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**REQUEST FOR PROPOSAL
(Non-Competitive)**

Date Issued: August 19, 2022
Proposals Due: December 15, 2022

The South Dakota Council on Developmental Disabilities (Council) is pleased to announce the availability of grant funds in accordance with the Developmental Disabilities Assistance and Bill of Rights Act (DD Act).

AREA OF EMPHASIS

- ◇ Quality Assurance – **Advocacy and Leadership Training for Native Americans with Disabilities & Their Families, Year 3**

ELIGIBLE APPLICANT:

- ◇ USD Center for Disabilities/Oyate Circle

BACKGROUND INFORMATION:

- ◇ One of the Council's state plan goals is for Leadership Development and to have Native Americans with developmental disabilities and their families participate in advocacy and leadership training.
- ◇ The Council has supported Partners in Policymaking for adults with intellectual and developmental disabilities and the Youth Leadership Forum for high school students with disabilities.
- ◇ The Council would like to see advocacy and leadership training specifically for Native Americans with disabilities and their families.

PURPOSE:

- ◇ To provide funding to continue the implementation of an advocacy and leadership training and materials specific to Native Americans with disabilities and their families.
- ◇ The main purpose is to raise the expectations of people with disabilities and their families and to increase their ability to communicate effectively with others.

OUTCOMES EXPECTED:

1. There would be an advisory group of Native Americans with disabilities and their families to advise and participate in the development and training activities.
2. Graduates of Partners in Policymaking who are Native American would be encouraged to participate in the advisory group and as possible speakers.
3. A minimum of 25 Native Americans with disabilities and their family members participate in advocacy and leadership training during year 3.
4. Training is held on at least two reservations or virtually open to all reservations.
5. The use of the LifeCourse Framework philosophy and tools should be included in the training.

MINIMUM REQUIREMENTS:

- ◇ The project funds must be used for the above stated purpose only.
- ◇ Projects must benefit people with intellectual and developmental disabilities and/or their families.
- ◇ The applicant must address how they plan to reach currently unserved or underserved populations through this project (i.e. Native Americans, Hispanics, rural, etc.).
- ◇ Project applications must utilize forms and follow the format provided in the grant application packet.

FUNDING:

- ◇ Federal funds available for this project. A maximum of \$90,000 is available.
- ◇ Projects should be completed between April 1, 2023 and March 31, 2024.
- ◇ A maximum of 75% of the costs approved for the project can be provided by the Council.
- ◇ Grantees must provide at least 25% matching non-federal funds. The non-federal share of the cost of the project may be provided in-kind.
- ◇ The Council is not liable for any costs incurred by the applicant prior to issuance of a legally executed contract or procurement document. Further, no proprietary interest of any nature shall occur until a contract is awarded and signed by all concerned parties.
- ◇ Payments of federal funds will be made monthly or quarterly upon receipt of the narrative and budget reports and after the final report is received.

REPORTING/EVALUATION REQUIREMENTS:

- ◇ Projects receiving funding will be required to provide a quarterly narrative and financial accounting of the project on forms supplied by the Council.
- ◇ Evaluation activities must include "Participant Satisfaction" in addition to the Performance Measures shared in the grant application packet.
- ◇ In addition, on-site visits may be conducted by Council staff.

CANCELLATION OF REQUEST FOR PROPOSAL

- ◇ The Council reserves the right to cancel this Request for Proposal at any time, without penalty.

ACCEPTANCE/REJECTION OF PROPOSAL

- ◇ The Council reserves the right to not fund a proposal, to fund at a level different than what was requested or to fund with alterations.

REVIEW PROCESS

- ◇ Project proposals will be reviewed by the Council at their spring meeting.
- ◇ Applicant may be contacted prior to the meeting by individual Council members regarding their proposal.
- ◇ Proposal review will include areas such as: the project narrative, measurable objectives, applicant's qualifications, budget justification, letters of support, and evaluation methodology.
- ◇ Applicant will be offered the opportunity to present in person or to conduct a conference call to present a project summary and respond to questions.

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If the grant application packet is not attached, contact Arlene Poncelet at the phone or email below. Questions regarding the grant application and proposal submission process should be addressed to: Arlene Poncelet, Executive Director, South Dakota Council on Developmental Disabilities, 2520 E Franklin Street, Suite 4, Pierre, South Dakota 57501 (605) 773-6369 arlene.poncelet@state.sd.us

Application materials are available in alternate formats by request.