

**South Dakota Building Authority**

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**Date:** August 6, 2020

**To:** Members of the South Dakota Building Authority

**From:** Don A. Templeton, Executive Secretary

**Re:** Notice of Annual Meeting

This is to notify you that the Chairman has set Wednesday, September 9 and Thursday, September 10, 2020 as the dates for the annual meeting of the South Dakota Building Authority to be held at the Fairfield Inn and Conference Center in Aberdeen, immediately following the Educational Enhancement Funding Corporation meeting at approximately 3:30 p.m. for those attending the meeting via telephone. We will be meeting in the conference room at the Fairfield Inn and Conference Center. Dress is casual. Information on travel, lodging and other meeting details will be sent in the near future.

To participate via phone at 3:30 p.m., please dial **1-877-336-1828 and enter your Participant Access Code, which is 4677196 followed by the # key.**

*Members of the public may attend the meeting or dial in to the teleconference meeting at 3:30 p.m. CDT with the above number.*

The following members have indicated they will be available for the meeting:

Tom Graham  
Tina Van Camp  
Steve Zellmer

Jim Breckenridge  
James Roby

Doug Hajek  
Jim Lust

***Attached is a Conflict of Interest Waiver form to be completed and returned to us, should you have a conflict of interest with any of the agenda items.***

An agenda is enclosed and information on the agenda items will be sent via email and a hard copy will be distributed at the meeting. Please let us know if your mailing address has changed.

**Cc:** Todd Meierhenry, Meierhenry Sargent LLP  
Toby Morris, Colliers Securities  
Neil Pritz, Piper Sandler

## **SOUTH DAKOTA BUILDING AUTHORITY**

### **AGENDA**

#### **FOR THE SEPTEMBER 9, 2020 ANNUAL MEETING**

- Board Member Roll Call
  - Conflict of Interest Inquiry
  - Members of the public pursuant to SDCL 1-25-1
  - Approval of Agenda
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1. Minutes of the July 28, 2020 special meeting
  2. Notice of Sale, Series 2020 Bonds
  3. Election of Officers
  4. Post Issuance Compliance
  5. Project Summaries & project updates
  6. Financial statement – August 31, 2020
  7. Other Business – Thursday morning tour of Northern State University  
\*masks are required per Board of Regents' policy
  8. Adjournment

*Please complete this form, sign it and return to us prior to the meeting so we can include your waiver when we discuss it as an agenda item.*

REQUEST FOR STATE BOARD WAIVER

**THIS IS A PUBLIC DOCUMENT**

Date: \_\_\_\_\_

Name of Board Member or Former Board Member: \_\_\_\_\_

Name of Board, Authority or Commission: South Dakota Building Authority

Brief explanation of your potential conflict of interest:

Brief explanation of the current or anticipated business transaction with a State agency or with a political subdivision of the State and your role in the transaction:

Brief explanation of the essential terms of the contract or transaction.

Brief explanation of why you believe a waiver should be granted:

Signature of Person Requesting Waiver: \_\_\_\_\_