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Minutes of the
South Dakota Emergency Response Commission Meeting

Holiday Inn Sioux Falls – City Center
100 West 8th Street
Sioux Falls, SD

September 11, 2018
5:00 p.m. CDT

INTRODUCTIONS: The commission members and those in attendance introduced themselves.

CALL TO ORDER AND ROLL CALL: Chairman Robert McGrath called the meeting to order. A quorum was present.

COMMISSION MEMBERS PRESENT: Robert McGrath, Mike Carter, Kim McIntosh, Paul Merriman, Tina Titze, Dustin Willett, Andrew Canham, and John Forman.

COMMISSION MEMBERS ABSENT: Becky Pitz and Patrick Snyder.

OTHERS PRESENT: See attached attendance sheet.

APPROVAL OF JUNE 25, 2018, MEETING MINUTES: Motion by Titze, seconded by Carter, to approve the minutes from the June 25, 2018, State Emergency Response Commission meeting. Motion carried unanimously.

ENVIRONMENTAL PROTECTION AGENCY (EPA) UPDATE: Lori Reed discussed recent activities of EPA Region VIII. She noted that EPA representatives attended the Chemical Safety and Compliance workshops that took place in South Dakota in August 2018.

Ms. Reed reported that the new EPA Administrator is Andrew Wheeler.

OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA) ACTIVITIES IN SOUTH DAKOTA: Sheila Stanley, OSHA, Sioux Falls, SD, provided a slide presentation discussing the activities of the new Sioux Falls OSHA office, jurisdictional issues, statistics, common causes of accidents, and resources for the public. Ms. Stanley answered questions from the audience.

LEPC GRANT APPLICATION PACKAGE: Kelsey Newling, reported that \$42,543 is available for LEPC grants this year. The SERC members were provided with a draft copy of the LEPC grant application package prior to the meeting. Copies of the draft grant package were also available at the meeting. The packet is unchanged from last year.

Only active LEPCs are eligible to apply for grant funds. Individual grant amounts will be determined by a distribution formula. The first \$16,500 is divided evenly among LEPCs that qualify for and have applied for a grant. The remaining amount is divided among the qualifying LEPCs based on the number of facilities that paid Tier II fees for the reporting year from which the grant is funded. Increasing facility compliance can result in an increase in grant funds for future years.

The grant package will be mailed to the LEPCs and emergency managers. The deadline for submittal of applications is November 30, 2018. Applications not postmarked, received, or hand-delivered by the deadline will not be accepted.

Ms. Newling requested approval of the grant application package.

Motion by Merriman, seconded by Canham, to approve the grant application package and to authorize Ms. Newling to distribute it to the LEPCs and emergency managers. Motion carried unanimously.

CHEMICAL SAFETY AND COMPLIANCE WORKSHOP UPDATE: Kelsey Newling reported that August 28 through August 31, 2018, DENR held eight workshops in Mitchell, Aberdeen, Pierre, and Rapid City.

During the workshops, staff from DENR and representatives from the U.S. Occupational Safety and Health Administration, Department of Homeland Security, and Environmental Protection Agency presented information pertaining to compliance with chemical storage and safety regulations. Topics discussed included spill and release reporting, Tier II reporting, RMP reporting, TRI reporting, CFATS, and a presentation from OSHA. The oil industry workshops were held during the afternoon sessions. Topics included the SPCC plans, and a PHMSA (Pipeline and Hazardous Materials Safety Administration) overview.

A total of 406 people attended the workshops. Attendees included representatives from the petroleum, propane, agricultural chemical, ethanol, local government, and manufacturing industries.

Due to the high level of interest and because many attendees have indicated they would be interested in future events, another series of workshops is being planned for the summer of 2019. Staff will work with the representatives of the Air Quality and Tanks programs to provide information during next years' workshops.

Ms. Newling answered questions from the SERC members.

STURGIS RALLY UPDATE: Tina Titze reported on the activities of this year's rally operations center.

HAZARDOUS MATERIALS AND EMERGENCY PLANNING (HMEP) GRANTS, TRAINING, AND PLANNING REPORT: Autumn Stout, Office of Emergency Management, provided the quarterly review of training and planning grant activities.

Ms. Stout reported that since the last SERC meeting, there was no change for the FFY 2016 grant.

For FFY 2017, \$88,825.29 has been spent and \$54,693.71 remains, which has all been allocated to projects. Several of the projects are hazmat plan updates, which are typically finalized and approved by county commissions in September.

Since the last report on FFY 2017 funding, an additional \$26,000 was reimbursed and all grantees were notified to remind them of the September 30, 2018, project deadline for the FFY 2017 money and to remind them of the reimbursement deadline of October 31, 2018.

