



SOUTH DAKOTA 9-1-1 COORDINATION BOARD
(DRAFT) MEETING MINUTES FOR SEPTEMBER 18, 2020

VIA ZOOM

Board members Present: Anderson, Brown, Bryan, DeNeui, Jaeger, Kippley, McPeek, Miller, Rufledt, Serr

Board Members Absent: Leon

Staff Present: Maria King, State 9-1-1 Coordinator

Others Present: Dan Lusk (DPS), Arin Diedrich (DPS), Dawn Hill (DPS), Paul Bachand, Scott McMahon (Metro Communications), Bob Mercer (KELO)

I. Call to Order and Roll Call

The meeting was called to order at 10:31AM Central Time by Kippley. Roll call was taken and a quorum was present.

II. Adoption of Agenda

Motion to approve the meeting agenda with revisions as proposed.

Moved by: McPeek Seconded by: DeNeui

Discussion: None

Vote: 10 yeas, 0 nays. Motion carried unanimously.

III. Approval of Meeting Minutes

Motion to approve the July 15, 2020 meeting minutes.

Moved by: Serr Seconded by: Rufledt

Discussion: None

Vote: 10 yeas, 0 nays. Motion carried unanimously.

IV. NG911 Project Update

A. Executive Session per SDCL 1-25-2 (3)

Motion to go into Executive Session to consult with legal counsel about possible litigation and contractual matters per SDCL 1-25-2 (3). Including board members, staff (Maria, Arin, Dawn, Dan), and Paul Bachand.

Moved by: Miller Seconded by: Bryan

Discussion: None

Vote: 10 yeas, 0 nays. Motion carried unanimously.

The Board went into Executive Session at 10:46AM Central Time. The Board came out of executive session at 10:55AM Central Time. Rejoined original conference bridge and resumed meeting at 10:56AM.

B. Project Update

King reported that Text-to-9-1-1 configuration at the most of the PSAPs is completed with work continuing on the web-based text platform for the Tribal PSAPs and Ellsworth AFB. For all PSAPs whose configuration is complete and ready to accept text, a Request for Service email was sent to wireless carriers who provide

service in South Dakota. A PSAP Readiness and Certification Form was submitted to the FCC on behalf of each of the PSAPs which are ready to accept text for entry into the nationwide text registry.

The DPS PIO office and State 9-1-1 Coordinator are working on a public education campaign to produce educational items for TV, radio, and newspaper, PSAs, a website landing page, press release and media kit for the Text to 9-1-1 implementation. It is imperative that the messaging is released in coordination with the exact implementation date of Text-to-9-1-1 so the public does not try to use the service before it is deployed.

A logo redesign for 9-1-1 for use by DPS and the 9-1-1 Coordination Board was made and will be included with the Text-to-9-1-1 implementation messaging.

As of Monday, CenturyLink announced a rebranding of their company and have changed their name to Lumen Technologies (Lumen) to highlight their dedication to meet the growing data and application needs their fiber infrastructure supports.

V. Condition Statement and Collections Report

King provided copies of the most recent Condition Statement and Collections Report as informational documents to the Board. There was no discussion, questions or comments.

VI. Other Business

- A. PSAP Project Funding – There was a presentation made with discussion regarding a formalized process for PSAPs to apply for funding to meet project needs. Allocation methodologies were reviewed during the process to come up with the best plan to make the funding equitable for all PSAPs. This process will allow for a more structured timeline for submission and will require quarterly progress reports for fiscal accountability. Reimbursement requests will be made by the counties/cities once the project is completed. This funding program will have a timeline for applications with projects completed within a two-year period. No motion was needed as this authority exists with the Board today.
- B. Text-to-9-1-1 Public Education Campaign – Proposals were submitted and reviewed with a recommendation to the Board for the company whose proposal best fit the needs for the project.

Motion to authorize DPS to proceed with a contract for media strategy development and production with Epicosity.

Moved by: Ruffledt Seconded by: Anderson

Discussion: Serr asked if radio would be utilized as a media outlet for PSAs, as many rural citizens utilize AM radio as their news source. King confirmed that the DPS PIO office would utilize the PSAs produced by Epicosity and push out to local radio stations.

Vote 10 yeas, 0 nays. Motion carried.

- C. PSAP Circuit Diversity Proposal – A review of the current infrastructure of the network was provided to highlight a single point of failure with the last mile provider where the fiber handoff from the CenturyLink network to the Local Exchange Carrier (LEC) has only one entry

point into the PSAPs. The only exception with diverse circuits at the last mile is Metro Communications. Extensive fiber construction will need to take place to provide a separate, diverse circuit for each of the PSAPs. Separate fiber termination equipment will also be installed at the PSAPs with connections to dual UPS backups and dual electrical circuits to provide additional redundancy at each site. This expenditure falls within the requirements to meet NG9-1-1 implementation; therefore, the Federal NG9-1-1 grant funds with a state match can be used for this project.

Motion to authorize DPS to proceed with a contract to provide diverse last mile circuits at each of the PSAPs currently on the Lumen ESInet.

Moved by: Ruffedt Seconded by: McPeek

Discussion: Ruffedt advised that this is something the project team has been wanting to do for years. This will eliminate many of the outages experienced by PSAPs in the past due to fiber cuts, equipment outages, or maintenance required. South Dakota is in a very advantageous position with the utilization of grant funds to be able to help make this investment to make our network one of the best in the nation. Ruffedt asked that the Board support this project. Serr asked if the State would be responsible for 40% of the cost; King confirmed. Kippley asked what the monthly recurring charges were for. King stated that those costs are to maintain and monitor the circuits and equipment once installed. Jaeger asked if this would extend to local municipalities or specific only to PSAPs. King advised that the diverse circuits would be for the fiber handoff to the last mile at the PSAPs currently on the ESInet.

Vote 10 yeas, 0 nays. Motion carried.

- D. Annual Report – King advised that this has been completed and sent to Board chair for review and approval on behalf of the Coordination Board; presentation will be to GOAC next month with copies sent to LRC, Governor’s Office and GOAC
- E. Next Meeting: October 1, 2020 – via Zoom. Due to Executive Order, the in-person requirement is waived for our annual meeting.

VII. Public Comment

There was no public comment, however King took the opportunity to thank the Board for their support of these projects that will directly benefit the local PSAPs and in turn improve service to the citizens of South Dakota.

VIII. Adjourn

Motion to adjourn the meeting.

Moved by: McPeek Seconded by: Miller

Discussion: None

Vote: 10 yeas, 0 nays. Motion carried unanimously. Meeting adjourned at 12:19PM Central Time.