



Board of Funeral Service

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DRAFT TELECONFERENCE **BOARD MEETING AGENDA**

TO: Board Members

FROM: Carol Tellinghuisen, Executive Secretary

DATE: August 16, 2023

MEETING DATE: September 14, 2023

MEETING TIME: 4:00 p.m. CDT / 3:00 p.m. MDT

MEETING LOCATION: Teleconference

Persons interested in joining the meeting may do so by calling the teleconference number at 1-866-705-2554. Key in the Guest Passcode: 263756.

Agenda Item Number:

1. Call to order/welcome and introductions-Brennick
2. Roll call-Brennick
3. Corrections or additions to the agenda
4. Approval of the agenda
5. Public testimony/public comment period at 4:05 p.m. CDT-5 minutes for the public to address the Board
6. Approval of the minutes from May 10, 2023
7. FY financial update
8. Administrative Rules- ARSD 20:45 (Funeral Service) and ARSD 20:45:05 (Crematories and Cremations)
9. Inspection Update
10. The Conference (ICFSEB) Annual Meeting- Spring 2024 (Date TBD)
11. Schedule next meeting
12. Executive Session-pursuant to SDCL 1-25-2
 - a. Executive Secretary Contract
 - b. Complaints/Investigations
 - i. #170
 - ii. #174
13. Any other business coming in between date of mailing and date of meeting
14. Adjourn