizona.
- ARBO's meeting provides a forum for keeping up-to-date with regulatory issues and interacting with other regulators to discuss hot topics and shared concerns in the regulatory community.
- More information and registration are available on ARBO's website: <https://www.arbo.org/meetings/2026>
- There will be two optional workshops on Friday, June 12, 2026, with Dale Atkinson, Esq., and the National Board of Examiners in Optometry. More information is available on ARBO's website.
- ARBO offers travel stipends and scholarships for the meeting for Boards that have limited travel allowances. Information on ARBO's travel assistance programs is posted on ARBO's website: <https://www.arbo.org/meetings/2026> Please contact Lisa Fennell with any questions.

ARBO's Regulatory Happy Hour Webinars:

- ARBO hosts webinars on topics relevant to optometry regulation. The webinars are open for all ARBO's member regulatory Board members, Board staff, and Board attorneys to attend. For those that cannot attend, the webinars are recorded and posted in the member section of ARBO's website.
- The next Regulatory Happy Hour will discuss Surrender of License. The webinar takes place on April 7, 2026, at 8:00 pm ET / 7:00 pm CT / 6:00 pm MT / 5:00 pm PT.
- Previous topics covered in ARBO Happy Hours are Board Minutes, Administrative Sanctions and Board Authority, Regulatory Board Audits, and Updates on the NBEO Exams.
- The Regulatory Happy Hours are complimentary for ARBO's members. You can register on ARBO's website <https://www.arbo.org/regulatory-webinars>.

New program for ARBO Member Boards: Case Conversation webinars with Atkinson & Atkinson.

- Each month, Dale Atkinson, Esq. or Amy Richardson, Esq. select an interesting regulatory case to delve into. The 30-minute webinars cover the case highlights, aspects of import to the regulatory community, and discuss the implications for regulatory boards and attorneys.
- The webinars take place online the second Tuesday of each month at 4:00 pm ET / 3:00 pm CT / 2:00 pm MT / 1:00 pm PT.
- ARBO members can receive a code for a complimentary registration to the Case Conversation webinars by contacting Lisa Fennell, ARBO CEO, at LFennell@arbo.org.



Association of Regulatory Boards of Optometry, Inc.

Association of Regulatory Boards of Optometry

3440 Toringdon Way
Suite 205 PMB #20533
Charlotte, NC 28277

Tel: (704) 970-2710
Fax: (888) 703-4848
Email: arbo@arbo.org

March 9, 2026

Ms. Christi LeMay
Executive Director
Kentucky Board of Optometric Examiners
100 Consumer Lane
Frankfort, KY 40601

Re: Comments on Kentucky Emergency Administrative Regulation 201 KAR 5:021E

The Association of Regulatory Boards of Optometry (ARBO) is a not-for-profit, 501(c)(3), membership organization whose mission is to represent and assist member licensing agencies in regulating the practice of optometry for the public welfare. ARBO's members consist of the governmentally created boards in the United States, Canada, Australia and New Zealand, that regulate the profession of optometry.

ARBO submits this letter to provide comments on the Kentucky Emergency Administrative Regulation 201 KAR 5:021E. As noted in the public notice, Kentucky statutes authorize the Board of Optometric Examiners (Kentucky Board) to promulgate administrative regulations for the reasonable regulation of the profession of optometry and the practice thereof by licensed optometrists. ARBO recognizes the importance of statutory compliance and respects the legislative processes and content of the statutes and regulations designed to regulate the profession in the interest of public protection.

The Emergency Regulation provides a mechanism for a limited number of licensees who were licensed during 2020-2023 without compliance with the statutory requirements, to meet such criteria as part of the license renewal process and imposes restrictions on specific laser procedures until the licensing requirements are met. The Emergency Regulation identifies the examinations that must be passed to qualify for optometric licensure renewal. ARBO has several comments and regulatory concerns regarding the Emergency Regulation.

1. The Use of Alternative Examinations

Section 1, subpart (3) identifies the American Board of Optometry (ABO) Board Certification Examination as one of the acceptable examinations that must be passed to renew their improperly issued licenses. The introduction of the ABO examination provides an option to the National Board of Examiners in Optometry (NBEO) Part III Patient Encounters and Performance Skills (PEPS) Examination. ARBO suggests that multiple issues are at stake and offers the following comments.

