



**SOUTH DAKOTA 9-1-1 COORDINATION BOARD
MEETING MINUTES FOR SEPTEMBER 20, 2018**

VIA TELECONFERENCE

Board members present: Bryan (joined at 10:47am), DeNeui, Haines, Harding (left at 12:09pm), Kippley, McPeek, Miller, Reinesch, Rufledt, Serr (left at 10:35)

Board Members Absent: Brown

Staff Present: Shawnie Rechtenbaugh (State 911 Coordinator), Maria King (NG911 Project Manager)

Others present: Jenna Howell (DPS), Arin Diedrich (DPS), Sara Weston, Joel McCamley and Wendy Day (911 Authority), Andrew Singer (Comtech)

I. Call to Order and Roll Call

The meeting was called to order at 10:02a.m. CDT by Rufledt. Roll call was taken and a quorum was present.

II. Approval of Agenda

Motion to approve the meeting agenda with changes noted.

Moved by: McPeek Seconded by: Harding

Discussion: None.

Vote: 9 yeas, 0 nays. Motion Carried unanimously.

III. Approval of Meeting Minutes

Motion to approve the August 23, 2018 meeting minutes with change noted.

Moved by: Kippley Seconded by: Haines

Discussion: None.

Vote: 9 yeas, 0 nays. Motion Carried unanimously.

IV. NG911 Project Update

A. Executive Session per SDCL 1-25-2 (3)

The board decided to go into executive session. Rechtenbaugh informed members of the public that the public bridge would remain open and the board would re-join it as soon as executive session ended.

Motion: To go into Executive Session to consult with legal counsel about possible litigation and contractual matters per SDCL 1-25-2 (3). Including board members, staff (Shawnie, Maria, Jenna, Arin) and technical consultants (Sara, Joel, Wendy).

Moved by: Serr Seconded by: McPeek

Discussion: None

Vote: 9 yeas, 0 nays. Motion carried unanimously.

The board went into Executive Session at 10:15 am.

The board came out of Executive Session at 12:09 pm Central Time. Roll call was taken and a quorum was present. Board members present: Bryan, DeNeui, Haines, Kippley, McPeek, Miller, Reinesch, Rufledt. Serr and Harding did not rejoin the public bridge due to other commitments.

Motion to issue a change order with a cover letter to Comtech stopping the carrier cuts to the ESInet, the ALI cuts from West to Comtech and deployment of Text to 9-1-1.

Moved: Kippley Second: DeNeui

Discussion: none.

Vote: 8 yeas, 0 nays

Motion carried unanimously.

B. Federal Engineering Contract Renewal

King reported the FE contract has expired. They have submitted an updated scope of work since the original contract was from 2014. She suggested we do a 2 year contract with 1 renewal term at the rate of \$135.00/hr estimating about 300 hours of work for a total of \$40,500.

DeNeui asked if DPS has the authority to expend the dollars. Rechtenbaugh explained yes, the 911 fund is an informational budget.

Motion: To execute a two year contract with Federal Engineering for GIS support services in the amount of \$40,500.

Moved by: Haines Seconded by: Bryan

Discussion: None

Vote: 8 yeas, 0 nays. Motion carried unanimously.

V. Other Business

- A. Next regular board meeting is scheduled for October 23, 2018, which will be the Annual Meeting of the board. The meeting will take place at the SDACC in Pierre. Board members needing a hotel room for the evening before should let Dawn know. McPeek won't be at the Oct. 23rd meeting.
- B. Rechtenbaugh will provide a summary of the 911 Annual Report to GOAC next week. The board approved the report at the August meeting.
- C. Don Reinesch will be ending his term as a County Commissioner on January 1, 2019. He will attend board meetings through the end of the year.

VI. Public Comment

There was no public comment.

VII. Adjourn

Motion to adjourn the meeting.

Moved by: Miller Seconded by: McPeek

Discussion: None

Vote: 8 yeas, 0 nays. Motion Carried unanimously. Meeting adjourned at 12:30pm Central Time.