



Division of Finance & Management
Office of Air, Rail & Transit
700 East Broadway Avenue
Pierre, SD 57501
O: 605.773.3574 | dot.sd.gov

TO: South Dakota Aeronautics Commission
FROM: Jack Dokken, Office of Aeronautics
DATE: November 20, 2025
SUBJECT: Hot Springs Airport Fuel Tax Funding Request

Hot Springs airport is requesting the use of \$1,400.00 of their fuel tax funds for their local share costs of the 2024 Pavement Maintenance Project. The current balance in their fuel tax account is \$1,684.36.

The Department of Transportation recommends approval of the fuel tax fund request in the amount of \$1,400.00.



Hot Springs Municipal Airport
27858 US-385
Hot Springs SD 57747

November 4, 2025

SD Aeronautics Commission
700 East Broadway
Pierre SD 57501

Subject: Request for Fuel Tax Account Reimbursement

Dear South Dakota Aeronautics Commission,

The City of Hot Springs respectfully requests to utilize funds from our fuel tax account toward our local share of the **2024 Airport Pavement Maintenance Project (AC4600(30))** at the Hot Springs Municipal Airport. The total project cost for the City's portion is **\$34,508.58**. If deemed appropriate by the Commission, we request that **\$1,400** be deducted from the City of Hot Springs' fuel tax account to apply toward this expense. Supporting documentation, including the invoice and proof of payment, is attached for your review.

Please let me know if any additional information or documentation is needed.

Sincerely,

Misty Summers-Walton
Finance Officer
hsfinanceofficer@hs-sd.org



Department of Transportation
Division of Finance and Management

700 E. Broadway
Pierre SD 57501-2586
605/773-3265 FAX: 605/773-2804

Attachment #4A

INVOICE S00143859

10/08/2025

10192
HOT SPRINGS CITY AUDITOR
303 N RIVER ST
HOT SPRINGS SD 57747-1626

RECEIVED OCT 20 2025

Description

Progress Billing

Amount due the South Dakota Department of Transportation for share of costs paid
by the State in connection with Project AC4600(30)

SOUTH DAKOTA DEPARTMENT OF TRANSPORTATION

Participating Aero work	34,508.58	34,508.58
Share %	100.00	<hr/>
		34,508.58

Amount Due this Invoice 34,508.58

PLEASE CUT ON THE LINE AND SEND WITH YOUR PAYMENT

Remit To: Finance Office
SD Department of Transportation
700 E Broadway
Pierre SD 57501-2586

10192
HOT SPRINGS CITY AUDITOR

303 N RIVER ST

HOT SPRINGS SD 57747-1626
Invoice: S00143859
Date 10/08/2025
Due Date 10/09/2025

I declare and affirm under the penalties of perjury that this claim has
been examined by me, and to the best of my knowledge and belief, is in
all things true and correct.

Authorization

10-8-25

Date

Amount Remitted:



South Dakota Department of Transportation
Office of Air, Rail & Transit
700 East Broadway Avenue
Pierre, South Dakota 57501

Estimated Costs
for the City of
HOT SPRINGS

Project #3-46-4600-30-2024 (Pavement Maintenance)	
<u>Description</u>	<u>Amount Due</u>
Construction	\$603,510.00
Engineering	\$86,610.60
Administration	\$51.04
Total Project Cost	\$690,171.64
Federal Share-90% AIP Funds	\$621,154.47
State Share-5%	\$34,508.58
Local Share-5%	\$34,508.58
Local Share Due	\$34,508.58

The *Local Share Due* represents the 5% of the total cost of the above mentioned items.
Please submit payment to the above address as soon as possible.

*we budgeted
27,155 in'
2024*



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Pierre, SD 57501
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TO: South Dakota Aeronautics Commission
FROM: Jack Dokken, Office of Aeronautics
DATE: November 20, 2025
SUBJECT: Miller Airport Fuel Tax Funding Request

Miller airport is requesting the use of \$640.66 of their fuel tax funds to cover the cost of light bulbs purchased for the runway. The current balance in their fuel tax account is \$3,757.91.

The Department of Transportation recommends approval of the fuel tax fund request in the amount of \$640.66.

CITY OF

MILLER

South Dakota

120 W 2ND ST

Miller SD 57362

Phone: (605) 853-2705

Fax: (605) 853-3617

finance.office@cityofmillersd.com

USDA is an equal opportunity provider, employer and lender.

October 7, 2025

Jon Becker
SD DOT
Air, Rail and Transit

Dear Jon,

I am writing to request funds from our fuel tax to cover light bulbs at the airport. We recently replaced 30 runway light bulbs at Miller Municipal Airport. I have attached a copy of our bill for \$640.66, a copy of our check that we wrote on 10/7/25.

Thank you for processing this request for us.

