

South Dakota Board of Addiction and Prevention Professionals
Via Videoconference
August 26, 2022

President Hartman called the meeting to order at 10:01 am central and determined a quorum.

Board Members Present via Videoconference: Nicole Bowen, Amy Hartman, Lynne Hagen, Kristi Jacobsma, Tiffany Kashas, Donald McCoy, Kelsey Smith, and Jill Viedt

Board Members Absent: Kara Graveman

Others Present via Videoconference: Jennifer Stalley, Executive Secretary; Karen Cudmore, administrative staff; Court Roper, Board Legal Counsel, Department of Social Services; Caroline Srstka, Assistant Attorney General, Tracy Mercer, Department of Social Services; Jeremy Lippert, Department of Social Services and Brenda Tidball-Zeltinger, Deputy Secretary, Department of Social Services.

Court Roper and Tracy Mercer introduced themselves to the Board.

Motion to approve the proposed agenda by Smith. Seconded by Hagen. **Motion carried.**

Hartman asked for comments from the public. There were no comments offered.

Motion to approve the meeting minutes of May 20, 2022, with a grammatical correction by Kashas. Seconded by Viedt. **Motion carried.**

Motion to accept the July 31, 2022, financial report as presented by Bowen. Seconded by Smith. **Motion carried.**

Motion to go into executive session for consideration of contested cases and contractual matters at 10:16 am by Hagen. Seconded by Bowen. **Motion carried.**

Hartman declared the Board out of executive session at 10:30 am.

Motion to authorize counsel to offer a proposed settlement agreement for Complaint 2021-01 by Smith. Seconded by Viedt. **Motion carried.** Jacobsma was recused.

Motion to authorize counsel to offer a proposed settlement agreement of voluntary surrender of license for Complaint 2022-04 by Jacobsma. Seconded by Hagen. **Motion carried.** Bowen was recused.

Motion to authorize Board staff to submit proposed legislation for Department of Social Services review by McCoy. Seconded by Jacobsma. **Motion carried.**

Stalley provided an office update. The IC&RC fall meeting is scheduled for October 17-18 in Dunedin, Florida. Stalley will send an email to see if there are board members interested in attending. Stalley reported that online renewal continues for active licensees and ACTs. The online process is working well and will be required for all renewals after December 31, 2022. Stalley reminded board members to provide any updates to the office in cultural awareness training.

Stalley provided an overview of the FY 2022 annual report for the board. License numbers were slightly up in all categories and revenue is slightly up consistent with licensee numbers.

Tracy Mercer introduced herself as the new Board liaison and reported no additional updates from the Department of Social Services.

The Board's next meeting is scheduled for November 18, 2022, at 10:00 am (central)

Motion to adjourn by Smith. Seconded by Hagen. **Motion carried.**

The Board adjourned at 11:12 am.

Respectfully Submitted,

Nicole Bowen, Secretary

DRAFT