- Licensure Validity and Defensibility: The NBEO three-part licensure examination is designed and validated for optometrists to demonstrate the minimum competence to practice optometry in a manner consistent with

industry testing standards. The ABO Exam is a voluntary exam for Board Certification of optometrists and has not been psychometrically validated for use as a high-stakes licensure exam.

- **Consistency of Licensure Standards:** By allowing this limited use of the ABO Examination, the Kentucky Board ignores the decades' long use of the NBEO examination program in Kentucky and across the US and allows select candidates to be licensed without demonstrating the same skills as other Kentucky licensed optometrists. All other optometrists in Kentucky were required to pass the NBEO Part III Exam, yet now the introduction of the ABO treats specific renewal candidates in a manner inconsistent with other licensed optometrists. This disparate treatment likely raises legal concerns that should be addressed via the Kentucky Board's legal counsel.
- **Interjurisdictional Mobility:** The use of alternative examinations by the Kentucky Board destroys the uniformity of the licensure process. Uniformity in testing using licensure examinations that are validated nationwide promotes mobility and portability while respecting states' rights to govern. Uniform competence examinations are ubiquitous in the health professions in promoting mobility and portability. This lack of uniformity may undermine the legal defensibility of the Kentucky Board's standards if challenged by future applicants or licensees.
- **Concerns and Confusion:** Many of ARBO's members have expressed concerns about the Kentucky Board's decision to allow alternate examinations in addition to the NBEO Exam universally utilized in the US States, Territories, and the District of Columbia. These decisions will create unnecessary confusion among licensure candidates and add significant barriers for licensees who may seek licensure in another state. Deviation from the nationally recognized licensure examination requirement also places an undue burden on other State Regulatory Boards to determine equivalency where none may exist.

2. **Clarity on Noncompliance Consequences for 2027 Renewal**

To ensure due process and administrative clarity, ARBO recommends that the regulation explicitly define the status of a license should a practitioner fail to meet these requirements by the 2027 deadline. At a minimum, the communication should include:

- The process by which examination results will be reviewed and verified;
- The specific actions that will be taken for non-compliance; and
- The timeline for the restoration of full privileges (including laser procedures).

ARBO recognizes the complexities involved in addressing the directives of OAG 25-13. However, public protection is best served when regulatory requirements are uniform and validated. ARBO submits these comments in good faith and with respect for the legislative process in Kentucky. ARBO is available for consultation and clarification of this submission. Please reach out to Lisa Fennell, ARBO Chief Executive Officer, at LFennell@arbo.org with any questions.

Best Regards,



Lisa Fennell, ARBO Chief Executive Officer

On behalf of the ARBO Board of Directors:

Terri Haley, OD, President



Board of Examiners in Optometry
13537 Dark Timber Ct
Piedmont, SD 57769
sdoptboard@outlook.com
Telephone: (605) 279-2244
Website: <http://optometry.sd.gov>

Voluntary Non-Renewals

Expired 9/30/2025

- Derek Allmer
- Arabella Arabejo
- Kevin Brown
- Karla Bucknall
- Gregory Evans
- Cynthia Johnson
- Jordan Langel
- Claire Purser
- Thomas Rieger
- Tomas Sundet
- Kristine Zabala



SD Board of Examiners in Optometry
13537 Dark Timber Ct., Piedmont, SD 57769
Email: sdoptboard@outlook.com
Phone: 605-279-2244
Web: <http://optometry.sd.gov>

**APPLICATION FOR PERFORMANCE OF A SELECTIVE LASER TRABECULOPLASTY
CERTIFICATION (LAS-T)
Application Processing Fee: \$100**

Effective July 1, 2024, South Dakota optometrists may perform the advanced procedures as outlined in 36-7-1(9). Until this application has been approved, your current license does not authorize you to practice these procedures in an unsupervised setting. Completion of this application indicates that you intend to provide evidence of competency in the following procedure and no other:

- Performance of a Selective Laser Trabeculoplasty (**LAS-T**)

The following procedures require a separate application from this one:

- Intradermal Injection of a Paralytic Agent (**INJ-PA**)
- Intralesional Injection of a Steroid to Treat a Chalazion (**INJ-S**)
- Use of Local Anesthetic in Conjunction with the Primary Removal of a Pedunculated Skin Tag (**ST**)
- Performance of a Posterior Capsulotomy using an Yttrium Aluminum Garnet Laser (**LAS-YAG**)

Please Note: All applications can be found on the Board’s website. If any sections of this application are incomplete, it will not be processed for approval and will be returned to the applicant.