Cindy Deuter,
Finance Officer



Flight Light Inc.
2708 47th Avenue
Sacramento, CA 95822
Phone: 916-394-2800
Fax: 916-394-2809

Web: www.flightlight.com

Invoice

Invoice Number: 0102232-IN

Invoice Date: 10/2/2025

Order Number: 0165299

Order Date: 10/2/2025

Salesperson: Alejandra Catalina

Customer Number: 01-TOW036

Sold To:

City of Miller
120 West 2nd St.
Miller, SD 57362
United States

Confirm To:

Allison Nelson

Ship To:

Miller Police Department
120 West 2nd St.
Miller, SD 57362
United States

Tracking No.:

393846822175;

Customer P.O.	Ship VIA	Carrier	Terms			
Airport	BEST OVERNIGHT	ISS:FedEx	Net 30 Days From Invoice Date			
Item / Description	Unit	Ordered	Shipped	Back Ordered	Price	Amount
LA-6134LL 45W, 6.6A, Qtz, EXM, GZ9.5, Elevated Edge Lamp (2-Pin Pre-Focus)	EA	30	30	0	18.79	563.70
In stock						

"Thank you for your order!"

All prices are in U.S. dollars.

For billing-related questions,
please email ar@flightlight.com.

Corporate bank [ACH/wire info](#), and [account verification letter](#)

Please perform an inspection of all products received in your shipment for accuracy and possible shipping damage. All notices of damage or error need to be reported within 10 business days of receipt.

For Flight Light warranty information, [click here](#).

Net Invoice:	563.70
Less Discount:	0.00
Freight:	76.96
Sales Tax:	0.00
Invoice Total:	640.66



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700 East Broadway Avenue
Pierre, SD 57501
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TO: South Dakota Aeronautics Commission
FROM: Jack Dokken, Office of Aeronautics
DATE: November 20, 2025
SUBJECT: Mitchell Airport Fuel Tax Funding Request

Mitchell airport is requesting the use of \$4,000.00 of their fuel tax funds for their local share costs of the 2024 Pavement Maintenance Project. The current balance in their fuel tax account is \$9,809.52.

The Department of Transportation recommends approval of the fuel tax fund request in the amount of \$4,000.00.

City of Mitchell | Engineering
612 North Main Street | Mitchell, SD 57301
Phone: 605-995-8435 | Fax: 605-995-8410
CityOfMitchell.org



November 4, 2025

**Nancy Hiller, Transportation Specialist
Division of Finance & Management
Office of Air-Rail-Transit-SDDOT
700 East Broadway Avenue
Pierre, SD 57501-2586**

**RE: City of Mitchell Fuel Tax Fund
Mitchell Municipal Airport
Project #3-46-4600-30-2024
Pavement Maintenance**

Dear Ms. Hiller

The City of Mitchell is requesting to use a portion of its Fuel Tax Funds in the amount of \$4,000.00 for partial payment of Invoice # S00143862 dated 10-8-2025.

Enclosed is a copy of the bill and the City of Mitchell check paying \$9,809.80 of the invoice.

If you have any questions, please contact the below signed.

Thank you!

A handwritten signature in blue ink, appearing to read "Joe Schroeder".

**Joe Schroeder, P.E.
Public Works Director
Joe.Schroeder@cityofmitchellsd.gov**

**cc: Finance Officer
File**



Department of Transportation
Division of Finance and Management

700 E. Broadway
 Pierre SD 57501-2586
 605/773-3265 FAX: 605/773-2804

INVOICE S00143862

10/08/2025

10209
 MITCHELL CITY AUDITOR
 612 N MAIN ST
 MITCHELL SD 57301-2620

Description

Progress Billing

Amount due the South Dakota Department of Transportation for share of costs paid
 by the State in connection with Project AC4600(30)

SOUTH DAKOTA DEPARTMENT OF TRANSPORTATION

Participating Aero work	13,809.80	13,809.80
Share %	100.00	
		<u>13,809.80</u>

Amount Due this Invoice

13,809.80

230-43500-442510 - \$9,809.80

*\$4000 fuel
 \$4000 tax
 Dands
 from
 Pierre*

[Signature]
 10/20/25

PLEASE CUT ON THE LINE AND SEND WITH YOUR PAYMENT

Remit To: Finance Office
 SD Department of Transportation
 700 E Broadway
 Pierre SD 57501-2586

10209
 MITCHELL CITY AUDITOR
 612 N MAIN ST

I declare and affirm under the penalties of perjury that this claim has
 been examined by me, and to the best of my knowledge and belief, is in
 all things true and correct.

Nancy Miller

10-8-25

Authorization

Date

MITCHELL SD 57301-2620
 Invoice: S00143862
 Date 10/08/2025
 Due Date 10/09/2025

Amount Remitted:



South Dakota Department of Transportation
 Office of Air, Rail & Transit
 700 East Broadway Avenue
 Pierre, South Dakota 57501

Estimated Costs for the City of **MITCHELL**

Project #3-46-4600-30-2024 (Pavement Maintenance)	
<u>Description</u>	<u>Amount Due</u>
Construction	\$241,350.00
Engineering	\$34,825.44
Administration	\$20.52
Total Project Cost	\$276,195.96
Federal Share-90% AIP Funds	\$248,576.36
State Share-5%	\$13,809.80
Local Share-5%	\$13,809.80
Local Share Due	\$13,809.80

The *Local Share Due* represents the 5% of the total cost of the above mentioned items.
 Please submit payment to the above address as soon as possible.