

South Dakota Advisory Panel for Children with Disabilities Action Item Timeline

Priority: Supporting the retention of teachers and improving student outcomes by providing accessible professional development resources.

September 2025 Panel Meeting			January 2026 Panel Meeting			April 2026 Panel Meeting			June 2026 Panel Meeting		
Task/Action Item	Responsibility	Due Date	Task/Action Item	Responsibility	Due Date	Task/Action Item	Responsibility	Due Date	Task/Action Item	Responsibility	Due Date
Determine <i>needs assessment</i> objectives based on a broad audience including school administration, general education staff, special eduation staff (including paraprofessionals), and private school staff. Panel members should email any objective ideas they have to LeeAnne Bawek.	Brian Poelstra LeeAnne Bawek Wendy Trujillo (will distribute draft to the Panel for review)	07/31/2025	Create the <i>needs assessment</i> in an online survey platform.	DOE	10/15/2025	Analyze and review the <i>needs assessment</i> results.	Panel	April Panel Meeting	Make recommendations based on the <i>needs assessment</i> results.	Panel	June Panel Meeting
Draft an explanatory message to accompany the <i>needs assessment</i> when it is distributed including a link to the current professional development learning platform.	Brian Poelstra LeeAnne Bawek Wendy Trujillo (will distribute draft to the Panel for review)	07/31/2025	Develop a recipient list for the <i>needs assessment</i> using existing DOE listservs.	DOE	10/15/2025	Identify current, available professional development and compare it to the <i>needs assessment</i> results.	Panel	April Panel Meeting			
Review of objectives and explanatory message by the full Panel.	Panel	08/30/2025	Distribute the <i>needs assessment</i> .	DOE	10/15/2025						
Draft <i>needs assessment</i> questions, following the completion of the <i>needs assessment</i> objectives and explanatory message, for review at the September Panel meeting. Panel members should email ideas for such questions to Mary Anne Fleury.	Mary Anne Fleury and Julie Tipton	September Panel Meeting									