Requirements for Advanced Procedure Competency

- Completion of a course at least 32 hours in duration that includes the content set forth in 36-7-1 that has been approved by the Board. A list of approved courses may be found on the Board’s website. Completion of this course is required; however, it may be submitted separately from this application and used to meet license renewal continuing education requirements. **This step must be completed prior performing procedures to demonstrate competency.**
- **AFTER** completion of the approved course, demonstration of competency under the presence and direct supervision of an ophthalmologist licensed in this state, or in the presence and under the direct supervision of an optometrist licensed in this state with an AP designation associated with their license. This application applies only to the following procedure:
 - Performance of a Selective Laser Trabeculoplasty: 5 Human Eyes

- **Please Note:** Competency demonstration for Selective Laser Trabeculoplasty must be gonioscopy-assisted SLT. Direct SLT alone is insufficient for documentation.

Instructions:

1) Complete an advanced procedures course approved by the Board and submit verification.

Please Note: You may not begin these procedures to demonstrate competency prior to submitting verification of completion of the approved advanced procedures course to the Board.

2) Work with a qualified, supervising optometrist or ophthalmologist to demonstrate the competencies listed above. **Applicant and supervisor must be physically in the same location to prove demonstration of competency.**

3) Give the form found on page 4-5 of the application to the supervising ophthalmologist or qualified optometrist. Please do not submit this form until it is complete. Upon completion, it may be emailed or mailed to the Board directly from the applicant or supervising ophthalmologist or optometrist.

4) Upon completion of the course and procedure competency, the applicant will submit the completed, notarized application to the Board with a \$100 application processing fee. If an application is determined to be incomplete, the application and payment will be returned to the applicant.

MUST BE COMPLETED BY APPLICANT

Name: _____ License Number: _____

Telephone: _____ Email Address: _____

Mailing Address: _____ City: _____ St: _____ Zip: _____

• Have you completed a course at least 32 hours in duration that includes the content set forth in 36-7-1 that has been approved by the Board? Yes No

• Please check one:

I have already submitted certification of this course to the Board.

I will be including certification of this course with this application.

• Have you verified that the individual(s) supervising your competency in these advanced procedures is either an ophthalmologist licensed in South Dakota or an optometrist licensed in South Dakota and is authorized by this Board to supervise the procedure for which you have applied? **(This optometrist will have an AP designation associated with their license number on the verification page of the Board's website, which is the highest level of licensure in this state.)**

Yes No

• Have you graduated from optometry school prior to July 1, 2024. Yes No

***If yes, you may skip the section in the box below.**

**MUST BE COMPLETED BY APPLICANTS WHO GRADUATED OPTOMETRY SCHOOL
AFTER JULY 1, 2024**

Any applicant who graduated optometry school after July 1, 2024, is required to submit certification of a passing score on the Laser and Surgical Procedures Examination (LSPE) offered by the National Board of Examiners in Optometry (NBEO) in addition to the requirements listed previously in this application.

- Have you submitted verification to the Board to demonstrate passing of the LSPE portion of the NBEO? Yes No

Please Note: If you answered no to this question, your application will be considered incomplete and returned to you.

I hereby authorize the South Dakota Board of Examiners in Optometry to verify any and all information contained in this application. I authorize the South Dakota Board of Examiners in Optometry to obtain and review any and all records and files pertaining to my licensure and practice in this state to confirm the accuracy and completeness of the information provided herein. This application and signature shall act as authorization of entities in possession of applicable information to release such information to the licensing authority.

I declare and affirm under the penalties of perjury that I will faithfully submit and conform myself and my actions to comply with all provisions of South Dakota Codified Law and the Administrative Rules of South Dakota governing the practice of Optometry in South Dakota. I will not practice this procedure until I have confirmation of a completed application and designation of "LAS-T" associated with my SD Optometry license.

Signature of Applicant: (To be signed in the presence of a notary public)

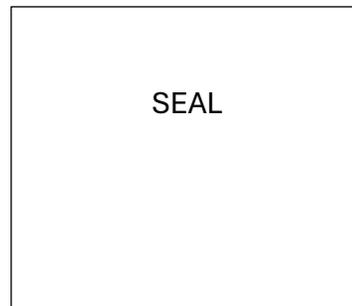
_____ Date: _____

APPLICATION MUST BE NOTARIZED

Printed Name of Notary Public: _____

Subscribed and sworn to before me this _____ day of _____ 20_____.