Since the last report, three personnel from Watertown Fire Rescue attended the IAFC Hazmat Conference in Baltimore and three personnel attended the Cold Zone conference in Minneapolis, Watertown Fire Rescue hosted Airport Rescue Firefighting live burn training, Jones County conducted Hazmat training and exercise. One person from Aberdeen Fire Rescue attended the IAFC Hazmat Conference in Baltimore. Aberdeen Fire Rescue also had firefighting live burn training at the airport. There were three Task Force 1 Hazmat planning meetings with the team leads from the Task Force 1. A total of 179 personnel have been trained through the hazmat classes.

For the FFY 2018 grant, which begins September 30, 2018, and ends September 30, 2019, a grant award should be issued by the end of the month from the US Department of Transportation/Pipeline and Hazardous Material Safety Administration (DOT/PHMSA).

The state of South Dakota has also submitted a request for supplemental funding to stock a hazmat training trailer with non-consumable inventory for the Task Force 1 hazmat team to use for training on hazardous materials transportation incidents, such as rail car or tanker responses. Sioux Falls Fire Rescue will donate the 22-foot enclosed trailer, which will count as match for the project. The state of South Dakota was eligible to apply for this supplemental funding because it has obligated the entire FFY 2016 award and have continuously submitted reports on time to DOT/PHMSA. This is a competitive application process, and if awarded, it will be in addition to the expected \$143,739 allocation amount.

Ms. Stout answered questions from the SERC regarding the HMEP grants.

REGIONAL HAZMAT TEAM UPDATE: Jon Groen, Office of Homeland Security and manager of South Dakota Task Force 1, reported on the activities and training sessions for Task Force 1 during the Sturgis Rally. He also discussed several other Task Force 1 activities and future training sessions that will take place during the next year.

OTHER BUSINESS: The next meeting is scheduled for 10:00 a.m. Central Time on December 17, 2018, via the Digital Dakota Network.

State Emergency Response Commission
September 11, 2018, Meeting Minutes

Chairman McGrath requested SERC approval for a member to attend and be reimbursed for attending the 2019 Western States SERC conference in Las Vegas in January 2019.

Motion by Titze, seconded by Carter, to approve using SARA fees to provide 20 percent of the cost of Dustin Willett's attendance of the 2019 Western States SERC conference January 29-30, 2019, in Las Vegas. Motion carried. Willett abstained from voting.

Ms. Stout reported on her attendance at the National Association of SARA Title III Program Officials (NASTTPO) conference last April.

PUBLIC COMMENT PERIOD: No one from the public offered comments.

ADJOURN: Motion by Willett, seconded by Canham, to adjourn the meeting. Motion carried.

Chairman McGrath declared the meeting adjourned.

Chairman

Date

Witness

Date

DRAFT

ATTENDANCE SHEET

STATE EMERGENCY RESPONSE COMMISSION MEETING

SEPTEMBER 11, 2018

HOLIDAY INN CITY CENTRE
SIOUX FALLS, SD

<u>NAME (PLEASE PRINT)</u>	<u>ADDRESS</u>	<u>REPRESENTING</u>
Jon Groen	Sioux Falls, SD	DPS/HLS
Doug Huntrods	Sturgis, SD	Meade Co SD EM
Brad Georgeson	Parker SD	Turner Co EM
Eric Elsberry	Tyndall, SD	Ben Homme, Co EM
Taylor Jans	Huron, SD	Beadle Co EM
Bob Dan Winse	Pierre SD	BIT State Radio
Allan Miller	Mitchell, SD	SDOEM
Mark Toennies	Faulte SD	Faulte Co. EM
Kathy Becker	Madison, SD	LAKE Co. EM
Patti Kudarik	Shesdeen SD	SD OEM
Bryan Anderson	Webster SD	Day OEM
Sheila Morrison	Clear Lake SD	Deuel Co EM
Kevin [unclear]	MILBANK	CONANT
JD Geisler	Spears, SD	Law Co. LE OEM
FRED WELLS	VALE SD	NISLAND FIRE + RESCUE
Lois Reed	Denver Co	EPA
Robert Schröder	Denver Co	FEMA Region VIII
Autumn Stout	Pierre, SD	SDOEM

ATTENDANCE SHEET

STATE EMERGENCY RESPONSE COMMISSION MEETING

SEPTEMBER 11, 2018

HOLIDAY INN CITY CENTRE
SIOUX FALLS, SD

NAME (PLEASE PRINT)

ADDRESS

REPRESENTING

Kelsey Newling

Pierre SD

SD DENR

Sheila Stanley

4404 S. Tech Drive, SFSO⁵⁷⁰⁶

DOE - OSHA

Jim PEARSON

411 2nd Ave E Sisseton SD

Roberts ^{COUNTY} ~~OSHA~~

DRAFT