

**SOUTH DAKOTA AERONAUTICS COMMISSION
CONFERENCE CALL MEETING MINUTES
Thursday, June 18, 2020 at 2:00 p.m. CDT**

COMMISSIONERS PRESENT

VIA CONFERENCE CALL: Eric Odenbach, Chairman
Bob Huggins, Vice-chairman
Kassidy Nelson, Member
Rolf Johnson, Member
Gerald “Jerry” Rieber, Member
Dave Luers, Member
Christopher Funk, Member

DOT STAFF PRESENT: Jack Dokken, Jenny Boehm, Jon Becker, Tom Koch, and Kari Kroll

**DOT STAFF PRESENT:
VIA CONFERENCE CALL:** Joel Jundt, Karla Engle, Bonnie Olson, Brad Remmich, and Kellie Beck

**OTHERS PRESENT
VIA CONFERENCE CALL:** Steve Hamilton – South Dakota Pilots Association (SDPA);
Georgia Twyerould – Kimley Horn; Regan Schnug –
Kimley Horn

Vice-chairman Bob Huggins called the meeting of the South Dakota Aeronautics Commission (the “Commission”) to order at 2:00 p.m. CDT. A roll call was taken to verify a quorum.

Huggins opened the floor to the Commission members to disclose potential conflicts of interest and to present request for waiver pursuant to South Dakota Codified Law (SDCL) chapter 3 – 23.

Huggins made a verbal disclosure and request for a waiver regarding an offer he received from Lake Area Technical Institute for a teaching position starting in the Fall 2020 semester.

Huggins turned the meeting over to Chairman Eric Odenbach for discussion and voting on Huggins’ verbal disclosure and request for a waiver. Huggins recused himself from the discussion and vote.

A MOTION WAS MADE by Luers and seconded by Johnson that the matter verbally disclosed in the waiver request is fair, reasonable, and not contrary to the public’s interest. All present voted aye by roll call vote, except Huggins who abstained. The motion carried.

Odenbach turned the meeting back over to Huggins after the vote.

Huggins asked for a motion to approve the May 26, 2020, Commission meeting minutes with a correction to the last page. When discussing the CARES Act fund, the last sentence of the minutes should read “No action will be needed from the Commission to distribute the funds” instead of “...will be need from the Commission...”

Funk left the meeting at 2:08 p.m. CDT.

A MOTION WAS MADE by Huggins and seconded by Odenbach to approve the May 26, 2020, Commission meeting minutes as corrected. All present voted aye by roll call vote. The motion carried.

Huggins opened the floor to public input. No members of the public addressed the Commission or offered input.

Christopher Funk rejoined the meeting at 2:09 p.m. CDT.

Deputy Secretary Joel Jundt presented the Secretary’s Report. Jundt shared that the Department of Transportation (the “Department”) is currently taking nominations for the Transportation Hall of Honor and encouraged members of the Commission and the public to consider submitting a nomination for an individual that has made a lasting, valuable, or unique contribution to transportation including air, rail, or transit. Nomination forms are available on the Department’s web page (dot.sd.gov) or by contacting Kari Kroll. The deadline for submission of a Transportation Hall of Honor nomination form is July 30, 2020.

Jundt informed the Commission the Department is currently working on the Aeronautics Administrative rules schedule and described the proposed timetable moving forward.

Jundt discussed the current status of the revenues coming into the Aeronautics Trust Fund. The collection on fuel tax remains constant, the collection on taxes from the purchase of aircraft is down almost half of what it was in 2019, which was on a downward trend already. At the July meeting, Jundt will provide fund information to the Commission regarding after fiscal year ending June 30, 2020.

Jenny Boehm, Office of Aeronautics, presented for Commission consideration the fuel tax funding request from the Presho Municipal Airport in the amount of \$5,224.18 to pay for gravel used on the runway and taxiway. The current fuel tax balance is \$6,583.52.

A MOTION WAS MADE by Rieber and seconded by Luers to approve the fuel tax funding request at Presho Municipal Airport for \$5,224.18. All present voted aye by roll call vote. The motion carried.

Jon Becker, Office of Aeronautics, presented the 2020 Airport Improvement Program (AIP) grants to the Commission for consideration.