My commission expires: _____





SD Board of Examiners in Optometry
13537 Dark Timber Ct., Piedmont, SD 57769
Email: sdoptboard@outlook.com
Phone: 605-279-2244
Web: <http://optometry.sd.gov>

**PERFORMANCE OF A SELECTIVE LASER TRABECULOPLASTY
DEMONSTRATION OF COMPETENCY**

Name of Applicant: _____ License #: _____

Please Note: You may not begin this procedure to demonstrate competency prior to submitting verification of completion of the approved advanced procedures course to the Board. Applicant and supervisor must be physically in the same location to prove demonstration of competency.

Effective July 1, 2024, South Dakota optometrists may perform the advanced procedures as outlined in 36-7-1(9). The requirements for licensing in these advanced procedures include demonstration of competency under the presence and direct supervision by:

- 1) An ophthalmologist licensed in South Dakota or
- 2) An optometrist licensed in South Dakota and authorized by this Board to perform all of the advanced procedures set forth in this document. Because they have completed all procedures, they will have an “AP” designation associated with their license.

*Professionals meeting the qualifications above will further be referenced as “supervisors”.

Supervisors will sign only on the sections in which they observed completion. By signing this form on behalf of the applicant listed above, you are indicating that you meet these qualifications to observe the applicant’s demonstration of competency in the following procedure:

- Performance of a Selective Laser Trabeculoplasty (**LAS-T**)

You are further indicating that by your signature, under penalty of perjury, you certify that the foregoing information is true and correct. That you personally witnessed the designated procedures performed by the above-named applicant and understand that falsely reporting such supervision may be grounds for disciplinary action. Applicants and supervisors must be physically present at the same location as the procedures are conducted.

Upon submission of this completed form, qualifications of “supervisors” will be verified with respective licensing boards.

- **Please Note:** Competency demonstration for Selective Laser Trabeculoplasty must be gonioscopy-assisted SLT. Direct SLT alone is insufficient for documentation.

PROCEDURE			
Performance of a Selective Laser Trabeculoplasty			
Requirement: 5 Human Eyes			
	Supervisor (Printed Name)	Supervisor (Signature)	Date
EYE 1			
EYE 2			
EYE 3			
EYE 4			
EYE 5			

Upon completion of the final procedure, the final supervisor or applicant shall return, via postal mail or email, this form directly to the Board:

South Dakota Board of Examiners in Optometry
13537 Dark Timber Ct.
Piedmont, SD 57769
(605) 279-2244
sdoptboard@outlook.com



Board of Examiners in Optometry
13537 Dark Timber Ct
Piedmont, SD 57769
sdoptboard@outlook.com
Telephone: (605) 279-2244
Website: <http://optometry.sd.gov>

Mission Statement Review

Current:

The mission of the South Dakota Board of Examiners in Optometry is to protect the public by ensuring competent visual care, licensure of qualified applicants, inspection of optometric offices, and enforcing updated statutes, rules, and regulations, including consumer complaint review and processing.

Other Health Boards:

Board of Certified Professional Midwives

The mission of the South Dakota Board of Certified Professional Midwives is to secure safe, out-of-hospital childbirth attended by licensed and competent midwives; to protect the consumer of midwifery services by holding these midwives accountable to the statutes and rules pertaining to their profession; to update rules as needed to meet current, evidence-based standards of midwifery practice; to license qualified midwives; and to process complaints in a fair and expeditious manner.

Board of Chiropractic Examiners

The mission of the South Dakota Board of Chiropractic Examiners is threefold: to protect the continuing health, welfare, and safety of consumers of chiropractic services by ensuring that qualified chiropractors are licensed and their practice is regulated by enforcement of updated statutes, rules, regulations, and board policies, including continuing education and consumer complaint processing.

Board of Dentistry

The mission of the South Dakota State Board of Dentistry is to protect the health and safety of the consumer public through the licensure of dentists and dental hygienists, the registration of dental radiographers and registered dental assistants, and the enforcement of the statutes, rules and regulations governing the practice of dentistry, including the inspection of facilities and appropriate resolution of complaints.

Board of Funeral Services

The mission of the South Dakota Board of Funeral Service is to receive consumer inquiries and complaints; to license funeral practitioners and establishments in the State of South Dakota which ensure the consumer that he is dealing with qualified practitioners and

establishments; to register all trainees in funeral service and administer an apprenticeship program for the trainees; to improve inspection procedures of funeral homes and crematories; to enforce the updated statutes and rules and regulations governing the practice of funeral service in South Dakota, including complaint processing from the consumer and licensees; and, to make investigations and hold hearings as needed.

Board of Hearing Aid Dispensers & Audiologists

The mission of the South Dakota Board of Hearing Aid Dispensers and Audiologists is to protect the health and safety of the consumer public by licensure of qualified persons, enforcement of the statutes, rules, and regulations governing the practice of hearing aid dispensing and audiology, including the appropriate resolution of complaints.

Board of Massage Therapy

The mission of the South Dakota Board of Massage Therapy is to protect the health and safety of the public by mandatory licensure of qualified persons and enforcement of the statutes, rules, and regulations governing the practice of massage therapy, including processing and investigating properly filed complaints and holding hearings as warranted.

Board of Medical & Osteopathic Examiners

The mission of the South Dakota Board of Medical and Osteopathic Examiners is to protect the health and welfare of the state's citizens by assuring that only qualified allopathic and osteopathic physicians, athletic trainers, dietitians, emergency medical services personnel, genetic counselors, licensed nutritionists, occupational therapists, occupational therapy assistants, physician assistants, and respiratory care practitioners are licensed to practice in South Dakota.

Board of Nursing

About the Board of Nursing



Board of Nursing Facility Administrators

The mission of the South Dakota Board of Nursing Facility Administrators is to protect the health and safety of the consumer public through the licensure of Nursing Facility Administrators, and the enforcement of statutes, rules, and regulations that fall under the jurisdiction of the Board.

Board of Pharmacy

The Mission of the South Dakota Board of Pharmacy is to protect and promote the health and safety of the public by supporting pharmacists and pursuing the highest quality pharmaceutical care through education, communication, licensing, legislation, regulation, and enforcement.

Board of Physical Therapy

To protect the health and safety of the public by licensure of physical therapists and physical therapist assistants and enforcement of statutes, rules, and regulations governing the practice of physical therapy, including the appropriate processing and resolution of [complaints](#).

Board of Podiatry Examiners

The mission of the South Dakota Board of Podiatry Examiners is to ensure the health, welfare, and safety of South Dakota consumers via licensure, continuing education, and inspection of the practice of podiatry; to establish policy related to the practice of podiatry through the enforcement of updated statutes, rules, and regulations; and, by expeditious and fair processing of complaints registered by patient-consumer against licensees.

Board of Speech-Language Pathology

The mission of the South Dakota Board of Examiners for Speech-Language Pathology is to protect the health and safety of the public by licensure of qualified persons and enforcement of the statutes, rules, and regulations governing the practice of speech-language pathology, including the appropriate processing and resolution of complaints.



Board of Examiners in Optometry
13537 Dark Timber Ct
Piedmont, SD 57769
sdoptboard@outlook.com
Telephone: (605) 279-2244
Website: <http://optometry.sd.gov>

APPLICATION FOR CORPORATION REGISTRATION

47-11B-8. Certificate of registration required-Contents of application.

No corporation shall open, operate, or maintain an establishment for the practice of optometry without a certificate of registration from the State Board of Examiners in Optometry, hereinafter referred to as the board. Application for such registration shall be made to the board in writing and shall contain the name and address of the corporation and such other information as may be required by the board.

47-11B-9. Investigation on application-Conditions to issuance of certificate-Duration of certificate.

Upon receipt of an application made pursuant to 47-11B-8, the Board of Examiners in Optometry shall make an investigation of the corporation. If the board finds that the incorporators, officers, directors, and shareholders are each registered pursuant to chapter 36-7 and if no disciplinary action is pending before the board against any of them, and if it appears that the corporation will be conducted in compliance with law and regulations of the board, the board shall issue, upon payment of a registration fee of fifty dollars, a certificate which shall remain effective until January first following the date of such registration.

Corporation Name: _____

DBA (Doing Business As): _____

Date Corporation Organized: _____

Primary Office Address: (Address where you wish to receive correspondence.)

Physical Location: _____

City, State, Zip: _____

47-11B-1. Optometric corporations and liability companies authorized.