Gregory 3-46-0072-016-2020

Reconstruct Runway 13/31 (Phase 1, Design - approximately 60' x 3,800') and Construct Turnaround for Runway 13 (Phase 1 – Design)

Federal Share	\$160,000.00
State Share	\$
Local Share	\$
Total	\$160,000.00

Hot Springs 3-46-0022-014-2020

Design for 10-unit T hangar and site grading

Federal Share	\$90,000.00
State Share	\$
Local Share	\$
Total	\$90,000.00

Pierre 3-46-0044-041-2020

Reconstruct and realign taxiway B from taxiway A1 to runway 7; reconstruct and realign Taxiway A1 from Taxiway A to runway 13; and Reconstruct a portion of Taxiway A from Taxiway A1 to the entrance to the SRE Building

Federal Share	\$ 2,975,000.00
State Share	\$ 165,277.78
Local Share	\$ 165,277.78
Total	\$ 3,305,555.56

The Department recommends approval of state assistance in the amount of **\$165,278.00**.

Pierre 3-46-0044-042-2020

Reconstruct and Realign Taxiway B from Taxiway A1 to Runway 7; Reconstruct and realign Taxiway A1 from Taxiway A to Runway 13; and Reconstruct a portion of taxiway A from Taxiway A1 to the entrance to the SRE Building

Federal Share	\$ 980,000.00
	\$ 1,088,889.00
State Share	\$ -54,444.00
Local Share	\$ -54,445.00
Total	\$ 1,088,889.00

The funding request was amended at the meeting to remove the State and local match. Becker explained that this project now falls under a provision of the Coronavirus Aid, Relief, and Economic Security (CARES) Act and would be covered at 100% Federal Share for a total of \$1,088,889.00 with no match needed locally or by the State.

Pierre 3-46-0044-044-2020

Design engineering and environmental services for the rehabilitation of runway 7-25 to include a hot mix asphalt overlay, narrowing the runway from 150 feet in width to 100 feet, installation of a new high intensity runway lighting system, Precision Approach Path Indicators, primary windcone and relocation of a portion of fence within the Runway 25 runway protection zone.

Federal Share	\$ 290,000.00
State Share	\$
Local Share	\$
Total	\$ 290,000.00

Platte 3-46-0066-011-2020

Construction of GA terminal/revenue-generating hangar

Federal Share	\$ 680,000.00
State Share	\$
Local Share	\$
Total	\$ 680,000.00

Springfield 3-46-0031-009-2019

PAPI and Beacon replacement

Federal Share	\$ 87,300.00
State Share	\$
Local Share	\$
Total	\$ 87,300.00

Tea-Lincoln County 3-46-0078-015-2020

Environmental review and survey for land acquisition

Federal Share	\$ 130,000.00
State Share	\$
Local Share	\$
Total	\$ 130,000.00

Yankton 3-46-0062-030-2020

Administrative, independent fee estimate, environmental, design, bidding and construction administration & observation (including materials testing) services for reconstruct of runway 1-19, remarking runway 1-19 to 2-20 and installation of new medium intensity lighting system

Federal Share	\$ 374,445.00
State Share	\$
Local Share	\$
Total	\$ 374,445.00

Yankton 3-46-0062-031-2020

Construct apron expansion, remove hangar and relocate two hangars

Federal Share	\$1,514,000.00
State Share	\$ 84,112.00
Local Share	\$ 84,111.22
Total	\$1,682,223.22

The Department recommends approval of state assistance in the amount of **\$84,112.00**.

Christopher Funk left the meeting at 2:33 p.m. CDT.

A MOTION WAS MADE by Rieber and seconded by Luers to approve the AIP grants as recommended by the Department including the amendment to the Pierre 3-46-0044-042-2020 grant removing the match requirements and utilizing 100% federal funds through the CARES Act. All present voted aye by roll call vote. The motion carried.

Jack Dokken, Program Manager for the Office of Air, Rail, and Transit, introduced Regan Schnug of Kimley Horn to present the Commission with the State Aviation System Plan. Regan Schnug went through the presentation and was available to answer questions.

With no other business to come before the Commission, Huggins adjourned the meeting at 3:14 p.m. CDT.