One or more optometrists may form professional service corporations for the practice of optometry under the South Dakota Business Corporation Act, as amended, providing that such corporations are organized and operated in accordance with the provisions of this chapter. Optometrists may form a limited liability company for the practice of optometry under the South Dakota Limited Liability Company Act, as amended, providing that such limited liability companies are organized and operated in accordance with the provisions of this chapter.

47-11B-3. Optometric license required for officers, directors and shareholders.

All of the officers, directors, and shareholders of a corporation created by this chapter shall at all times be persons registered pursuant to the provisions of chapter 36-7. No person who is not so licensed shall have any part in the ownership or control of such corporation, nor may any proxy to vote any shares of such corporation be given to a person who is not so registered.

47-11B-7. Licensed employees subject to discipline under practice act.

Each individual employee registered pursuant to chapter 36-7 who is employed by a corporation subject to this chapter shall remain subject to reprimand or discipline for his conduct under the provisions of chapter 36-7.

Officer(s): _____

Director(s): _____

Shareholder(s): _____

20:50:11:02. Professional corporation - Admitting shareholder. No later than 30 days after a change in membership or shareholders, the corporation shall notify the board in writing of the change, indicating the identity, licensure status, and residence address of any new shareholder or member.

47-11B-10. Posting of certificate. The certificate of registration issued pursuant to 47-11B-8 shall be conspicuously posted upon the premises to which it is applicable.

47-11B-13. Annual renewal of certificate-Conditions.

Upon written application of the holder, accompanied by a fee of ten dollars, the Board of Examiners in Optometry shall annually renew the certificate of registration, if the board finds that the corporation has complied with its regulations and the provisions of this chapter.

20:50:11:01. Application for registration. An initial application for registration of a professional optometric corporation must contain, in addition to the information specified in SDCL 47-11B-8, the following:

- (1) A copy of the corporation's certificate of incorporation;
- (2) A copy of the corporation's articles of incorporation;
- (3) A copy of the minutes of the corporation's organizational meeting;
- (4) A copy of the corporation's insurance binder;
- (5) A registration fee required by SDCL 47-11B-9; and
- (6) A sworn statement from the president of the corporation stating that the corporation will not hold itself out to the public as possessing any skills or expertise not possessed by optometrists in noncorporate practice.

CERTIFYING STATEMENT:

I certify that I am submitting this application on behalf of the corporation listed above. I understand that the corporation must comply with the laws outlined in this application, as summarized below:

- All officers, directors, and shareholders shall at all times be registered/licensed pursuant to SDCL 36-7.
- No later than 30 days after a change in membership or shareholders, I will notify the board in writing of such changes.
- I will post the certificate of registration conspicuously upon the premises to which it is applicable.
- I acknowledge that this registration must be renewed before December 1 of each year. (A renewal application and invoice will be mailed on November 1.)
- I understand that this application will not be considered complete unless accompanied by the items outlined above in ARSD 20:50:11:01.
- I understand that failure to comply with South Dakota Codified Law and Administrative Rules may result in disciplinary action against my license and/or the licenses of the optometrists listed on this application.
- I understand that only a licensed officer, director, or shareholder may sign this application on behalf of the corporation.

I declare and affirm under penalty of perjury that I will faithfully comply with all provisions of South Dakota Codified Law and the Administrative Rules of South Dakota governing the practice of optometry in South Dakota.

Printed Name: _____ Date: _____

Signature: _____

***Upon approval of this corporation registration, a certificate will be mailed to the primary address.**



Board of Examiners in Optometry
13537 Dark Timber Court
Piedmont, SD 57769
sdoptboard@outlook.com
Telephone: (605) 279-2244
Website: <http://optometry.sd.gov>

FY26 CONTRACT SUMMARY and FY27 RECOMMENDATIONS

- **CodeWise- Database Services FY26:**
 - \$90.00/hour
 - Not to exceed \$5,000.00
 - **Proposed- FY27: Continue with same annual terms, but move to a 3-year contract.**

- **Lisa Kollis-Young- Investigative Services FY26:**
 - \$90.00/hour
 - Not to exceed \$5,000.00
 - **Proposed- FY27: Continue with same terms**

- **Deni Martin- Administrative Services F26:**
 - Salary- \$4208.33/month, or \$50,500 annually
 - Office and travel expenses reimbursed, not to exceed \$7,000.00
 - Not to exceed \$57,500
 - **Three-year contract. Same terms from June 1, 2025 through May 31, 2028.**